

**EL DORADO COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

**Meeting of  
December 5, 2006**

**AGENDA TITLE:** Budget Transfer of El Dorado Hills Library Community Enhancement Funds for Purchase of Furniture and Equipment for El Dorado Hills Library

**DEPARTMENT:** Library

**DEPT SIGNOFF:**

**CAO USE ONLY:** 11/22

**CONTACT:** Jeanne Amos

**DATE:** 11/06/2006

**PHONE:** 5546

**DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:**

Library recommending that the Board approve budget transfer increasing Library appropriations by \$26,350 for the purchase of furniture and equipment for the El Dorado Hills Library. (No impact on the General Fund).

**CAO RECOMMENDATIONS:**

*Recommend approval Laura A. Gell 11/27/06*

Financial impact?  Yes  No

Funding Source:  Gen Fund  Other

**BUDGET SUMMARY:**

Other: Community Enhancement Funds

Total Est. Cost	\$26,350.00
<b>Funding</b>	
Budgeted	
New Funding	\$26,350.00
Savings*	
Other	
Total Funding	\$26,350.00
<b>Change in Net County Cost</b>	\$0.00

**CAO Office Use Only:**

4/5's Vote Required  Yes  No  
 Change in Policy  Yes  No  
 New Personnel  Yes  No

**CONCURRENCES:**

Risk Management \_\_\_\_\_  
 County Counsel \_\_\_\_\_  
 Other \_\_\_\_\_

\*Explain

**BOARD ACTIONS:**

Vote: Unanimous \_\_\_\_\_ Or

Ayes:

Noes:

Abstentions:

Absent:

**I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors**

**Date:** \_\_\_\_\_

**Attest: Cindy Keck, Board of Supervisors Clerk**

**By:** \_\_\_\_\_

# MEMORANDUM - El Dorado County Library

Date: November 27, 2006  
To: Board of Supervisors  
From: Jeanne Amos, Library Director  
Subject: Budget Transfer of El Dorado Hills Library Community Enhancement Funds for Purchase of Furniture and Equipment for El Dorado Hills Library

---

## **Recommendation:**

Library recommending that the Board approve budget transfer increasing Library appropriations by \$26,350.00 for the purchase of furniture and equipment for the El Dorado Hills Library.

## **Reason for Recommendation:**

In July, 2005, your Board approved a budget transfer in the amount of \$200,000.00 from the Community Enhancement Fund for the El Dorado Hills Library. The Library spent \$162,370.28 of those funds in FY 05/06, leaving a balance of \$37,629.72 in the Community Enhancement Fund. The Library is asking to transfer \$26,350.00 for the purchase of furniture and equipment for the El Dorado Hills Library. Monies not expended for the library's purchases will remain in the Community Enhancement Fund.

## Anticipated purchases include:

RFID antenna	\$3,000
Laminator & Trimmer	\$1,600
HVAC Dryer for Automated Book Return	\$2,500
Bulletin Board & Pamphlet/brochure display	\$1,500
Café Tables and Chairs for Young Adults	\$2,500
Book display for New Books	\$2,500
Laptop Computer for Meeting Room	\$2,350
People Counter	\$ 400
Additional furniture & Equipment Up to:	\$10,000

## **Fiscal Impact:**

Library revenues and expenditures will be increased by \$26,350.00. There will be no fiscal impact on the General Fund.

## **Action to be Taken Following Approval:**

1. Chair to sign Budget Transfer.
2. Library Director to purchase furniture and equipment.

AUDITOR / CONTROLLER'S USE	
TRANSFER #	27078
DATE	
CODE BY	

EL DORADO COUNTY APPROPRIATION TRANSFER ( 29130 GOV. CODE )

# BUDGET TRANSFER REQUEST #1

TO BE COMPLETED BY THE DEPARTMENT	
DOCUMENT TOTAL	105,400.00
NUMBER OF LINES	
TRANSACTION CODE TOTAL*	

Library  
DEPARTMENT OR AGENCY NAME

10/30/06  
DATE

*Joan A. [Signature]* 5546  
DEPARTMENT AUTHORIZATION SIGNATURE AND PHONE NUMBER

COMPLETE THE INFORMATION BELOW WITH JUSTIFICATION NARRATIVE OR ATTACH A MEMO.  
REMOVE THE GOLD COPY AND SUBMIT COMPLETE REQUEST TO THE AUDITOR / CONTROLLER'S OFFICE.  
A BUDGET TRANSFER MUST BE AT LEAST TWO LINES, NOT EXCEED TWENTY-SIX LINES AND USE AN "ODD AND EVEN" NUMBERED TRANSACTION CODE\*

\* 002 = INCREASE ESTIMATED REVENUE      \* 011 = INCREASE IN APPROPRIATION / BOS APPROVED  
\* 003 = DECREASE ESTIMATED REVENUE      \* 012 = DECREASE IN APPROPRIATION / BOS APPROVED

S F X	TRANS CODE NO.*	INDEX CODE NUMBER	SUB OBJECT NUMBER	USER CODE NUMBER	AMOUNT	DESCRIPTION (50 CHARACTERS MAX.)
1	002	602500	2020		26,350.00	FY 06/07 Bud Rev Community Enhancement Funds for EDH Library
2	011	602500	4180		2,500.00	FY 06/07 Bud Rev Maint Building
3	011	602500	4461		16,200.00	FY 06/07 Bud Rev Minor equipment
4	011	602500	6040		2,500.00	FY 06/07 Bud Rev Fixed asset - equip
5	011	602500	6042		5,150.00	FY 06/07 Bud Rev Fixed asset - computer
6	002	133100	0001		26,350.00	FY 06/07 Bud Rev Adj CEF - EDH Library
7	011	133100	7000		26,350.00	FY 06/07 Bud Rev Adj CEF - EDH Library
8						
9						
10						
11						
12						
13						

06 OCT 31 PM 3:05

REVIEWED FOR FORMAT BY *Bob Toscano for Joe Harn* 11/13/06  
JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

*Lauren Schwartz* 11/22/06  
CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE

\_\_\_\_\_  
SIGNATURE: CHAIRMAN, BOARD OF SUPERVISORS DATE

*Laure A. Hill* 11/27/06  
CHIEF ADMINISTRATIVE OFFICE DATE

\_\_\_\_\_  
ATTEST: CLERK, BOARD OF SUPERVISORS