



**RESOLUTION NO.**

**OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO**

**WHEREAS**, on February 11, 2020 (Legistar #20-0158) the Board of Supervisors approved the County to transition from being an Interagency Merit System (IMS) county to an Approved Local Merit System (ALMS) county; and

**WHEREAS**, Merit Systems Services was previously responsible for classification in IMS counties, resulting in their ownership of the class specifications; and

**WHEREAS**, the County is adopting some of the Merit System Services classifications; however, to minimize the number of classifications, some positions are being reclassified to County classifications that have comparable duties and responsibilities; and

**WHEREAS**, in accordance with Section 501 of the County of El Dorado Personnel Rules Resolution #018-2019 applicable to represented and unrepresented employees, at the recommendation of the Human Resources Department, the Board of Supervisors shall approve all new classes and class specifications, abolish classes, and determine the representation unit or units to which each class is assigned; and

**WHEREAS**, in accordance with Section 602 of the County of El Dorado Personnel Rules Resolution #018-2019 applicable to represented employees, and Section 401 of the El Dorado County Salary and Benefits Resolution #016-2020 applicable to unrepresented employees, the Board of Supervisors shall by Resolution specify the number and classification of all authorized positions for each department of the County.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Supervisors of the County of El Dorado authorizes the Director of Human Resources to make any technical corrections if needed.

**BE IT FURTHER RESOLVED**, that the Board does hereby adopt the allocation changes and amends the Authorized Personnel Allocation Resolution #105-2019 as set forth below, effective the first pay period following adoption.

**BE IT FURTHER RESOLVED**, that the Board of Supervisors of the County of El Dorado does hereby adopt the abolishment of classifications as set forth below, and amends the Salary Schedule and the Authorized Personnel Allocation Resolution #105-2019, effective the first pay period following adoption.

<b>Allocation Changes</b>						
Department	Job Class No.	Class Title	Departmental Total Positions			
			Allocated	Filled	Proposed	New Allocation
Child Support Services	2213	Accounting Technician	2.0	2.0	-2.0*	0.0

Allocation Changes						
Department	Job Class No.	Class Title	Departmental Total Positions			
			Allocated	Filled	Proposed	New Allocation
Child Support Services	2203	Fiscal Technician	0.0	0.0	+2.0	2.0
Child Support Services	7801/7802	Staff Services Analyst I/II	1.0	1.0	-1.0*	0.0
Child Support Services	1306/1307	Administrative Analyst I/II	0.0	0.0	+1.0	1.0
Child Support Services	7800	Staff Services Specialist***	2.0	1.0	-1.0*	1.0
Child Support Services	2113	Executive Assistant	0.0	0.0	+1.0	1.0
Health and Human Services Agency	7104	Fair Hearing Officer	1.0	1.0	-1.0*	0.0
Health and Human Services Agency	3711	Welfare Collections Officer	1.0	0.0	-1.0*	0.0
Health and Human Services Agency	7103	Eligibility Specialist III	19.0	15.0	+2.0	21.0
Health and Human Services Agency	2103	Office Assistant III	16.0	14.0	-16.0*	0.0
Health and Human Services Agency	2105	Screener	2.0	0.0	-2.0**	0.00
Health and Human Services Agency	2104	Sr. Office Assistant	5.0	3.0	+18.0	23.0
Health and Human Services Agency	2121/2122	Office Assistant Supervisor I/II	3.0	3.0	-3.0*	0.0
Health and Human Services Agency	2125	Office Services Supervisor	0.0	0.0	+3.0	3.0
Health and Human Services Agency	7801/7802	Staff Services Analyst I/II	6.0	6.0	-6.0*	0.0
Health and Human Services Agency	1306/1307	Administrative Analyst I/II	3.0	0.0	+6.0	9.0
Health and Human Services Agency	7511	Vocational Counselor	1.0	0.0	-1.0*	0.0
Health and Human Services Agency	7503	Employment and Training Worker III	4.5	4.0	+1.0	5.5

\*Incumbents are being reclassified.

\*\*Positions are vacant.

\*\*\*The remaining allocation will be reallocated in the budget process.

<b>Abolish Classifications</b>		
<b>Job Class. No.</b>	<b>Bargaining Unit</b>	<b>Classification Title</b>
2213	GE	Accounting Technician
7104	GE	Fair Hearing Officer
2103	PL	Office Assistant III
2121	SU	Office Assistant Supervisor I
2122	SU	Office Assistant Supervisor II

<b>Abolish Classifications</b>		
<b>Job Class. No.</b>	<b>Bargaining Unit</b>	<b>Classification Title</b>
7803	PL	Sr. Staff Services Analyst
7801/7802	PL	Staff Services Analyst I/II
7800	GE	Staff Services Specialist
7511	PL	Vocational Counselor
3711	GE	Welfare Collections Officer

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the \_\_\_\_ day of \_\_\_\_\_, 2020, by the following vote of said Board:

Ayes:

Attest:  
 Kim Dawson  
 Clerk of the Board of Supervisors

Noes:  
 Absent :

By: \_\_\_\_\_  
 Deputy Clerk

\_\_\_\_\_   
 Brian K. Veerkamp, Chair, Board of Supervisors