

CONTRACT ROUTING SHEET

Resubmit 05-02-2013
Date Prepared: 03-15-2013 3/25/13

Need Date: 4/8/13

Resubmit 06-04-2013
PROCESSING DEPARTMENT:
Department: HHSAPH
Dept. Contact: Zhana Mc Cullough
Phone #: 7154
Department
Head Signature: Daniel Nielson
Daniel Nielson, M.P.A., Director

CONTRACTOR:
Name: Pharmpak, Inc.
Address: 1221 Anderson Drive, Suite B
San Rafael, CA 94901
Phone: 415-455-9981

CONTRACTING DEPARTMENT: Health and Human Services Agency/PH
Service Requested: Pharmaceutical purchasing and relabeling
Contract Term: Begin 07/01/2013 - Perpetual Contract/Grant Value: \$3,000/year
Compliance with Human Resources requirements? N/A X Yes No:
Compliance verified by: Feasibility Analysis attached

COUNTY COUNSEL: (Must approve all contracts and MOU's)
Approved: Disapproved: Date: 4/1/2013 By: K. Markham
Approved: Disapproved: Date: 5/7/2013 By: K. Markham

05-01-2013
1) Please see comments on Agreement - completed 3m
2) Additional Insured Endorsement is missing
Cert. of Insurance is missing - attached
Conditional - please make minor approval correction on pg. 2 corrected 06-19-2013 3m

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)
Approved: Disapproved: Date: 6/5/13 By: [Signature]
Approved: Disapproved: Date: 6/5/13 By: [Signature]

as we discussed, missing professional liability. I called the agency, spoke to Vilma and was told they don't write the Professional Liability. Recommend you call Pharmpak and ask them direct as to who their Prof. Liab is with and get a current certificate.
6-04-2013 Call if you have any questions or need any help, Gail Contractor does not carry Professional Liability Insurance.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).
NOTE: All contracts that involve the acquisition of software or computer related items must be first approved by IT. Any contract that requires approval from another department must also be first approved by the other department.

Departments:
Approved: Disapproved: Date: By:
Approved: Disapproved: Date: By:

3/18/13 3/23/13 3/22/13 3/25/13
PM Review/Date CFO Review/Date Contracts Supe Review/Date Contracts Mgr. Review/Date

Dept. has noted with office reception

EL DORADO COUNTY COUNSEL
203 MAY -3 AM 01:09
RECEIVED HUMAN RESOURCES DEPT.
33 JUN -4 PM 4:05