

**REVIEW AND APPROVAL REQUESTED FOR:**

☐ Contract ☐ Amendment ☐ Resolution ☐ Ordinance ☒ Policy ☐ Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 9/16/25Need Date: 10/3/25**PROCESSING DEPARTMENT**Department: Information TechnologiesOrg Code: 1000000Dept Contact: Tabetha GreyFunding Source: GeneralPhone: 530-624-5413PL String: 10ADMINDept. Signature: Amanda Earnshaw Digitally signed by Amanda Earnshaw  
Date: 2025.09.16 15:21:42 -07'00'Legistar #: TBD

Title: \_\_\_\_\_

**CONTRACT INFORMATION**

CONTRACT #: \_\_\_\_\_

CONTRACT AMENDMENT #: \_\_\_\_\_

Contracting Department: \_\_\_\_\_

Contractor/Vendor Name: \_\_\_\_\_

Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.***ORDINANCE/RESOLUTION/POLICY INFORMATION**TITLE / SUBJECT: Artificial IntelligenceNUMBER (If Assigned): A-23**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Please review A-23 AI policy and procedure documents. The documents were sent for  
department head review 8/22 to 9/9. IT and CAO have updated the policy with department head  
feedback.

**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 9/25/25  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_

By: Janeth D. SanPedro Digitally signed by Janeth D. SanPedro  
Date: 2025.09.25 08:48:35 -07'00'  
By: \_\_\_\_\_

**COMMENTS**

with edits and comments.

**CONTRACT AMENDMENT ONLY****HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS** \_\_\_\_\_