## CONTRACT ROUTING SHEET

Date Prepared: 05/24/11
PROCESSING DEPARTMENT:
Department:
Dept. Contact:
Phone \#:
Department Head Signature:

| Human Resources/Risk |
| :--- |
| Janet Parnell |
| X6625 |

CONTRACTING DEPARTMENT: Human Resources, Risk Management
Service Requested: Review medical coverage contract with Kaiser Contract Term: $07 / 01 / 2011-12 / 31 / 2011 \quad$ Contract Value: $\quad \$ 3,158,312$
Compliance with Human Resources requirements?
Compliance verified by: $\qquad$
No:

COUNTY COUNSEL: (Must approve all contracts and MOU's)
Approved:
Disapproved: Disapproved:
Date:

By: $\qquad$
Please review and approve the Kaiser contract and letter authorizing the County to use Employee Benefits Specialists (EBS) as the administrative intermediary for billing and eligibility purposes.


PLEASE FORWARD TO RISK MANAGEMENT. THANKS!
RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)
Approved: $\quad$ Disapproved: $\quad$ Date: $\quad$ By $\quad$ Di-1/
Approved:
$\qquad$
$\qquad$
$\qquad$
$\qquad$

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).
Departments:
Approved: _____ Disapproved: ___ Date: $\quad$ Disapproved: $\quad$ By:
Approved:

