

CONTRACT ROUTING SHEET

Date Prepared: October 22, 2015

Need Date: November 5, 2015

PROCESSING DEPARTMENT:

Department: Procurement & Contracts
 Dept. Contact: Linda Silacci-Smith
 Phone: x5417
 Department
 Head Signature: [Signature]

CONTRACTOR:

Name: CSAC-EIA
 Address: 75 Iron Point Circle, Suite 200
Folsom, CA 95630
 Phone: (916) 850-7800

CONTRACTING DEPARTMENT: CAO – Procurement & Contracts

Service Requested: Insurance Tracking Services – Replaces Agreement #324-S1311
 Contract Term: Perpetual Contract Value: Approx. \$15,000.00/annually
 Compliance with Human Resources requirements? Yes: X No: _____
 Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: _____ Date: 11/5/2015 By: J. [Signature]
 Approved: _____ Disapproved: _____ Date: _____ By: _____

EL DORADO COUNTY COUNSEL
 OCT 23 AM 8:02

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ cond Disapproved: _____ Date: 11/5/15 By: [Signature]
 Approved: _____ Disapproved: _____ Date: _____ By: _____

EBIX needs to update their insurance in EBIX!

Insurance has been requested - jfo

NOV 5 PM 2:23

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____