



El Dorado County

330 Fair Lane, Bldg A.
Placerville, California
530 621-5390
FAX 622-3645
co.el-dorado.ca.us/bos

Master Report

File Number: 09-0040

*File ID: 09-0040

Agenda Agreement
Type:

Status: Approved

Version: 2

Reference:

Gov Body: Board Of
Supervisors

Department: Health Services
Department - Public
Health Division

Created: 01/02/2009

Agenda Title: HSD - 1/27/09 - Blue Shield of California Foundation
Grant

Final Action: 01/27/2009

Title: Health Services Department recommending Chairman be authorized to sign retroactive Grant Agreement and Conditions 2716288 with Blue Shield of California Foundation (BSCF) in the amount of \$125,000 for the period January 1, 2009 to January 1, 2010, for extension of the ACCEL Health Information Exchange (HIE) Project; and Budget Transfer 29052 increasing revenues and expenditures for same (4/5 vote required).
RECOMMENDED ACTION: Approve.

FUNDING: Blue Shield of California Foundation Grant.

Notes:

Agenda Date: 01/27/2009

Agenda Number:

Sponsors:

Enactment Date:

Attachments: Blue Route Grant Agmt 2716288 ,Blue Shield of California Foundation Grant ,Board Approval Grant Proposal 10-14-08 08-1512 ,BSCF Grant Proposal ,BUDGET-TRSF-29052

Enactment Number:

Same:

Hearing Date:

Contact: Kathy Lang ext 6362

Next Meeting Date:

Approval History

Version	Date	Approver	Action
1		Neda West	
1	01/07/2009	Gayle Erbe-Hamlin	Incomplete
Notes	this is the only way I can send it back to the Dept thru legistar.		
1		Agenda Coordinator	
1		Gayle Erbe-Hamlin	
2	01/09/2009	Neda West	Approved
2	01/12/2009	Agenda Coordinator	Delegate
2	01/21/2009	Terri Knowlton	Approved
Notes	Consent calendar.		
2	01/21/2009	Gayle Erbe-Hamlin	Approved

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
2	Board Of Supervisors	01/27/2009	Approved				Pass
	Action Text: This matter was Approved on the consent calendar						
		Yes5					5
		Supervisor Knight,Supervisor Sweeney,Supervisor Nutting,Supervisor Briggs andSupervisor Santiago					

Text of Legislative File 09-0040

Health Services Department recommending Chairman be authorized to sign retroactive Grant Agreement and Conditions 2716288 with Blue Shield of California Foundation (BSCF) in the amount of \$125,000 for the period January 1, 2009 to January 1, 2010, for extension of the ACCEL Health Information Exchange (HIE) Project; and Budget Transfer 29052 increasing revenues and expenditures for same (4/5 vote required).

RECOMMENDED ACTION: Approve.

FUNDING: Blue Shield of California Foundation Grant.

BUDGET SUMMARY:

Total Estimated Cost \$125,000.00

Funding

Budgeted	\$0	
New Funding	\$62,500.00	FY 2008-09
Savings	\$	
Other	\$62,500.00	FY 2009-10
Total Funding Available	\$125,000.00	
Change To Net County Cost	\$0	

Fiscal Impact/Change to Net County Cost: No change to net County cost. County will receive two installments of \$62,500.00 (March 1, 2009 and August 1, 2009) based on completion of specified project criteria.

Background: On October 14, 2008 El Dorado County Health Services Department - Public Health Division, on behalf of ACCEL (Access El Dorado - a coalition of safety net providers) submitted to the Board, and received approval for, a grant application request. This grant provides specifically for the continuation of work toward implementation of an electronic Health Information Exchange (HIE) to enable the healthcare providers in El Dorado County to share clinical and administrative information.

Grant award documents were received by Department December 24, 2008 and staff immediately prepared for next available Board date.

Reason for Recommendation: Grant funds will be utilized for (1) review and approval of vendor for HIE system implementation; (2) adoption and execution of a strategic business plan that addresses long-term sustainability of the HIE; and (3) implementation of the HIE project linking Barton Healthcare system with El Dorado County Health Services Department - Public Health Division.

Action to be taken following Board approval:

1. Chairman to sign three (3) original grant agreement documents #2716288.
2. Board Clerk's office to return two (2) grant agreement documents to Department.
3. Department to return one (1) fully executed grant agreement to Blue Shield of California Foundation.
4. Chairman to sign budget transfer request.
5. Board Clerk's office to forward approved budget transfer request to Auditor's Office for posting.

