

## DOE ARRA Local Plan – Cover Page

**Due Date** Thursday, April 9, 2009

**Email To** [localplan@csd.ca.gov](mailto:localplan@csd.ca.gov)


**Contact for Questions**

Agency Name	El Dorado County Department of Human Services
Contact Person	Michelle Hunter
Title	Program Manager
Phone Number	530-621-6161
Email	mhunter@co.el-dorado.ca.us

Must be available to answer questions from CSD on April 10 and April 13.

**Participation Acceptance**

Our agency is interested in participating in the DOE ARRA Program. We certify that we have the capacity to provide the required services within our service territory as outlined in the Local Plan.

Signature	
Name	Janet Walker-Conroy
Title	Acting Director, Department of Human Services
Phone Number	530-642-7272
Email	jwconroy@co.el-dorado.ca.us
Date	4/9/09

**Participation Refusal**

Our agency is not interested in participating in the DOE ARRA Program. We understand that the funds will be reallocated to a qualified entity with the capacity to provide the required services within our service territory.

Signature	N/A
Name	
Title	
Phone Number	
Email	
Date	

**CSD Approval**

Approved by \_\_\_\_\_

Approval Date

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# DOE ARRA Local Plan

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**Instructions** It is important to first read the DOE ARRA Local Plan Instructions provided as a separate document before completing this plan.

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**General Plan** Describe your ramp up efforts undertaken in response to the increased funding for LIHEAP and how these experiences will transfer to the ramp up efforts required for ARRA.

El Dorado County has hired three Energy/Weatherization Technicians and one intake/outreach worker in response to the increased funding for LIHEAP. For the ARRA, El Dorado County proposes to bring on additional staff to perform outreach, intake and eligibility determination in house, and will contract out for the basic weatherization and specialty work through a Request for Proposal process. El Dorado County has nearly 30 years experience providing LIHEAP/ DOE Weatherization services and has the expertise and capability to administer a program to expend the increased funding provided by ARRA.

In reviewing the amount of your allocation, will you be able to build capacity enough to accept and spend the total amount for your entire service area? YES

If not, what % of the allocation can you accept? N/A

For multi-county agencies, will you have the capacity to spend funds proportionate to each county's allocation and meet the 50% threshold in each county by the required deadline? YES

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**Outreach** Describe how you will increase your outreach efforts to reach the necessary number of low-income clients needed to meet your ARRA production goals. If you are a multi-county agency, describe how this will be accomplished in each county.

The Department of Human Services will expand outreach efforts already in process for LIHEAP/DOE to conduct an extensive outreach campaign in El Dorado County and Alpine County to ensure compliance with ARRA production goals. This will be accomplished by targeting low-income clients in both counties through local newspapers, radio, media, faith-based organizations, community fairs and other programs serving low-income residents. Human interest stories will be coordinated with local newspapers in both counties to inform the public of both the benefits Weatherization can provide to low-income residents and the income-eligibility guidelines for ARRA assistance. The Department of Human Services has a comprehensive network established to provide outreach to targeted populations, and departmental capacity to pursue outreach efforts has already been enhanced due to the increased LIHEAP funding.

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**Quality Assurance** For each question in this section, provide a comprehensive narrative on your current processes and what changes you will make to increase the oversight of program staff and subcontractors to ensure that:

**Only eligible households are served and that priority will be given to vulnerable populations and those with high energy burden per DOE regulations.**

Trained LIHEAP/DOE intake workers ensure that income-eligibility and citizenship is verified, and that the specific populations identified in the El Dorado County LIHEAP/DOE Priority Plans are targeted. Since El Dorado County proposes to perform intake for the ARRA in house, like procedures will be followed to ensure compliance with DOE ARRA regulations.

**Only feasible measures are installed, all measures billed to CSD were installed, and workmanship meets CSD standards.**

For the ARRA, El Dorado County proposes to contract out for the basic weatherization and specialty work functions. The LIHEAP/DOE Program Coordinator and Senior Energy/Weatherization Technician will review and approve subcontractor(s) billings prior to payment and will conduct periodic on-site monitoring visits to ensure only feasible measures are installed, all measures billed to CSD were installed and workmanship meets CSD standards.

**All records meet CSD standards, billing is accurate and truthful, and reports are submitted on time.**

The LIHEAP/DOE Program Coordinator ensures that client files contain all required documentation as mandated by contract. The Program Coordinator and Senior Accountant review invoices to verify work was completed and labor charges are correct. Reports are submitted on time through the EARS system. This review process will be conducted for the ARRA, and the Senior Energy/Weatherization Technician will additionally review subcontractor(s) invoices. Subcontractor(s) will be required to submit timely monthly reports to enable the Department, as Local Service Provider, to complete and submit ARRA reports to CSD as required by the 5<sup>th</sup> of each month.

**Prevailing Wage**

**Describe any variations from the information provided in Attachment E – Prevailing Wages that were used in your calculations.**

Subcontractor(s) will be required to pay at least prevailing wages in accordance with Attachment E or as otherwise determined by DOE/DOL. This requirement will be included in the RFP, and all sub-contracts awarded will contain Davis-Bacon compliance language.

**Workforce Development**

Enter the total number of in-house employees currently working in CSD weatherization and HCS programs in the following positions. Count each employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
Admin / Fiscal	4
Program Management	1
Program Support	2
Intake	2
Outreach	1

Other – Field Worker Leader	1
Other – Field Worker Crew	5

Enter the total number of subcontracted employees currently working in CSD weatherization and HCS programs in the following positions. Count each subcontracted employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
Admin / Fiscal	0
Program Management	0
Program Support	0
Intake	0
Outreach	0
Other	

**Describe your plans for building up your in-house workforce to meet the capacity needed to perform the ARRA program.**

El Dorado County proposes to perform intake and outreach for the ARRA program in-house. Two outreach/intake workers will be hired by the El Dorado County Department of Human Services to perform these functions. One intake/outreach worker will focus primarily on the West Slope of the County, and the other worker will focus primarily on the Tahoe Basin and Alpine County. The Department also plans to add one admin/fiscal and one program support position.

**Describe your plans for building up your workforce by outsourcing to meet the capacity needed to perform the ARRA program.**

El Dorado County proposes to contract out through a RFP process for all basic weatherization and specialty work for the ARRA. Demographic challenges result from significant distances between population centers, with the Sierra-Nevada Mountain range separating the Tahoe Basin and Alpine County from the West Slope of El Dorado County and the low-income target population scattered among all areas. The RFP will specify that a vendor must serve one or more of the following service areas: Alpine County, Tahoe Basin, Pollock Pines/Camino, Georgetown Divide, West County, South County and/or Central Placerville. In ranking proposals for award of contract(s), preference will be given to vendors that propose to 1) cover all or multiple service areas and 2) purchase materials in El Dorado or Alpine counties. Each subcontractor must initially hire at least two workers per service area, except for the Central Placerville area, which would require four workers, and will be required to consult with County employment programs to identify potential workers, including dislocated workers.

**If you are not outsourcing any of your workforces, explain why.**

N/A

**Vehicle & Equipment over \$5,000 per Unit**

If you are planning on charging any portion of vehicle and equipment purchases to ARRA, enter the following information related to these purchases. This will require DOE approval.

Item	Quantity	Est. Cost
N/A		

**Barriers**

**Identify any barriers that you feel you may face in meeting the requirements of ARRA (subcontracting, workforce development, outreach & marketing, quality assurance and oversight, compliance with DOE requirements, fiscal requirements and reporting, performance).**  
 The requirement that the standard CSD Activity Expenditure Report be submitted by the 5<sup>th</sup> of each month will represent a significant challenge, given that the basic weatherization and specialty work will be outsourced. This requirement could potentially discourage a subcontractor from bidding to perform the basic weatherization and specialty work.

