

CONTRACT ROUTING SHEET

Date Prepared: December 24, 2008

Need Date: January 9, 2008

PROCESSING DEPARTMENT:

Department: Human Services

Dept. Contact: DeAnn Osborn

Phone #: X7338

Department

Head Signature: 
Doug Nowka

CONTRACTOR:

Name: San Diego State University
Research Foundation

Address: 5250 Campanile Drive
San Diego, California 92182

Phone: 619-594-1900

CONTRACTING DEPARTMENT: Human Services (Social Services)

Service Requested: Kids' Plates Education Services

Contract Term: Grant period: 09/01/08-06/30/09 Contract Value: \$10,000.00

Compliance with Human Resources requirements? Yes: _____ No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOUs)

Approved: Disapproved: _____ Date: 1-21-09 By: 

Approved: _____ Disapproved: _____ Date: _____ By: _____

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 1/21/09 By: 

Approved: _____ Disapproved: _____ Date: _____ By: _____

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OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Please call DeAnn Osborn at X7338 for pick-up. Thank you!