Contact: Kathy Lang xt. 6362

Internal Contract No: 2716288
Purchasing Contract No: 582-F0911
Index Code: 405280

CONTRACT ROUTING SHEET

Date Prepared: January 6, 2009

Need Date: 1/12/09 Please rush

PROCESSING DEPARTMENT:

Department: Health Svcs Dept - PH Div.

Dept Contact: Kathy Lang

Phone #: 621-6362

Department: _____

Head Signature: *Neda West*

Neda West Director

CONTRACTOR:

Name: Blue Shield of California Foundation

Address: 50 Beale Street

San Francisco, CA 94105

Phone: _____

CONTRACTING DEPARTMENT: Health Services Department - Public Health Division

Service Requested: Funding for continuation of ACCEL HIE project

Contract Term: 1/1/09 - 1/1/10

Contract Value: \$125,000.00

Compliance with Human Resources requirements? Yes No

Compliance verified by: N/A - Incoming Funding

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 1/12/08 By: *W. J. [Signature]*

Approved: _____ Disapproved: _____ Date: _____ By: _____

Note: Please be advised of any provision of Grant Agreement or failure to timely submit reports required under Grant Agreement may include refusal by Foundation to make further grant payments under this or any other grant agreement.

NOTE: THIS IS THE ONLY NAME WE BLUE SHIELD IN HEALTH SVCS. UH

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 1/12/09 By: *[Signature]*

Approved: _____ Disapproved: _____ Date: _____ By: _____

RECEIVED
HUMAN RESOURCES DEPT
09 JAN 12 PM 3:26

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

blue shield of california foundation

50 Beale Street
San Francisco, CA 94105
blueshieldcafoundation.org

December 15, 2008

Neda West
Acting Director
El Dorado County Department of Public Health
931 Spring Street
Placerville, CA 95667

Re: Agreement for Grant #2716288

Dear Ms. West:

It is my pleasure to inform you that the Blue Shield of California Foundation Board of Trustees has approved a \$125,000 Health Information Exchange grant to the El Dorado County Department of Public Health.

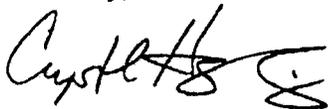
Enclosed are two copies of the terms and conditions of the grant. Please have an appropriate officer of your organization sign both copies. Return one copy to us and keep the other copy for your files.

Please note the reporting requirements in section two of the agreement. Grant reports are to be accessed, completed and submitted to the Foundation via our online application and reporting system. Utilize the following link to access your reports one month prior to your report due date: http://www.cybergrants.com/BSCF/LOI_PS_redirect.html. Within our system, this grant request is registered to Sandra Defoe Dunn ("the Grantseeker"). To login and access the reports, you will need to utilize this grantseeker's credentials:

Email Address: sandadunn@mindspring.com
Password: sdunn

We look forward to a long, rewarding relationship with your organization, and we are proud to partner with you in this work that is so critical to the community.

Sincerely,



Crystal Hayling
President and CEO
Blue Shield of California Foundation



Blue Shield of California Foundation Grant Agreement

The purpose of these reports is to permit the Foundation to learn from its experience as a grantmaker and to meet its obligations under federal and state regulations. Failure to submit these reports may disqualify Grantee from receiving future funding from the Foundation.

3. **Evaluation and Monitoring.** The Foundation may monitor and conduct an evaluation of operations under this grant. This may include a visit from Foundation staff, Trustees, and/or Foundation advisors, to observe Grantee's program, discuss the program with Grantee's personnel, and review financial and other records and materials connected with the activities financed by this grant. In addition, Grantee shall provide to the Foundation copies of any publications or other materials produced, in full or in part, with Foundation funds.
4. **Recordkeeping.** Grantee shall keep adequate records to substantiate expenditures from grant funds. Grantee shall make its books and records pertaining to the grant funds available to the Foundation at reasonable times for review and audit, and shall comply with all reasonable requests of the Foundation for information and interviews regarding use of grant funds. Grantee shall keep copies of all books and records related to this grant and all reports to the Foundation for at least four years after Grantee has expended the last of the grant funds.
5. **Sub-grantees.** Grantee shall retain full discretion and control over the selection of any sub-grantees or sub-contractors to carry out Grantee's charitable purposes and shall act completely independently of the Foundation. The Foundation and Grantee acknowledge that there is no agreement, written or oral, by which the Foundation may cause Grantee to choose any particular sub-grantee or sub-contractor. Grantee shall require that any sub-grantee or sub-contractor be subject to the requirements of Paragraphs 1, 2, 3, 4, 7, 10, 11, 12 and 13 of this Agreement, substituting Grantee for the Foundation and the sub-grantee or sub-contractor for Grantee, as applicable. All obligations of Grantee under these Paragraphs shall remain in full force and effect.
6. **Funds Not Earmarked; Grantee Representation.** The grant funds are not earmarked to be used in any attempt to influence legislation within the meaning of Internal Revenue Code ("IRC") Section 4945(e). The Foundation and Grantee have made no agreement, oral or written, to that effect. Grantee represents and warrants, here and in its proposed budget for this grant, that the total of all grants from the Foundation for this project to be paid to Grantee within a single annual accounting period of Grantee does not exceed the amount budgeted by Grantee for its accounting period for activities of the project that are not attempts to influence legislation within the meaning of IRC Section 4945(e).
7. **Prohibited Uses.** Grantee shall not use any portion of the funds granted:
 - a. To influence the outcome of any specific election for candidates to public office, or to carry on, directly or indirectly, a voter registration drive within the meaning of IRC Section 4945(d)(2), as interpreted by its accompanying regulations;

