



RESOLUTION NO. XX-2017

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

**RESOLUTION REVISING THE COMMUNITY & ECONOMIC
DEVELOPMENT ADVISORY COMMITTEE**

WHEREAS, the County of El Dorado 2004 General Plan, Economic Development Element, Policy 10.1.1.1, envisions a community-oriented group to advise and actuate economic development policy for the County; and

WHEREAS, community, business, and economic development play a key role in providing a balanced economy for a local government, and a desirable quality of life for its residents; and

WHEREAS, the County of El Dorado has identified a critical need to support and retain existing businesses and industries while encouraging those uniquely compatible to locate and grow in the county; and

WHEREAS, the Board of Supervisors created the Economic Development Advisory Commission in May 2006 (Resolution 103-2006); expanded and revised membership criteria in July 2007 (Resolution 213-2007), February 2009 (Resolution 25-2009) and May 2009 (Resolution 91-2009); renamed the Commission to be the Community and Economic Development Advisory Committee (CEDAC) in March 2013 (Resolution 29-2013); rescinded Resolution 29-2013 and replaced it with Resolution 69-2014 that revised CEDAC and establishing a Technical Advisory Subcommittee in June 2014 (Resolution 69-2014); and Resolution 147-2015 reduced membership to 7 plus an Alternate (at Large) in August 2015; and

WHEREAS, due to the increasing importance of community and economic development to the desirable quality of life for El Dorado County residents, it is necessary to rescind prior Resolutions and establish a new policy and administrative focus for the Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of El Dorado rescinds Resolution 147-2015 and replaces it with the following:

SECTION 1. COMMUNITY AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE. There is hereby created for the County of El Dorado a standing Community and Economic Development Advisory Committee.

SECTION 2. ROLES AND RESPONSIBILITIES. At the direction of the Board of Supervisors and in collaboration with the County Economic Development Division, the Community and Economic Development Advisory Committee shall have the following responsibilities:

- A. Analyze community and economic development opportunities and present recommendations on how best to achieve the goal of creating prosperous and sustainable communities with emphasis on the quality of life throughout the County.
- B. Recommend ways to reform and improve regulatory processes relating to existing County

regulations and procedures to eliminate contradictory, unneeded requirements, and to narrow the scope of government to only those regulations that are necessary or desirable to promote a sound and balanced community and economic development strategy that is consistent with the objectives identified in the County's General Plan.

- C. Advise the Board of Supervisors and the County Economic Development Division on matters relating to community and economic development: business retention and expansion, entrepreneurial business formation, business attraction, infrastructure needs, job creation, education, and workforce development.
- D. Identify and determine ways to support county business sectors. Review and recommend business incentives and collaborative marketing strategies that address needs in unincorporated areas.
- E. Identify constraints and incentives to community and economic development, facilitate direction and incentives for business recruitment, and support collaborative business and community outreach efforts focused on the importance of growing the County's economic base.
- F. Serve as a conduit between the business community and County government on community and economic development projects and issues.
- G. Identify economic development tools for funding and promoting business attraction and retention and advise the County on how these resources can be used locally. Additionally, identify community development tools for enhancing and maintaining healthy and desirable communities.
- H. All members shall actively participate in the committee and ad-hoc committee(s).
- I. Prepare an annual report for the Board of Supervisors on the status of accomplishments towards the Economic Development Element of the County's General Plan.

SECTION 3. MEMBERSHIP. Members of the Community and Economic Development Advisory Committee shall be appointed by the Board of Supervisors as follows:

- A. Five direct supervisorial-nominated appointments, each representing the appointing Supervisor's district, and four at-large appointments. The at-large members may be selected from business, industry, trade organizations, the private and public sectors, educational institutions, or a Chamber of Commerce within the County.
- B. All members shall be appointed by the Board of Supervisors after completion of a County application process.
- C. All members shall have relevant knowledge, experience, and expertise in community and/or economic development.
- D. In nominating members for the Committee, the Board of Supervisors will consider appropriate geographic, industry-specific and expertise-specific representation.

SECTION 4. MEETINGS. The Committee shall hold regular meetings quarterly or more often. The Committee, in coordination with County staff, shall establish a regular time and place for meetings. Special meetings of the Committee may be called at any time by the chair or a majority of the members of the Committee and shall be noticed as required by law. All CEDAC meetings and members shall meet the requirements of the Ralph M. Brown Act. The Committee shall endeavor to avoid unnecessary meetings.

SECTION 5. TERMS OF OFFICE. Members of the Committee shall take office upon their appointment by the Board of Supervisors. Members representing supervisorial districts shall hold office during the term of office of the supervisor nominating the member. The term of office for district-specific members of the Committee also shall expire whenever a vacancy occurs in the office of the supervisor who nominated the member, provided that the member may continue to serve on the Committee until his or her successor is appointed. The term of office for At-Large members shall be four years. All Committee members shall serve at the pleasure of the Board of Supervisors.

SECTION 6. LAPSE OF MEMBERSHIP. If a member of the Committee fails to attend two consecutive regular meetings of the Committee, the Chair of the Committee shall notify the absent member. If the member fails to attend three consecutive regular meetings, the Chair of the Committee shall notify the Clerk of the Board. The Board of Supervisors then may declare the office vacant and fill the vacancy by appointment for the remainder of the unexpired term.

SECTION 7. ELECTION OF OFFICERS. At the first meeting of the Community and Economic Development Advisory Committee held after January 1 in each calendar year, the Committee shall select one of its members as chair and one of its members as vice-chair, both of whom shall hold office for one year and until the election of their successors. The chair shall be responsible for chairing Committee meetings and conferring with staff regarding meeting agendas. If the chair is absent, the vice chair shall assume the chair's responsibilities.

SECTION 8. VACANCIES.

- a. In the event of a vacancy in the position of the chair or vice-chair, there shall be an election at the next meeting to fill the vacant office.
- b. In the event of a vacancy of any committee member, the chair or staff shall notify the Clerk of the Board.

SECTION 9. AD HOC SUB-COMMITTEES. The Committee may establish a limited-duration ad-hoc sub-committee or sub-committees comprised of less than a quorum of Committee members to assist the Committee on such specific issues, programs and projects as the Committee identifies and assigns.

SECTION 10. COMPENSATION. There will be no compensation for Committee members. Participation shall be on a strictly volunteer basis.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the ___ th day of _____, 201_, by the following vote of said Board:

Attest:
James S. Mitrison
Clerk of the Board of Supervisors

Ayes:
Noes:
Absent:

By: _____
Deputy Clerk

Chairman, Board of Supervisors