



# El Dorado County

## Master Report

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File Number: 06-1326

File ID: 06-1326

Type: Agenda Item

Status: Clerk's Inbox

Version: 1

Reference:

In Control: Board Of  
Supervisors

Created: 08/14/2006

Agenda Title: Authorize Blanket Purchase Order with the Department  
of Justice

Final Action:

**Title:**

Chief Administrative Office, Procurement and Contracts Division recommending your Board: (1) Authorize the Purchasing Agent to issue a blanket purchase order with the Department of Justice for criminal offender record information in the amount of \$20,000.00 for a one year term following Board approval; and (2) Authorize the Purchasing Agent to increase the blanket purchase order on an "as needed" basis so long as funding is available within the requesting departments' budget.

RECOMMENDED ACTION: Approve

FUNDING: (General Fund and Non-General Fund)

Notes: *Recommend approval.*  
*Laura S. Gill 8/21/06*

Code Sections:

Agenda Date: 08/29/2006

Agenda Number:

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Same:

Hearing Date:

Contact: Bonnie H. Rich, Purchasing Agent x5940

Next Meeting Date:

2006 AUG 22 PM 12:24

### Approval History

Version	Date	Approver	Action	RECEIVED BOARD OF SUPERVISORS 8/21/06	Page
1	08/15/2006	Agenda Coordinator	Delegate		24
1	08/21/2006	Sue Hennike	Approved		
Notes	Consent				
1	08/21/2006	Laura Gill	Approved		
Notes	Recommend Approval				

### History of Legislative File

**Text of Legislative File 06-1326**

Chief Administrative Office, Procurement and Contracts Division recommending your Board: (1) Authorize the Purchasing Agent to issue a blanket purchase order with the Department of Justice for criminal offender record information in the amount of \$20,000.00 for a one year term following Board approval; and (2) Authorize the Purchasing Agent to increase the blanket purchase order on an "as needed" basis so long as funding is available within the requesting departments' budget.

**RECOMMENDED ACTION:** Approve

**FUNDING:** (General Fund and Non-General Fund)

**Reason for Recommendation:** County Departments obtain criminal offender record information from fingerprints through the Department of Justice. Criminal record information is typically requested for certain employee classifications upon conditional offer of employment with the County, child protective services for purposes of licensing foster care parents, adoptions, and employment services when assisting a Human Services client in securing employment where a background check may be required.

The County has historically acquired these services under a County purchase order as the Department of Justice is not willing to enter into a service agreement for the provision of these services.

[Enter Detailed Staff Report here]The County Officer or employee with responsibility for administering the blanket purchase order is Bonnie H. Rich, Purchasing Agent.

**Fiscal Impact/Change to Net County Cost:** Funding is available within each requesting department's professional services budget.

**Action to be taken following Board approval:** The Purchasing Agent will issue a blanket purchase order with the Department of Justice for a twelve month term following Board approval.