

CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 08/10/2022

Need Date: 08/24/2022

PROCESSING DEPARTMENT:

Department: CAO-Procurement & Contracts
Dept. Contact: Matthew Potter
Phone: X5417
Department Head Signature: Jon Manning Digitally signed by Jon Manning
Date: 2022.06.28 09:36:05
-07'00'
Jon Manning, CPPB
Administrative Analyst Supervisor

CONTRACTOR:

Name: Benefit Coordinators Corporation
Address: 2 Robinson Plaza, Suite 200
Pittsburgh, PA 15205
Phone: _____
Org Code: 0930000
Project String
(if applicable): _____

CONTRACTING DEPARTMENT: Risk Management

Service Requested: Review and Approve

Description: Second Amendment to Service Agreement for use of ACAWORKS

Contract Term: 01/01/21-12/31/24 Two (2) Years as amended Contract Value: \$45,000.00

COUNTY COUNSEL: (must approve all contracts and MOU's)

Approved: Disapproved: Date: 08/11/2022 By: Roger A. Runkle Digitally signed by Roger A. Runkle
Date: 2022/08/11 14:31:49 -07'00'
Approved: Disapproved: Date: _____ By: _____

COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!

HR APPROVAL:

Compliance with Human Resources requirements? Yes: No:

Compliance verified by: Sera Salmanyam Digitally signed by Sera Salmanyam
Date: 2022.08.12 10:59:39 -07'00'

RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)

Approved: Disapproved: Date: 08/11/2022 By: Michael Andersen Digitally signed by Michael Andersen
Date: 2022/08/11 15:53:48 -07'00'
Approved: Disapproved: Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: Disapproved: Date: _____ By: _____
Approved: Disapproved: Date: _____ By: _____

PLEASE EMAIL SIGNED DOCUMENT TO: cao-contracts-newrequests@edcgov.us