

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: August 12, 2019

Need Date: August 26, 2019

**PROCESSING DEPARTMENT:**

Department: Dept. of Transportation  
Dept. Contact: Ashley Johnson  
Phone: Ext. 4925  
Department  
Head Signature: \_\_\_\_\_



**CONTRACTOR:**

Name: Sourcwell  
Address: 202 12<sup>th</sup> St. Northeast  
Staples, MN 56479  
Phone: 309-765-0924

Org Code: 3630300  
Project String  
(if applicable): \_\_\_\_\_

Funding Source: Road Fund

**CONTRACTING DEPARTMENT:** Department of Transportation

Service Requested: Review and Approve

Description: Sourcwell Contract #012418-ALT for the purchase of an aerial bucket truck.

Contract Term: 3/14/18-3/14/22 Contract Value: Varies

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: X Disapproved: \_\_\_\_\_ Date: 8/23/19 By: Bre Moebius  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved as to form and use of NJPA/  
Sourcwell contract, subject to  
required findings under Procurement  
Policy section 5.9(d)(1)-(3) and  
County Code section 3.12.100(D).

**RECEIVED**  
AUG 13 2019  
17:30  
BY: am

Actual order not included or reviewed.  
Identify Sourcwell/NJPA contract on PO/Agreement  
and include any additional terms to  
address County-specific requirements.

PLEASE EMAIL FOR PICK-UP [ashley.johnson@edcgov.us](mailto:ashley.johnson@edcgov.us) Thank you!