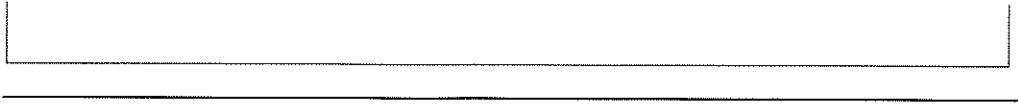
**Describe what assistance you will need from CSD.**  
 El Dorado County would appreciate guidance on how weatherization services may be provided to the same client using both LIHEAP and ARRA resources, separately and sequentially.

**Attached Document Checklist**

Document	Attached?
Ramp Up Schedule	YES
Field Staff Training Logs for Agency Staff & Subcontractors	YES
Diagnostic Equipment Log	YES
Disclosure of Findings	N/A
Disclosure of Legal Proceedings	N/A

**Comments**

**Enter any comments you wish to make relative to the Local Plan and ARRA.**  
 N/A



State of California  
 Department of Community Services and Development  
 DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF  
 Administration, Training & Technical Assistance, and Health & Safety

	A		B		C		D		
	100% Total Allocation	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%	50% of Total Allocation	Admin 5%	Allowable T&TA 6%	Allowable H&S (A-B-C)25%
Alameda Co.									
1 Area A - City of Berkeley	757,496	37,875	48,056			378,748	18,937	24,028	83,946
2 Area B - Spectrum Community Services, Inc.	3,900,107	185,005	247,424			1,950,054	97,503	123,712	432,210
3 Amador/Tuolumne Service Area - Amador-Tuolumne CAA									
Amador	251,089	12,555	15,930			125,550	6,278	7,965	27,827
Calaveras	435,089	21,754	27,602			217,545	10,877	13,801	48,217
Tuolumne	442,235	22,112	28,056			221,118	11,056	14,028	49,009
Service Area Total	1,128,423	56,421	71,588			564,213	28,211	35,794	125,052
4 Butte Co. - CAA of Butte County, Inc.	1,980,267	99,013	125,629			990,134	49,507	62,815	219,453
5 Colusa Service Area - Glenn Co. Human Resource Agency									
Colusa	181,461	9,073	11,512			90,731	4,537	5,756	20,110
Glenn	252,513	12,626	16,020			126,257	6,313	8,010	27,984
Trinity	177,010	8,851	11,230			88,505	4,425	5,615	19,616
Service Area Total	610,984	30,550	38,762			305,493	15,275	19,381	67,709
6 Contra Costa Co. - Contra Costa Employment & Human Services	3,379,410	168,971	214,391			1,689,705	84,485	107,196	374,506
7 Del Norte Co. - Del Norte Senior Center	359,723	17,986	22,821			179,862	8,993	11,411	39,865
8 El Dorado Service Area - El Dorado Co. Dept. of Human Services									
Alpine	39,219	1,961	2,488			19,610	981	1,244	4,346
El Dorado	1,479,824	73,981	93,868			739,812	36,991	46,934	163,972
Service Area Total	1,518,843	75,942	96,356			759,422	37,972	48,178	168,318
9 Fresno Co. - Fresno Co. EOC	8,218,077	410,904	521,358			4,109,039	205,452	260,679	910,727
10 Humboldt Co. - Redwood CAA	1,576,020	78,801	99,983			788,010	39,401	49,992	174,654
11 Imperial Service Area - Campesinos Unidos, Inc.									
Imperial	744,274	37,214	47,217			372,137	18,607	23,609	82,480
San Diego - Area A	4,628,289	231,414	293,621			2,314,145	115,707	146,810	512,907
Service Area Total	5,372,563	268,628	340,838			2,686,282	134,314	170,419	595,387
12 Inyo Service Area - IMACA, Inc.									
Inyo	358,916	17,946	22,770			179,458	8,973	11,385	39,775
Mono	320,348	16,017	20,323			160,174	8,009	10,162	35,501
Service Area Total	679,264	33,963	43,093			339,632	16,982	21,547	75,276
13 Kern Co. - CAP of Kern	5,504,529	275,226	349,210			2,752,265	137,613	174,605	610,012
14 Kings Co. - Kings Community Action Organization, Inc.	992,955	49,648	62,993			496,478	24,824	31,487	110,039
15 Lake Service Area - North Coast Energy Services									
Lake	1,151,648	57,582	73,061			575,824	28,791	36,531	127,626
Marin	670,299	33,515	42,524			335,150	16,758	21,262	74,283
Mendocino	1,229,998	61,500	78,032			614,999	30,750	39,016	136,308
Napa	461,566	23,078	29,282			230,783	11,539	14,641	51,151
Solano	1,319,602	65,980	83,716			659,801	32,990	41,858	146,238
Sonoma	1,596,543	79,827	101,285			798,272	39,914	50,643	176,929
Yolo	1,269,503	63,475	80,538			634,752	31,738	40,269	140,686
Service Area Total	7,699,159	384,957	488,438			3,849,581	192,480	244,220	853,220
16 Lassen Co. - Lassen Economic Development Corporation	491,448	24,572	31,178			245,724	12,286	15,589	54,462



