

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 05/10/2023

Need Date: 05/24/2023

**PROCESSING DEPARTMENT:**

Department: Procurement and Contracts  
Dept. Contact: Tyler Prince  
Phone: X6438  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2023.05.09 14:40:40 -0700  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Robert Christenson dba Christenson Consulting  
Address: 1221 Macaulay Circle  
Carmichael, CA 95608  
Phone: 916-416-7271  
Org Code: 06-210603  
Project String (if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Facilities

Service Requested: Review and Approve

Description: Second Amendment to Agreement for Consulting Services for the Replacement of the Shakori Maintenance Shed

Contract Term: 07/13/2022-03/31/2024 Contract Value: \$197,450, as amended

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 05/12/2023 By: Ted Wood  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Digitally signed by Ted Wood  
Date: 2023.05.12 13:25:28 -0700

Approved as to form with minor edits - TDW

Coco's edits have been made. - Tyler P.

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Sera Salmayan  
Digitally signed by Sera Salmayan  
Date: 2023.05.15 16:30:19 -0700

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 05/15/2023 By: Michael Andersen  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Digitally signed by Michael Andersen  
Date: 2023.05.15 13:52:43 -0700

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_