



## RESOLUTION NO.

### OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

**WHEREAS**, the Mitigation Fee Act, California Government Code sections 66000-66025, allows the establishment of a development impact fee as a condition of approval where the purpose and use of the fee are identified and a reasonable relationship between the fee and the type of development on which the fee is imposed is demonstrated (Gov. Code subdivision 66001(a)); and

**WHEREAS**, the County of El Dorado has adopted Ordinance No. 5057, codified in Title 13, Chapter 20 (sections 13.20.010 to 13.20.050) of the El Dorado County Code, which authorizes the Board of Supervisors to establish development impact mitigation fees for fire protection districts applicable to new development within the unincorporated area of the County in order to construct or purchase fire protection facilities and equipment necessary to mitigate the impacts of such development in a fire protection district; and

**WHEREAS**, the County of El Dorado, at the request of the Mosquito Fire Protection District (“District”), has established such impact fees within the District’s boundaries; and

**WHEREAS**, the Mitigation Fee Act requires a local agency that has adopted impact fees in accordance with the Mitigation Fee Act to make certain findings with respect to the unexpended portion of the account or fund, whether committed or uncommitted, for the fifth fiscal year following the first deposit into the account or fund and every five years thereafter (Gov. Code subdivision 66001(d)); and

**WHEREAS**, District has prepared and provided the attached report, labeled “Exhibit A,” hereinafter referred to as “Report,” which District has determined provides the required information to support the findings required by the Mitigation Fee Act (Gov. Code subdivision 66001(d)); and

**WHEREAS**, these findings are being made in connection with the public information required by subdivision (b) of section 66006 and that public information is incorporated by reference herein; and

**WHEREAS**, the first deposit of fee revenue into the District account was made in Fiscal Year 1986-87, and these five-year findings pertain to the balance in the account at the end of Fiscal Year 2021-22 (July 1, 2021 through June 30, 2022).

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors hereby accepts the Report provided by District and incorporates it by reference herein, and finds that the Report provides sufficient information with regard to the unexpended balance in the District’s Development Impact Mitigation fund or account to support the following findings as required by the Mitigation Fee Act:

- A. The adoption of this resolution is not a “project” for purposes of the California Environmental Quality Act (“CEQA”) because the resolution relates to a financial reporting requirement and does not authorize or commit the County to a particular project, thus is exempt as an ongoing administrative activity or funding activity pursuant to CEQA Guidelines subsections 15378(b)(2) and (b)(4) and is otherwise exempt under the common sense exemption in CEQA Guidelines subsection 15061(b)(3).
- B. The purpose to which the fee is to be put has been adequately identified as set forth in the Report, and is functionally equivalent to the use(s) identified at the time the fee was established;





# **MOSQUITO FIRE PROTECTION DISTRICT**

## **ANNUAL REPORT AND FIVE-YEAR FINDINGS REPORT FOR FIRE IMPACT FEE PROGRAM**

FY 2021-22

PREPARED FOR:

**BOARD OF DIRECTORS  
MOSQUITO FIRE PROTECTION DISTRICT**

PREPARED BY:

  
**SCI Consulting Group**

4745 MANGLES BOULEVARD  
FAIRFIELD, CALIFORNIA 94534  
PHONE 707.430.4300  
[www.sci-cg.com](http://www.sci-cg.com)

(THIS PAGE INTENTIONALLY LEFT BLANK)

## MOSQUITO FIRE PROTECTION DISTRICT

---

### BOARD OF DIRECTORS

James Young, President

Wayne Gregson, Vice President

Don Stever, Member

Megan Holmsky, Member

Linnea Ugglä, Member

### FIRE CHIEF

Jack Rosevear

### CLERK OF THE BOARD OF DIRECTORS

Shar Fields

### IMPACT FEE CONSULTANT

Blair Aas, SCI Consulting Group

(THIS PAGE INTENTIONALLY LEFT BLANK)

## EXECUTIVE SUMMARY

---

### INTRODUCTION

The Mitigation Fee Act (Government Code Section 66000 et. seq., hereafter the "Act") requires local agencies to report, every year and every fifth year, certain financial information regarding their development impact fee programs. These reporting requirements are applicable to the fire impact fee ("Reportable Fee") program of the Mosquito Fire Protection District ("District") adopted by the County of El Dorado ("County") on behalf of the District.