Blue Shield of California Foundation Grant Agreement

- b. To undertake an activity for any purpose other than a religious, charitable, scientific, literary, educational, or other purpose specified in IRC Section 170(c)(2)(B); or
 - c. To induce or encourage violations of law or public policy, to cause any private inurement or improper private benefit to occur, or to take any other action inconsistent with IRC Section 501(c)(3).
8. **Grant Announcements.** Grantee shall submit in advance to the Foundation, for review and revision at the sole discretion of the Foundation, any announcements Grantee intends to make regarding the grant, and any publications referring to the grant Grantee intends to publish other than in its annual reports or tax returns. The Foundation may include information on the grant in its periodic public reports and may also refer to the grant in a press release. If there are special considerations concerning the public announcement of this grant, or if Grantee would like to coordinate a public announcement of the grant with the Foundation, Grantee may contact the Foundation to discuss Grantee's plans.
9. **Representation and Warranty Regarding Tax Status.** By entering into this Agreement, Grantee represents and warrants that Grantee is exempt from federal income tax under IRC Section 501(c)(3) or in the absence of such a determination, that Grantee is a state or any political subdivision thereof within the meaning of Code Section 170(c)(1), or a state college or university within the meaning of Code Section 511(a)(2)(B) (referred to hereafter as a "Public Charity") and that it is not a private foundation as defined in IRC Section 509(a) (i.e., that it is a "Public Charity"). Such representation and warranty shall continue through the completion date of this grant.
10. **Publications; License.** Any information contained in publications, studies, or research funded by this grant shall be made available to the public following such reasonable requirements or procedures as the Foundation may establish from time to time. Grantee grants to the Foundation an irrevocable, nonexclusive license to publish any publications, studies, or research funded by this grant at its sole discretion.
11. **Violation of Terms; Change of Status.** In the case of any violation by Grantee of the terms and conditions of the grant, including but not limited to not executing the work of the grant in substantial compliance with the proposal, or in the event of any change in or challenge by the Internal Revenue Service of Grantee's status as a Public Charity, the Foundation reserves the right in its absolute discretion to terminate the grant as provided in Paragraph 16. The Foundation's determination will be final and will be binding and conclusive upon Grantee. Grantee shall give the Foundation immediate written notice of any change in Grantee's tax exempt or Public Charity status. If final or interim reports are not received in a timely manner, the Foundation may withhold payment until the outstanding report is received, and may terminate the grant as provided in Paragraph 16 if any such report is not received within a reasonable time (no more than sixty [60] days) following the date on which it was due.
12. **No Agency.** Grantee is solely responsible for all activities supported by the grant funds, the content of any product created with the grant funds, and the manner in which such

Blue Shield of California Foundation Grant Agreement

products may be disseminated. This Agreement shall not create any agency relationship, partnership, or joint venture between the parties, and Grantee shall make no such representation to anyone.

