

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 03/07/2022

Need Date: 03/21/2022

**PROCESSING DEPARTMENT:**

Department: P&C  
Dept. Contact: Matthew Potter  
Phone: x5417  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2022.02.08 10:50:22  
-08'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Karpel Computer Systems, Inc.  
Address: 9717 Landmark Parkway Drive, Suite 200  
St. Louis, MO 61327  
Phone: 314.892.6300  
Org Code: 2200000  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** District Attorney's Office

Service Requested: Review and Approve  
Description: First Amendment to Microsoft 365 Migration and Licensing Services  
Contract Term: Perpetual Contract Value: \$63,820

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 04/05/2022 By: Roger A. Runkle  
Digitally signed by Roger A. Runkle  
Date: 2022.04.05 11:06:33 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Article III para 3 requires amendment to read "...shall be billed at the rate of \$140 per hour up to an amount not to exceed \$10,000."  
\_\_\_\_\_  
\_\_\_\_\_

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo  
Digitally signed by Lauren Montalvo  
Date: 2022.04.05 17:57:57 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 04/05/2022 By: Michael Andersen  
Digitally signed by Michael Andersen  
Date: 2022.04.05 14:53:10 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: