


# CONTRACT ROUTING SHEET

Date Prepared: June 27, 2013

Need Date: July 11, 2013

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Linda Silacci-Smith  
Phone #: x5417  
Department  
Head Signature: 

**CONTRACTOR:**

Name: Pollock Pines/Camino Community Center Association (PPCCA)  
Address: 2675 Sanders  
Pollock Pines, CA 95726  
Phone: (530) 647-8005

**CONTRACTING DEPARTMENT:** CAO – Facilities

Service Requested: Facility Use Agreement Amendment – Senior Nutrition Program  
Contract Term: 2 Years Contract Value: \$8,400.00  
Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 7/2/13 By: J. Santelmo  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 7/5/13 By: G. Lynn  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

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EL DORADO COUNTY COUNSEL  
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