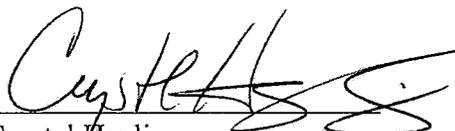
13. **Terrorist Activity.** Grantee agrees that the grant funds will be used in compliance with all applicable anti-terrorist financing and asset control laws, regulations, rules and executive orders.
14. **Further Assurances.** Grantee acknowledges that it understands its obligations imposed by this Agreement, including but not limited to those obligations imposed by reference to the IRC. Grantee agrees that if Grantee has any doubts about its obligations under this Agreement, including those incorporated by reference to the IRC, Grantee will promptly contact the Foundation or legal counsel.
15. **Indemnification.** Grantee irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its officers, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission of Grantee, its employees, or agents, in applying for or accepting the grant, or in expending or applying the grant funds, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of the Foundation, its officers, directors, employees, or agents.
16. **Remedies.** If the Foundation determines, in its sole discretion, that Grantee has substantially violated or failed to carry out any provision of this Agreement, including but not limited to failure to submit reports when due, the Foundation may, in addition to any other legal remedies it may have, refuse to make any further grant payments to Grantee under this or any other grant agreement, and the Foundation may demand the return of all or part of the unexpended grant funds, which Grantee shall immediately repay to the Foundation. The Foundation may also avail itself of any other remedies available by law.
17. **Captions.** All captions and headings in this Agreement are for the purposes of reference and convenience only. They shall not limit or expand the provisions of this Agreement.
18. **Entire Agreement.** This Agreement supersedes any prior or contemporaneous oral or written understandings or communications between the parties and constitutes the entire agreement of the parties with respect to its subject matter. This Agreement may not be amended or modified, except in a writing signed by both parties.
19. **Governing Law.** This Agreement shall be governed by the laws of the State of California applicable to contracts to be performed entirely within the State.

Blue Shield of California Foundation Grant Agreement

Please have one copy of this agreement reviewed and signed where indicated by an authorized officer of Grantee and returned to the attention of **Adam Sanders, Grants Administrator**. Please keep the second copy for your files. If, at any time during the life of this grant you have questions or if changes in circumstance arise, please feel free to contact your **Program Director, Brittany Imwalle**.

ACCEPTED AND AGREED:

Foundation: Blue Shield of California Foundation

By: 
Crystal Hayling

Title: President and CEO

Date: December 15, 2008

Grantee: EL DORADO COUNTY
DEPARTMENT OF PUBLIC HEALTH

EIN: 946000511

By:

Signature of person authorized to
sign on behalf of the grantee

Printed
Name:

Title:

Date:

For routing purposes, payment check should
be directed to:

Printed
Name: _____

Title:

Address:

Contact Phone:

Blue Shield of California Foundation Grant Agreement

Blue Shield of California Foundation ("the Foundation") has approved a **\$125,000 Health Information Exchange (HIE)** grant to the El Dorado County Department of Public Health ("Grantee") for the 12 month period 01/01/09 to 01/01/10. Funds provided under this grant are available to former or current Blue Shield of California Foundation (BSCF) grantees, and must be used to strengthen and/or complete core aspects of current projects, to develop long-term strategic plans, or to provide time to secure future funding from other organizations. The key objectives for this HIE project are:

1. By March 1, 2009, review and approve vendor selection for HIE system implementation.
2. By August 1, 2009, adopt and execute a strategic business plan that addresses long-term sustainability of the HIE.
3. By December 31, 2009, implement the HIE pilot project linking Barton HealthCare System with El Dorado County Department of Public Health.

Grant payments will be issued according to the following schedule:

1 st payment of \$62,500	Issued upon receipt signed grant agreement
2 nd and final payment of \$62,500	Issued upon receipt and review of interim reporting

This is a legally binding agreement ("Agreement"). It will be effective upon our receipt of an original of this Agreement, signed by an authorized representative of your organization. We will arrange for payment of the first installment of the grant within 30 days of our receipt of a signed original. To facilitate your receipt of the payment check, please indicate on the countersigned copy the name of the person in your organization to whom grant checks should be sent. Please keep the second copy of this agreement for your files.

Please read the terms and conditions of this Agreement very carefully, including its reporting requirements. The Foundation will not consider grant renewals for grantees who fail to meet reporting requirements.

TERMS AND CONDITIONS

1. **Use of Funds.** Grantee shall use the grant funds only for the purposes of the specific project described above and substantially in accordance with the approved budget included with Grantee's proposal. Grantee shall repay to the Foundation any portion of the grant funds which are not spent or committed, or which are not used for the specific project described in this Agreement. Any significant changes in the purpose for which grant funds are spent or in the budget or grant period must be approved in writing by the Foundation before the funds are spent.
2. **Reporting.** Reports are to be furnished to the Foundation no later than the following dates:

Interim	07/01/09
Final	02/01/10

Blue Shield of California Foundation Grant Agreement

The purpose of these reports is to permit the Foundation to learn from its experience as a grantmaker and to meet its obligations under federal and state regulations. Failure to submit these reports may disqualify Grantee from receiving future funding from the Foundation.