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	County/Service Area	A			B			C			D		
		100% Total Allocation	Allowable Admin 5%	Allowable T&TA 6%	Allowable Admin 5%	Allowable T&TA 6%	Allowable H&S (A-B-C)25%	50% of Total Allocation	Allowable Admin 5%	Allowable T&TA 6%	Allowable H&S (A-B-C)25%		
Los Angeles Co.													
17	Area A - CES	9,337,892	466,895	592,400	466,895	592,400	2,069,649	4,668,946	233,447	296,200	1,034,825		
18	Area B - Maravilla	10,356,556	517,828	657,026	517,828	657,026	2,295,426	5,178,264	258,913	328,510	1,147,710		
19	Area C - PACE	7,055,536	352,777	447,606	352,777	447,606	1,563,788	3,527,768	176,388	223,803	781,894		
20	Area D (To be divided among CES, Maravilla & PACE)												
	CES (Interim)	3,699,611	184,981	234,705	184,981	234,705	819,981	1,849,806	92,490	117,352	409,991		
	Maravilla (Interim)	3,869,306	193,465	245,470	193,465	245,470	867,593	1,934,653	96,733	122,735	428,796		
	PACE (Interim)	3,920,183	196,009	248,698	196,009	248,698	868,869	1,960,092	98,005	124,349	434,435		
	Service Area Total	11,489,100	574,455	728,873	574,455	728,873	2,546,443	5,744,551	287,228	364,436	1,273,222		
21	Mariposa Co. - Mariposa Co. Dept. of Human Services	291,840	14,592	18,514	14,592	18,514	64,634	145,920	7,296	9,257	32,342		
22	Merced Service Area - Merced Co. CAA												
	Madera	1,330,406	66,520	84,402	66,520	84,402	294,871	665,203	33,260	42,201	147,436		
	Merced	1,893,611	94,681	120,131	94,681	120,131	419,700	946,806	47,340	60,066	209,850		
	Service Area Total	3,224,017	161,201	204,533	161,201	204,533	714,571	1,612,009	80,600	102,267	357,286		
23	Modoc Co. - Redwood CAA	210,974	10,549	13,384	10,549	13,384	46,760	105,487	5,274	6,692	23,380		
24	Nevada Co. - Nevada Co. Dept. of Housing & Community Services	975,734	48,787	61,901	48,787	61,901	216,262	487,867	24,393	30,950	108,131		
25	Orange Co. - CAP of Orange Co.	6,020,487	301,024	381,842	301,024	381,842	1,334,380	3,010,244	150,512	190,971	667,190		
26	Placer Co. - Project Go, Inc.	1,001,264	50,063	63,521	50,063	63,521	221,920	500,632	25,032	31,760	110,960		
27	Plumas Service Area - Plumas Co. CDC												
	Plumas	340,306	17,015	21,589	17,015	21,589	75,426	170,153	8,508	10,795	37,713		
	Sierra	50,350	2,518	3,194	2,518	3,194	11,160	25,175	1,259	1,597	5,580		
	Service Area Total	390,656	19,533	24,783	19,533	24,783	86,585	195,328	9,767	12,392	43,292		
28	Riverside Co. - CAP of Riverside Co.	7,639,783	381,989	484,671	381,989	484,671	1,693,281	3,819,892	190,995	242,336	846,640		
29	Sacramento Service Area - CRP, Inc.												
	Sacramento	6,553,933	327,697	415,784	327,697	415,784	1,452,613	3,276,967	163,848	207,892	726,307		
	Sutter	639,238	31,962	40,554	31,962	40,554	141,681	319,619	15,981	20,277	70,840		
	Yuba	656,941	32,847	41,677	32,847	41,677	145,604	328,471	16,424	20,838	72,802		
	Service Area Total	7,850,112	392,506	498,015	392,506	498,015	1,739,898	3,925,057	196,253	249,007	869,949		
30	San Bernardino Co. - CAP of San Bernardino Co.	8,985,030	449,252	570,014	449,252	570,014	1,991,441	4,492,515	224,626	285,007	995,721		
31	San Diego Co. - Area B - MAAC	2,492,928	124,646	158,152	124,646	158,152	552,533	1,246,464	62,323	79,076	276,266		
32	San Francisco Co. - EOC of San Francisco	2,592,106	129,605	164,444	129,605	164,444	574,514	1,296,053	64,803	82,222	287,257		
33	San Joaquin Co. - Dept. of Aging, Children's & Community Services	4,215,022	210,751	267,403	210,751	267,403	934,217	2,107,511	105,376	133,701	467,109		
34	San Luis Obispo - EOC of San Luis Obispo Co.	1,131,126	56,556	71,759	56,556	71,759	250,703	565,563	28,278	35,880	125,351		
35	San Mateo - CAA of San Mateo Co., Inc.	1,803,864	90,193	114,438	90,193	114,438	399,808	901,932	45,097	57,219	199,904		
36	Santa Barbara Co. - CAC of Santa Barbara Co.	1,760,163	88,008	111,665	88,008	111,665	390,123	880,082	44,004	55,833	195,061		
	Santa Clara County												
37	Northern Area - CAA of San Mateo Co., Inc. (Interim)	3,973,276	198,664	252,066	198,664	252,066	880,637	1,986,638	99,332	126,033	440,318		
38	Southern Area - Central Coast Energy Services (Interim)	247,328	12,366	15,691	12,366	15,691	54,818	123,664	6,183	7,845	27,409		
39	Santa Cruz Service Area - Central Coast Energy Services												
	Monterey	2,134,291	106,715	135,400	106,715	135,400	473,044	1,067,146	53,357	67,700	236,522		
	San Benito	226,862	11,343	14,392	11,343	14,392	50,282	113,431	5,672	7,196	25,141		
	Santa Cruz	1,352,536	67,627	85,805	67,627	85,805	299,776	676,268	33,813	42,903	149,888		
	Service Area Total	3,713,689	185,685	235,597	185,685	235,597	823,102	1,856,845	92,842	117,799	411,551		

