

## **Guidelines for Private Events Related Park Closures**

1. Protection of Regular Public Use
  - a. Park closures must minimize disruption to existing reoccurring rentals and seasonal uses.
    - i. For example, Forebay Park closures should not interrupt Little League Baseball season.
  - b. Parks with high seasonal demand should generally remain open during peak periods.
    - i. For example, Henningsen-Lotus Park will not be closed during the whitewater rafting season.
  - c. Partial closures should be prioritized over full-site closures.
2. Preservation of Public Access
  - a. Closures may not prevent access to rivers, waterways, public roads, trails, or other legally protected public rights-of-way.
  - b. Any temporary rerouting of access will require a traffic control plan that will be reviewed and approved by El Dorado County Department of Transportation to ensure compliance with applicable regulations.
3. Clear and Proactive Public Notification
  - a. Applicants will be responsible for ensuring robust public notification of approved park closures.
  - b. All temporary special event signage must comply with El Dorado County Code Section 130.36.050 - Temporary Signs.
  - c. Digital notification will be required including social media posts, updates to county webpages & events calendar, and GovDelivery messaging in coordination with Parks and Trails Division Staff.
  - d. Outreach must also include notifications to nearby residents.
4. Community Impact and Equity
  - a. Closures must not unduly burden nearby neighborhoods or the broader community.
  - b. Considerations include traffic, noise, parking impacts, duration of closure, and frequency of similar events.
  - c. Equity considerations should be taken into account to ensure that closures do not disproportionately affect specific communities or user groups.
5. Scale, Duration, and Necessity
  - a. The size and duration of the requested closure must be proportional to the event's needs.
  - b. Applicants must demonstrate that the closure is necessary and why alternative locations or configurations are not feasible.
  - c. Shorter durations and smaller footprints are strongly preferred.

- d. The frequency of closures will be considered by the Parks Manager, but to begin the following will be recommended:
  - i. Henningsen-Lotus Park - due to the scale of the park, and the variety of use patterns, no more than two times a year.
  - ii. Pioneer Park - no more than four times a year.
  - iii. Forebay Park - no more than four times a year.
  - iv. Joe's Skate Park - no more than six times a year.
  - v. Bradford Park - no more than six times a year.
  - vi. Historic Railroad Park - no more than six times a year.
  - vii. Old Depot Bike Park - no more than six times a year.
  - viii. El Dorado Trail – no more than six times a year.
  - ix. Rubicon Trail – Subject to review and approval by El Dorado County Department of Transportation.