



The County of El Dorado

Chief Administrative Office

Laura S. Gill, Chief Administrative Officer

Procurement & Contracts Division

Bonnie H. Rich, Manager of Procurement & Contracts

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To: Helen Baumann, Chair, District II
Rusty Dupray, District I
James R. Sweeney, District III
Ron Briggs, District IV
Norma Santiago, District V

Cc: Laura S. Gill, Chief Administrative Officer
Joe Harn, Auditor-Controller

From: Bonnie H. Rich, Manager of Procurement and Contracts *BHR*

Re: Third (and final) Quarter Procurement Activity Reporting Documents Fiscal Year 06/07

The summary report that details the third, and final, quarter of procurement activity for fiscal year 2006/2007 will be scheduled for the October 2, 2007 Board meeting as required by the new purchasing ordinance and procurement policy adopted on September 12, 2006.

The comprehensive report that covers the period of April 1, 2007 through June 30, 2007 is available on the Procurement and Contracts Division's internet web site and is available for public perusal at any time. The reports contain the same basic information on purchase orders and contracts issued that were reported in the first and second quarters.

If you have any questions or concerns regarding the content or format of the reports prior to the Board meeting, please contact me at extension 5940 or via e-mail at brich@co.el-dorado.ca.us so that I can research any questions and bring additional information to the Board meeting for discussion if necessary.

Thank you.