

**EL DORADO COUNTY  
BOARD OF SUPERVISORS  
AGENDA TRANSMITTAL**

AGENDA TITLE: IMPREST CHANGE FUND FOR RECREATION DEPARTMENT

DEPARTMENT: Auditor-Controller	DATE: 05/28/96	<u>CAO USE ONLY</u>
CONTACT: <i>Bob Toscano</i> Bob Toscano, Asst. Auditor	PHONE: 621-5455	<i>C. Surwit</i>

**DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:**  
Attached is a resolution requesting that the imprest change fund be increased for the Recreation Department's Henningsen-Lotus Park from \$50 to \$100 in order to more efficiently make change for the public.

**RECOMMENDATION:**  
The Auditor-Controller recommends that the Board of Supervisors:  
(1) Adopt the attached resolution increasing the imprest change fund.

**CAO RECOMMENDATION:**  
CAO CONCUR<sup>c</sup>

<p><b>BUDGET SUMMARY:</b></p> <p>Total Est. Cost \$ _____</p> <p><b>Funding</b></p> <p>Budgeted \$ _____</p> <p>New Funding \$ _____</p> <p>Savings* \$ _____</p> <p>Other \$ _____</p> <p>Total Funding Available \$ _____</p> <p>Change in Net County Cost \$ _____</p> <p>*Explain: _____</p>	<p>Funding Source: ( ) Gen Fund ( ) Other</p> <p><b>CAO Office Use Only:</b></p> <p>4/5's Vote Req'd ( ) Yes ( <input checked="" type="checkbox"/> ) No</p> <p>Change In Policy ( ) Yes ( <input checked="" type="checkbox"/> ) No</p> <p>New Personnel ( ) Yes ( <input checked="" type="checkbox"/> ) No</p> <p><b>CONCURRENCES:</b></p> <p>Risk Management _____</p> <p>County Counsel _____</p> <p>Other _____</p>
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**BOARD ACTIONS:** JUN 11 1996 - approved and Resolution No. 128-96 adopted.

<p>Vote: Unanimous _____ or</p> <p>Ayes SUPERVISORS: UPTON, SHULTZ, NUTTING, NIELSEN</p> <p>Noes: NONE</p> <p>Abstentions: NONE</p> <p>Absent: SUPERVISOR BRADLEY</p> <p>710-059 REV. 3/6/91</p>	<p>I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors.</p> <p>Date: _____</p> <p>Attest: DIXIE L. FOOTE, Board of Supervisors Clerk</p> <p>By: _____</p>
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**COUNTY OF EL DORADO**  
**GENERAL SERVICES DEPARTMENT**  
**INTERDEPARTMENT MEMORANDUM**

**TO:** Joe Harn, Auditor-Controller  
**FROM:** George C. Cuttrell, Director of General Services *acc*  
**DATE:** May 22, 1996  
**SUBJECT:** Request to Increase Imprest Change Account

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The imprest change account used to make change at the Henningsen-Lotus Park fee collection booth is currently \$50.00. Based on increases in the use of the park, the \$50.00 is no longer adequate for making change (the use fee is \$3.00 and many users pay with \$20 dollar bills).

We are requesting an increase in the Henningsen Lotus Park imprest change account from \$50.00 to \$100.00.

Please submit the necessary Board Agenda transmittal and revised resolution on our behalf. Thank you.



**RESOLUTION NO. 128-96**  
**OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO**

BE IT RESOLVED that the El Dorado County Board of Supervisors hereby increase the imprest change fund for the Recreation Department's Henningsen-Lotus Park from \$50 to \$100.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held on the 11TH day of JUNE, 19 96, by the following vote of said Board:

Ayes: SUPERVISORS: RAYMOND J. NUTTING, J. MARK NIELSEN, WALTER L. SHULTZ, JOHN E. UPTON

ATTEST

DIXIE L. FOOTE

Clerk of the Board of Supervisors

By Margaret Moody

Deputy Clerk

Noes:  
Absent:

NONE

SUPERVISOR WILLIAM S. BRADLEY

Raymond J. Nutting  
Chairman, Board of Supervisors

I CERTIFY THAT:

THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

DATE \_\_\_\_\_

ATTEST: DIXIE L. FOOTE, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By \_\_\_\_\_

Deputy Clerk