3. **Evaluation and Monitoring.** The Foundation may monitor and conduct an evaluation of operations under this grant. This may include a visit from Foundation staff, Trustees, and/or Foundation advisors, to observe Grantee's program, discuss the program with Grantee's personnel, and review financial and other records and materials connected with the activities financed by this grant. In addition, Grantee shall provide to the Foundation copies of any publications or other materials produced, in full or in part, with Foundation funds.
4. **Recordkeeping.** Grantee shall keep adequate records to substantiate expenditures from grant funds. Grantee shall make its books and records pertaining to the grant funds available to the Foundation at reasonable times for review and audit, and shall comply with all reasonable requests of the Foundation for information and interviews regarding use of grant funds. Grantee shall keep copies of all books and records related to this grant and all reports to the Foundation for at least four years after Grantee has expended the last of the grant funds.
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Blue Shield of California Foundation Grant Agreement

- b. To undertake an activity for any purpose other than a religious, charitable, scientific, literary, educational, or other purpose specified in IRC Section 170(c)(2)(B); or
 - c. To induce or encourage violations of law or public policy, to cause any private inurement or improper private benefit to occur, or to take any other action inconsistent with IRC Section 501(c)(3).
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10. **Publications; License.** Any information contained in publications, studies, or research funded by this grant shall be made available to the public following such reasonable requirements or procedures as the Foundation may establish from time to time. Grantee grants to the Foundation an irrevocable, nonexclusive license to publish any publications, studies, or research funded by this grant at its sole discretion.
11. **Violation of Terms; Change of Status.** In the case of any violation by Grantee of the terms and conditions of the grant, including but not limited to not executing the work of the grant in substantial compliance with the proposal, or in the event of any change in or challenge by the Internal Revenue Service of Grantee's status as a Public Charity, the Foundation reserves the right in its absolute discretion to terminate the grant as provided in Paragraph 16. The Foundation's determination will be final and will be binding and conclusive upon Grantee. Grantee shall give the Foundation immediate written notice of any change in Grantee's tax exempt or Public Charity status. If final or interim reports are not received in a timely manner, the Foundation may withhold payment until the outstanding report is received, and may terminate the grant as provided in Paragraph 16 if any such report is not received within a reasonable time (no more than sixty [60] days) following the date on which it was due.
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Blue Shield of California Foundation Grant Agreement

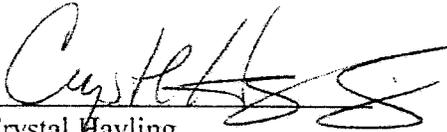
- products may be disseminated. This Agreement shall not create any agency relationship, partnership, or joint venture between the parties, and Grantee shall make no such representation to anyone.
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 15. **Indemnification.** Grantee irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its officers, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission of Grantee, its employees, or agents, in applying for or accepting the grant, or in expending or applying the grant funds, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of the Foundation, its officers, directors, employees, or agents.
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Blue Shield of California Foundation Grant Agreement

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ACCEPTED AND AGREED:

Foundation: Blue Shield of California Foundation

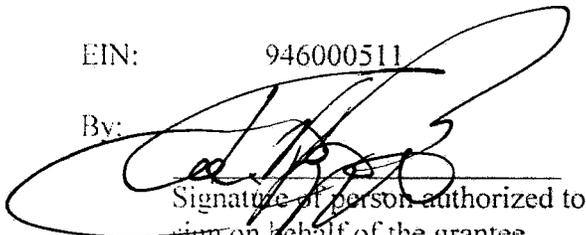
By: 
Crystal Hayling

Title: President and CEO

Date: December 15, 2008

Grantee: EL DORADO COUNTY
DEPARTMENT OF PUBLIC HEALTH

EIN: 946000511

By: 
Signature of person authorized to sign on behalf of the grantee

Printed Name: Ron Briggs

Title: Chairman, El Dorado County
Board of Supervisors

Date: 1/27/09

For routing purposes, payment check should be directed to:

Printed Name: Neda West
Director
Title: Health Services Department

Address: 931 Spring Street
Placerville, CA 95667

Contact Phone: (530) 621-6149

ATTEST: SUZANNE ALLEN de SANCHEZ,
Clerk of the Board of Supervisors

By: 
DEPUTY