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County/Service Area	A		B		C		D	
	100% Total Allocation	Allowable Admin 5%	Allowable T&TA 6%	Allowable Admin 5%	Allowable T&TA 6%	Allowable H&S (A-B-C)25%	Allowable H&S (A-B-C)25%	
40 Shasta/Tehama Service Area - SHHIP, Inc.	1,878,631	93,932	119,181	46,966	59,591	416,380	208,190	
Shasta	775,999	38,800	49,230	19,400	24,615	171,992	85,996	
Tehama	2,554,630	132,732	168,411	66,386	84,206	588,372	294,186	
Service Area Total	1,281,164	64,058	81,278	32,029	40,639	283,957	141,979	
41 Siskiyou Co. - Great Northern Corporation	2,782,846	139,142	176,545	69,571	88,272	616,790	308,395	
42 Stanislaus Co. - CVOC, Inc.	4,112,752	205,638	260,915	102,819	130,457	911,550	455,775	
43 Tulare Co. - CSET, Inc.	2,000,661	100,033	126,923	50,017	63,461	443,426	221,713	
44 Ventura Co. - Community Action of Ventura Co., Inc.								
<b>TOTALS</b>	<b>153,759,804</b>	<b>7,687,990</b>	<b>9,754,588</b>	<b>3,843,999</b>	<b>4,877,294</b>	<b>34,079,307</b>	<b>17,039,652</b>	

