

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )		<b>BUDGET TRANSFER REQUEST</b>		DOCUMENT TOTAL	<b>\$402,000.00</b>
TRANSFER #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL  BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL		NUMBER OF LINES	<b>9</b>	NET TOTAL	<b>\$0.00</b>
JOURNAL #							
DATE							
INPUT BY							
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval				
DEPT NAME	CAO - PARKS DIVISION	Legistar Number & Date:	22-2240 BOS date TBD				
DEPT CONTACT & EXT.	FORREST ANDRA X5804	<i>Kerri Williams-Horn</i> <small>Kerri Williams-Horn (Dec 2, 2022 08:32 PST)</small>		<i>Tiffany A Schmid</i> <small>Tiffany A Schmid (Dec 2, 2022 11:19 PST)</small>		11/29/2022	PAGE 1 OF 1
DEPARTMENT AUTHORIZATION SIGNATURE AND DATE						DATE	

**DIRECTIONS:**

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		0680893	0002	N/A		INC	\$ 47,744	INC USE OF RESERVES
2		0680893	0400	N/A		INC	\$ 1,839	INC INTEREST
3	06V44	0680893	7700	N/A		DEC	\$ 51,417	DEC CONTINGENCY
4	06O60	0680893	7100	N/A		INC	\$ 100,000	INC EQU TRSF OUT
5	06530	0680893	5240	N/A		INC	\$ 1,000	INC CONTRIB NON-CNTY GOV
6		1560600	2100	N/A		INC	\$ 65,000	INC EQU TRSF IN
7		0620200	2100	06PKADMIN-OPTRSF		INC	\$ 35,000	INC EQU TRSF IN
8	15V00	1530300	7700	N/A		INC	\$ 65,000	INC CONTINGENCY
9	06600	0620200	6020	06PROP68-MISC-06OLDDEPOT		INC	\$ 35,000	INC FIXED ASSETS
10								
11								
12								

<p>_____</p> <p style="text-align:center;">JOE HARN, C.P.A. AUDITOR / CONTROLLER      DATE</p> <p>_____</p> <p style="text-align:center;">CHIEF ADMINISTRATIVE OFFICE - ANALYST      DATE</p> <p>_____</p> <p style="text-align:center;">CHIEF ADMINISTRATIVE OFFICER      DATE</p>	<p style="text-align:center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____</p> <p style="text-align:center;">SIGNATURE: CHAIR, BOARD OF SUPERVISORS      DATE</p> <p>_____</p> <p style="text-align:center;">ATTEST: CLERK, BOARD OF SUPERVISORS      DATE</p>
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**MEMO SHEET: BUDGET TRANSFER INFORMATION**

<b>Department Name*</b>	CAO - PARKS DIVISION	<b>Budget Transfer Type:</b>	Transfer 1: BoS Approval
<b>Clerk*</b>		<b>Document total*</b>	\$ 402,000
<b>Contact phone*</b>			

**BUDGET TRANSFER HEADER**

One Time (after Adopted Budget)  
 Continuing (include in the Adopted Budget)

<b>Prepared date*</b>	11/29/22	<b>Check Applicable*</b>
<b>Fiscal year</b>	22/23	
<b>Short Description*</b> <small>(10 characters)</small>	INSRESERVE	

<b>Registrar Item Number*</b>	22-2240 BOS date TBD
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**\* REQUIRED FIELDS**

<b>Project Strings Required:</b>	Yes
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**By signing this memo I hereby certify that:**  
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

<i>Kerri Williams-Horn</i> <small>Kerri Williams-Horn (Dec 2, 2022 08:32 PST)</small>	<b>Authorized signature*</b>	<i>Tiffany A Schmid</i> <small>Tiffany A Schmid (Dec 2, 2022 11:19 PST)</small>
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**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

This budget transfer allows the transfer out of all funds within the Recreation Zones Insurance Reserve account (Org 0680893) to allow the closure of the account. The Insurance Reserve was created to help cover the costs should there ever be a claim for damages against a zone. There were 5 recreation zones which paid into this reserve account; Gold Trail, Ponderosa, Pollock Pines, Motherlode, and Georgetown. These zones paid into this account until Fiscal Year 91/92, at which time they did not contribute anymore funds to the reserve.

On April 6, 1993 the Board approved consolidation of the recreation zones into one fund and authorized establishment of a Parks & Recreation Administrative Fund to track the CSA contributions separately from the restricted revenue, i.e., user fees. The Insurance Reserve account has sat idle since Fiscal Year 91/92 and only accrued interest.

County Counsel reviewed the fund and past Board minutes and determined that a portion of the funds were contributed by the General Fund, and may be returned to the General Fund. Another portion originally contributed by the Georgetown zone should be dispersed to the Georgetown Divide Recreation District. The remaining funds are to be transferred to the Parks Division to be used towards the Old Depot Bike Park project.

*Termy Apple*

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____












# C - Budget Transfer Insurance Reserve Account

Final Audit Report

2022-12-02

Created:	2022-11-30
By:	Forrest Andra (Forrest.Andra@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsAHmb6DaUL4itP5D3ID3N9Z-K46fmsml

## "C - Budget Transfer Insurance Reserve Account" History

-  Document created by Forrest Andra (Forrest.Andra@edcgov.us)  
2022-11-30 - 11:55:16 PM GMT
-  Document emailed to Jeremy Apodaca (jeremy.apodaca@edcgov.us) for signature  
2022-11-30 - 11:56:19 PM GMT
-  Email viewed by Jeremy Apodaca (jeremy.apodaca@edcgov.us)  
2022-12-01 - 0:17:11 AM GMT
-  Document e-signed by Jeremy Apodaca (jeremy.apodaca@edcgov.us)  
Signature Date: 2022-12-02 - 4:30:51 PM GMT - Time Source: server
-  Document emailed to Kerri Williams-Horn (kerri.williams-horn@edcgov.us) for signature  
2022-12-02 - 4:30:53 PM GMT
-  Email viewed by Kerri Williams-Horn (kerri.williams-horn@edcgov.us)  
2022-12-02 - 4:32:09 PM GMT
-  Document e-signed by Kerri Williams-Horn (kerri.williams-horn@edcgov.us)  
Signature Date: 2022-12-02 - 4:32:24 PM GMT - Time Source: server
-  Document emailed to Tiffany Schmid (tiffany.schmid@edcgov.us) for signature  
2022-12-02 - 4:32:25 PM GMT
-  Email viewed by Tiffany Schmid (tiffany.schmid@edcgov.us)  
2022-12-02 - 7:17:54 PM GMT
-  Signer Tiffany Schmid (tiffany.schmid@edcgov.us) entered name at signing as Tiffany A Schmid  
2022-12-02 - 7:19:42 PM GMT
-  Document e-signed by Tiffany A Schmid (tiffany.schmid@edcgov.us)  
Signature Date: 2022-12-02 - 7:19:44 PM GMT - Time Source: server



✔ Agreement completed.

2022-12-02 - 7:19:44 PM GMT

