


AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )			
TRANSFER #		<b>BUDGET TRANSFER REQUEST</b>		DOCUMENT TOTAL	<b>\$6,330,000.00</b>
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL		NUMBER OF LINES	<b>7</b>
DATE		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL		NET TOTAL	<b>\$30,000.00</b>
INPUT BY					
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval		
DEPT NAME	Planning and Building	Legistar Number & Date:	23-1776, 10/10/2023		
DEPT CONTACT & EXT.	Stephanie Lisius X 5851	 <small>DEPARTMENT AUTHORIZATION SIGNATURE AND DATE</small>		9/26/2023	PAGE 1 OF 1

**DIRECTIONS:**

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		3735350	1100			INC	\$ 3,000,000	HCED Admin - Fed - Other
2	37480	3735350	4500			INC	\$ 3,000,000	HCED Admin - Special Dep Exp
3		3735350	7380		HCED	INC	\$ 15,000	HCED Admin - Intra Abtmnt - No GF
4	37480	3735350	4300			INC	\$ 15,000	HCED Admin - Prof Services Exp
5		3735355	1100			INC	\$ 150,000	New SRF - Fed- Other
6		3735355	7250		HCED	INC	\$ 15,000	New SRF - Intrafund Not GF
7		3735355	7700			INC	\$ 135,000	New SRF - Contingency
8								
9								
10								
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER      DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST      DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER      DATE</p>	<p style="text-align: center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS      DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS      DATE</p>
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S:\APFORMS\BUDGET TRANSFER 2.XLS

DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT

**MEMO SHEET: BUDGET TRANSFER INFORMATION**

Department Name*	Planning and Building	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 6,330,000
Contact phone*	5851		

**BUDGET TRANSFER HEADER**

Prepared date*	09/26/23	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	23/24	
Short Description* <small>(10 characters)</small>	AIRINTRA	

Legislar Item Number*	23-1776, 10/10/2023
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* REQUIRED FIELDS	Project Strings Required:	Yes
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By signing this memo I hereby certify that:  
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature\*

*Handwritten signature*

**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

The Housing, Community, and Economic Development division (HCED) of the Planning and Building department is requesting a budget transfer increasing revenue and appropriations due to the award of a federal grant not anticipated at budget. The grant includes \$150,000 for administrative costs over the course of the grant's 55 year monitoring period, and the department is requesting a special revenue fund be established to segregate these funds for accurate reporting.

Signature: LeeAnn Scheuring  
LeeAnn Scheuring (Sep 27, 2023 08:40 PDT)  
 Email: leeann.scheuring@edcgov.us

Signature: Becky Morton  
Becky Morton (Sep 27, 2023 13:23 PDT)  
 Email: becky.morton@edcgov.us

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

# RUSH - 23-1776 HCED PLHA Budget Transfer

Interim Agreement Report










2023-09-27

Created:	2023-09-27
By:	Stephanie Lisius (stephanie.lisius@edcgov.us)
Status:	Out for Signature
Transaction ID:	CBJCHBCAABAawjWV1qDSvYLDxDLBYrnfOr40XZyDKs5J

## Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

## "RUSH - 23-1776 HCED PLHA Budget Transfer" History

-  Document created by Stephanie Lisius (stephanie.lisius@edcgov.us)  
2023-09-27 - 3:36:37 PM GMT - IP address: 207.104.47.251
-  Document emailed to LeeAnn Scheuring (leeann.scheuring@edcgov.us) for signature  
2023-09-27 - 3:39:48 PM GMT
-  Email viewed by LeeAnn Scheuring (leeann.scheuring@edcgov.us)  
2023-09-27 - 3:40:32 PM GMT - IP address: 174.193.53.253
-  Document e-signed by LeeAnn Scheuring (leeann.scheuring@edcgov.us)  
Signature Date: 2023-09-27 - 3:40:58 PM GMT - Time Source: server - IP address: 174.193.53.253
-  Document emailed to Madeleine Morton (becky.morton@edcgov.us) for signature  
2023-09-27 - 3:41:00 PM GMT
-  Email viewed by Madeleine Morton (becky.morton@edcgov.us)  
2023-09-27 - 8:22:32 PM GMT - IP address: 207.104.47.251
-  Signer Madeleine Morton (becky.morton@edcgov.us) entered name at signing as Becky Morton  
2023-09-27 - 8:23:49 PM GMT - IP address: 207.104.47.251
-  Document e-signed by Becky Morton (becky.morton@edcgov.us)  
Signature Date: 2023-09-27 - 8:23:51 PM GMT - Time Source: server - IP address: 207.104.47.251
-  Document emailed to Karen Gamer (Karen.L.Gamer@edcgov.us) for signature  
2023-09-27 - 8:23:53 PM GMT