

# Rush Review Request

## AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 12/11/2023

Need Date: 12/15/2023

### PROCESSING DEPARTMENT:

Department: CAO-Procurement and Contracts

Dept. Contact: Annika Andersson

Phone: X5911

Department Head Signature: Jon Manning Digitally signed by Jon Manning  
Date: 2023.11.06 16:19:21  
-08'00'

Jon Manning, CPPB  
Administrative Analyst Supervisor

### CONTRACTOR:

Name: Assetas, Inc.

Address: 1001 Bannock Street Suite 414

Denver, CO 80204-4150

Phone: 518-350-4481

Org Code: 1010000

Project #  
(if applicable): \_\_\_\_\_

Funding Source: General Fund

CONTRACTING DEPARTMENT: Review and Approve

Service Requested: Review and Approve

Description: Asset Management Software

Contract Term: Five (5) Years Contract Value: \$ 304,285.00

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 12/20/2023 By: Janeth SanPedro Digitally signed by Janeth SanPedro  
Date: 2023.12.20 09:52:22 -08'00'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Revised version approved.

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL SIGNED DOCUMENT TO: annika.andersson@edcgov.us

Thank you!