Must be 50% spent  
out by 9/30/10

RAMP UP SCHEDULE Agency: El Dorado County Human Services		2009			2010			2011		
		1	2	3	4	5	6	7	8	9
Total Expenditures by County		7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
El Dorado	100%	10%	10%	10%	10%	10%	13%	13%	12%	12%
Alpine	100%	10%	10%	10%	10%	10%	13%	13%	12%	12%
	0%									
	0%									
	0%									
	0%									
	0%									
	0%									
<b>Total</b>	<b>200%</b>	<b>20%</b>	<b>20%</b>	<b>20%</b>	<b>20%</b>	<b>20%</b>	<b>26%</b>	<b>26%</b>	<b>24%</b>	<b>24%</b>
Unit Production by County		7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
El Dorado	202	5	10	15	30	30	28	28	28	28
Alpine	5	0	1	0	2	2				
	0									
	0									
	0									
<b>Total</b>	<b>207</b>	<b>5</b>	<b>11</b>	<b>15</b>	<b>32</b>	<b>32</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>28</b>
Job Creation - Agency		7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Admin / Fiscal	1	1								
Program Management	0									
Program Support	1	1								
Intake	1	1								
Outreach	1	1								
Field Supervision	0									
Assessors / Inspectors	0									
Crew Leaders	0									
Crew Members	0									
Other -	0									
<b>Total</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**RAMP UP SCHEDULE**

Agency: El Dorado County Human Services

	2009			2010			2011		
	1	2	3	4	5	6	7	8	9
<b>Total Expenditures by County</b>									
<b>Total</b>	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
<b>Job Creation - Subcontractors</b>	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Basic Weatherization	14								
Specialty	4								
Other -	0								
Other -	0								
<b>Total</b>	18	0	0	0	0	0	0	0	0
<b>Vehicle &amp; Equipment Purchases</b>									
<b>Total</b>	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Vehicles	0								
Equipment -	0								
Equipment -	0								
Equipment -	0								
Equipment -	0								
<b>Total</b>	0	0	0	0	0	0	0	0	0

Instructions

**Expenditures by County -**

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the percentage of funds you plan to expend by the end of each quarter.

**Unit Production By County -**

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the number of units you plan to complete by the end of each quarter.

**Job Creations - Agency -**

- Enter the number of employees by category that you estimate will be hired each quarter.
- Categories - If a new hire fits into more than one category, count the person only once. Place them in the category that requires the most training per the proposed training coursework in the instructions.

**Job Creations - Subcontractors**

- Enter the estimated number of jobs that will be created by contracting with subcontractors for both basic wx and specialty work.
- To help determine the number of jobs, base your estimate as if you were doing a direct hire rather than subcontracting.