This *Five-Year Findings Report* provides the findings required by Section 66001(d)(1) of the Act for the District's Fire Impact Fee Fund for fiscal year ending June 30, 2022. The District's last Five-Year Findings Report for their Fire Impact Fee Funds was provided for fiscal year ending June 30, 2017.

### BACKGROUND

Section 66006(b) the Act requires that the following information, entitled "*Annual Report*," be made available to the public within 180 days after the last day of each fiscal year:

- a brief description of the type of fee in the account;
- the amount of the fee;
- the beginning and ending balance of the account;
- the fees collected that year and the interest earned;
- an identification of each public improvement for which the fees were expended and the amount of the expenditures for each improvement;
- an identification of an approximate date by which development of the improvement will commence if the local agency determines that sufficient funds have been collected to complete financing of an incomplete public improvement;
- a description of each inter-fund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, the date on which any loan will be repaid, and the rate of interest to be returned to the account; and
- the amount of money refunded under section Govt. Code § 66001.

In addition to the Annual Report, local agencies are required, for the fifth fiscal year following the first receipt of any development impact fee proceeds, and every five years

thereafter, to comply with Section 66001(d)(1) of the Act by affirmatively demonstrating that the local agency still needs unexpended development impact fee revenue to achieve the purpose for which it was originally imposed and that the local agency has a plan on how to use the unexpended balance to achieve that purpose.

Specifically, local agencies must make the following findings, entitled "*Five-Year Findings Report*," with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put;
- Demonstrate a reasonable relationship between the fee and the purpose for which it is charged;
- Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements; and
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.

In addition to the requirements set forth above, Section 66001(e) of the Act of the states that when sufficient funds have been collected to complete financing on incomplete public improvements, and the public improvements remain incomplete, the local agency shall identify, within 180 days of the determination that sufficient funds have been collected, an approximate date by which the construction of the public improvement will be commenced, or shall refund to the then-current record owner or owners of the lots or units, as identified on the last equalized assessment roll, of the development project or projects on a prorated basis, the unexpended portion of the fee, and any interest accrued thereon.

However, 66001(f) of the Act states that if the administrative costs of refunding unexpended revenues exceed the amount to be refunded, the local agency, after a public hearing, notice of which has been published and posted in three prominent places within the area of the development project, may determine that the revenues shall be allocated for some other purpose for which fees are collected and which serves the project on which the fee was originally imposed.



## **ANNUAL REPORT (FISCAL YEAR 2021-22)**

---

In accordance with Government Code Section 66006(b)(1) and (2), the Mosquito Fire Protection District (the "District") provides the following information for fiscal year 2021-22 for the District's Fire Impact Fee Program.

### **BRIEF DESCRIPTION OF THE REPORTABLE FEE**

The District's fire impact fee ("Reportable Fee") will help maintain existing levels of service for fire protection in the District. New development in the District will increase the demand for fire protection services. The Reportable Fee will fund the construction of new or expanded fire facilities, apparatus and equipment necessary to accommodate residential and nonresidential development in the District.

### **REPORTABLE FEE AMOUNTS**

The current Reportable Fees in effect at the end of fiscal year 2021-22 are shown below.

<b>Land Use Category</b>	<b>Reportable Fee</b>
Residential Single Family	\$2.19/sq. ft.
Residential Multi Family	\$2.90/sq. ft.
Residential Mobile Home	\$2.57/sq. ft.
Retail/Commercial	\$3.25/sq. ft.
Office	\$4.02/sq. ft.
Industrial	\$3.02/sq. ft.
Agriculture	\$1.37/sq. ft.
Warehouse/Distribution	\$2.14/sq. ft.

### **REPORTABLE FEE ACCOUNT BALANCES**

The balance of the Reportable Fee account at the beginning of fiscal year 2021-22 was \$18,883.02. At the end of fiscal year 2021-22, the balance of the Reportable Fee fund was \$32,878.78.

### **REPORTABLE FEES COLLECTED AND INTEREST EARNED**

The amount of Reportable Fees collected during fiscal year 2021-22 was \$14,018.19. In addition, \$117.75 was earned in interest during the fiscal year. The total amount of Reportable Fees and interest collected during fiscal year 2021-22 was \$14,135.94.

