

REVIEW AND APPROVAL REQUESTED FOR:

Contract Amendment Resolution Ordinance Policy Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 2/28/23

Need Date: 6/20/25

PROCESSING DEPARTMENT

Department: Clerk of the Board
Dept Contact: Kim Dawson
Phone: 530-621-5393
Dept. Signature: Kim Dawson
Title: Clerk of the Board

Org Code: 0100000
Funding Source: N/A
PL String: N/A
Legistar #: 25-1157

CONTRACT INFORMATION

CONTRACT #: _____

CONTRACT AMENDMENT #: _____

Contracting Department: _____

Contractor/Vendor Name: _____

Contract Term: _____

Contract Value: _____

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: Review updated Resolution and Retention Schedule

NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

Please review Resolution and disposition schedule/records retention schedule for compliance applicable governing codes/laws.

COUNTY COUNSEL

Approved Disapproved Date: 6/25/25
Approved Disapproved Date: _____

By: David Livingston Digitally signed by David Livingston
Date: 2025.06.25 16:34:18 -07'00'
By: _____

COMMENTS

CONTRACT AMENDMENT ONLY

HR APPROVAL

Compliance with Human Resources requirements? Yes: No:

Compliance verified by: _____

RISK APPROVAL

Approved Disapproved Date: _____
Approved Disapproved Date: _____

By: _____
By: _____

COMMENTS