


Item El Dorado County West Slope Animal Shelter Project #90600;  
Easement Exchange Agreement; Thomas and Scott Shinn and Linda Fine/State of CA,  
APN 331-620-29 and 30

# CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

Department: Transportation  
Dept. Contact: Matt Smeltzer/Kris Payne  
Phone: X5912 X5926  
Department Head  
Signature: 

**CONTRACTOR:**

Name: Thomas Shinn  
Address: 4880 Kingvale Rd  
El Dorado, CA 95623  
Phone: 530-957-3901

**CONTRACTING DEPARTMENT:** Transportation

Service Requested: N/A  
Contract Term: N/A Contract/Amendment Amount: \$0  
Compliance with Human Resources Requirements? Yes: \_\_\_\_\_ No: X  
Compliance verified by: Contract Notification Sent \_\_\_\_\_; HR Response Received \_\_\_\_\_  
OK per \_\_\_\_\_.

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved:  Disapproved: \_\_\_\_\_ Date: 11/7/11 By: D. Livingston DL  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**Please forward to Risk Management upon approval.** N/A

Index Code: <u>305100</u>	User Code: <u>90600</u>
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**RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL** (Specify department(s) participating or directly affected by this contract).

Department(s): \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_