**USE OF REPORTABLE FEES**

For fiscal year 2021-22, Reportable Fees were expended on no improvements. The County's 1% fee for administration of the fee program totaled \$140.18 and funded 100% with Reportable Fees.

**COMMENCEMENT DATE FOR CONSTRUCTION OF INCOMPLETE IMPROVEMENTS**

For FY 2021-22, sufficient funds have not yet been collected to complete financing of incomplete improvements, and an approximate date for commencing construction has yet to be determined.

**INTERFUND TRANSFERS AND LOANS**

There were no other interfund transfers or interfund loans from the Reportable Fee fund in fiscal year 2021-22.

**REFUNDS**

The District issued no refund of Reportable Fees in fiscal year 2021-22.

## **FIVE-YEAR REPORT (AS OF JUNE 30, 2022)**

---

In accordance with Government Code Section 66001(d)(1), the Mosquito Fire Protection District (the "District") affirmatively demonstrate that the District still needs unexpended fire impact fees to achieve the purpose for which it was originally imposed and that the District has a plan on how to use the unexpended balance to achieve that purpose.

### **UNEXPENDED REPORTABLE FEES**

The District's Fire Impact Fee ("Reportable Fee") fund balance as of June 30, 2022, was \$32,878.78.

### **PURPOSE OF THE REPORTABLE FEE**

The purpose of the Reportable Fee imposed and collected on new development within the District is to help maintain its existing level of service for fire protection in the District. New development in the District will increase the demand for fire protection services. The Reportable Fees will be used to expand the District's fire facilities, apparatus, vehicles, and equipment to meet the additional demand generated by the new residents and employees and new structural area created by new development projects.

Specifically, the District intends to put the unexpended Reportable fees towards the lease purchase of an additional used or surplus water tender at an estimated total cost of \$150,000.

### **RELATIONSHIP BETWEEN THE REPORTABLE FEE AND THE PURPOSE FOR WHICH IT IS CHARGED**

There is a roughly proportional, reasonable relationship between the new residential and nonresidential development upon which the Reportable Fees are charged and the need for additional fire facilities, apparatus, vehicles, and equipment by reason of the fact that development of residential and nonresidential land uses in the District will generate additional demand for fire services and fire protection improvements. The fire impact fees will be used to fund these improvements, which are necessary to serve new development in the District. Each residential and nonresidential development project will add to the incremental need for additional fire protection capacity, and each new project will benefit from the new fire protection capacity. For the new development to occur in the District, fire protection facilities and equipment must be added in order to maintain the District's existing level of fire protection service.

**ANTICIPATED FUNDING TO COMPLETE FINANCING OF INCOMPLETE IMPROVEMENTS**

The District plans to lease purchase an additional used or surplus water tender for a five-year term for approximately \$150,000. The down payment and annual lease payments for the additional water tender will be funded with unexpended Reportable Fees (\$32,878.78), future Reportable Fees (\$100,000), and existing equipment reserves (\$17,121.22).

**APPROXIMATE DATES OF DEPOSIT OF ANTICIPATED FUNDING**

The five-year lease purchase agreement for the additional water tender will be completed by Spring 2024. The District has both unexpended Reportable Fees and existing equipment reserves in their account as of June 30, 2022. The District anticipates collecting at least \$15,000 annually in fire impact fees over the next seven years that would be used for lease payments. These two funds will complete the needed funding for the project.

(THIS PAGE INTENTIONALLY LEFT BLANK)

Agreement # n/a

Legistar # n/a

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 10/21/2021

Need Date: 11/04/2022

### PROCESSING DEPARTMENT:

Department: CAO  
Dept. Contact: Jennifer Franich  
Phone: x7539  
Department Head Signature: Jennifer Digitally signed by Jennifer  
Date: 2022.10.21 13:27:07  
-07'00'

### CONTRACTOR:

Name: n/a  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Org Code: 0200000  
Project # \_\_\_\_\_  
(if applicable): \_\_\_\_\_  
Funding Source: \_\_\_\_\_

### CONTRACTING DEPARTMENT: CAO

Service Requested: Review Resolution for 5-year mitigation fee findings

Description: Impact Fees 5-year findings

Contract Term: n/a Contract Value: \_\_\_\_\_

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 10/24/2022 By: Ted Wood Digitally signed by Ted Wood  
Date: 2022.10.24 16:12:06  
-07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved as to form - TDW

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_