

CONTRACT ROUTING SHEET

Date Prepared: 4/12/17

Need Date: 4/19/17

PROCESSING DEPARTMENT:

Department: Procurement & Contracts
Dept. Contact: Ashley Wells
Phone #: X5804
Department
Head Signature: [Signature] 4/12/17

CONTRACTOR:

Name: Viking Shred
Address: 1260 Triangle Court, Suite 130
West Sacramento, CA 95605
Phone: 866-547-5368

CONTRACTING DEPARTMENT: County-Wide

Service Requested: Confidential Shredding Services
Contract Term: Three (3) Years – No Change Contract Value: +\$50k – NTE = \$150k
Compliance with Human Resources requirements? Yes: No:
Compliance verified by: Approved 4/1/15 – Judie Engle

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 4/21/17 By: [Signature]
Approved: Disapproved: Date: By:

EL MORADO COUNTY COUNCIL
2017 APR 12 PM 2:02

Recommend BOS approval for Amendment even though Amendment under BOS threshold, BOS approved original agreement and total NTE is above BOS threshold

Note correction on p. 1

*Correction made as noted. bos date
S. R. Ewert
4/25/17*

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: Date: 4-25-17 By: [Signature]
Approved: Disapproved: Date: By:

REQ. UPDATED CERTS 4/12/17. CW.

#10:34 AM APR 24 '17

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:
Approved: Disapproved: Date: By:
Approved: Disapproved: Date: By: