

COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST

SURPLUS       INTERDEPARTMENT      POSTED TO EDCNET na

TRANSFER FROM (INDEX CODE) 145320      TRANSFER TO (INDEX CODE)

DEPARTMENT: Gen Serv Fleet Mgmt      DEPARTMENT:

APPROVED (DEPT HEAD) Laura A. Hill      DATE 8/22/07      APPROVED (DEPT HEAD)      DATE

SPECIFIC LOCATION (ADDRESS): Fleet 2443 HEADINGTON Rd

Where in Facility? Fleet YARD

FIRST CONTACT PERSON: Bob Kelly      PHONE: 919-4920

SECOND CONTACT PERSON: Tari Hill      PHONE: X4906

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>See Attached</u>			

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	<u>na</u>
BOARD APPROVAL	<u>07-1559</u>
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: \_\_\_\_\_

AUDITOR RECORDS UPDATED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

**ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.**

WHITE (AUDITOR)      YELLOW (TO DEPT)

PINK (FROM DEPT)      GOLD (PURCHASING)