**Vehicle & Equipment Purchases over \$5,000 per Unit**

- Enter the quantity of vehicles and equipment in the quarter you are planning to make the purchases even if only a portion of the purchase will be charged to ARRA.

Note: Although this sheet is protected, there is no password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

Agency Name: El Dorado County Human Services Subcontractor Name: N/A (Subcontractor(s) to be determined by RFP process)

Employee Name	Hire Date	Basic Wx	CAS	Blower Door	Duct Blaster	Environ Hazard	Lead-Safe Wx	HUD Lead-Safe Wx	Performs Unit Assessments?
<b>Field Supervision</b>									
Wilbur Mott	06/16/00	11/08/00	12/05/00	12/05/00	05/25/06		11/14/00		YES
		STC	STC	STC	STC		In-House		
<b>Assessors / Inspectors</b>									
<b>Crew Leaders (Journeyman)</b>									
Kevin Gray	11/12/05	05/12/06	08/25/06	08/25/06	08/25/06		01/11/06		YES
		STC	STC	STC	STC		In-House		
Jim Thompson	11/26/05	05/12/06	05/25/06	05/25/06	05/25/06		01/11/06		YES
		STC	STC	STC	STC		In-House		
<b>Crew Members (Apprentices)</b>									
Logan Bailey	03/16/09	5/4/2009 Scheduled	7/13/2009 Scheduled	6/15/2009 Scheduled	6/15/2009 Scheduled	6/15/2009 Scheduled	04/01/09		
		STC	STC	STC	STC	STC	In-House		
Drake Grimm	02/28/09	5/4/2009 Scheduled	7/13/2009 Scheduled	6/15/2009 Scheduled	6/15/2009 Scheduled	6/15/2009 Scheduled	04/01/09		
		STC	STC	STC	STC	STC	In-House		
Rey Bettran	02/28/09	5/4/2009 Scheduled	7/13/2009 Scheduled	6/15/2009 Scheduled	6/15/2009 Scheduled	6/15/2009 Scheduled	04/02/09		
		STC	STC	STC	STC	STC	In-House		

Employee Name	Hire Date	Basic Wx	CAS	Blower Door	Duct Blaster	Environ Hazard	Lead-Safe Wx	HUD Lead-Safe Wx	Performs Unit Assessments?
		Provider							
		Training Date							
		Provider							
		Training Date							
		Provider							

**Instructions**

Complete this form for your agency and include all current weatherization and HCS employees who work on CSD programs. Complete a separate form for each subcontractor who currently performs basic weatherization services for your agency. Do not complete a form for subcontractors who are CSD service providers.

Categorize employees by their primary job function. Count each part-time employee as one.

Provider key -

- Please use one of the following choices when entering a provider.

Use	For
STC	PG&E Energy Training Center in Stockton
SB	San Bernardino Energy Training Center
In-house	Provided at the agency by another agency employee
Onsite	Onsite training provided by RHA
Other	Any other type of provider not listed

Performs Unit Assessments? -

- Place an X by any employee who performs assessments you consider to be the primary assessment of the dwelling.

Note: Add more lines when necessary. The form is protected without a password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.



**DIAGNOSTIC EQUIPMENT LOG**

Agency: El Dorado County Human Services  
 Subcontractor:

Make / Model	Probe Extension Present?	Analyzer Acquisition Date	Analyzer General Condition	Date Analyzer Last Sent to Manufacturer?
<b>CO Analyzers</b>				
Bacharach/Monoxer III	No	03/11/09	Good	N/A
Bacharach/Monoxer III	No	10/18/07	Good	01/21/09
Bacharach/Monoxer III	No	Unknown	Bad	N/A
Bacharach/Monoxer III	No	Unknown	Bad	N/A
How many additional CO analyzers will you be purchasing for ARRA?				4

Blower Make / Model Number / Color	Acquisition Date (or date updated whichever is later) of Blower Door (excluding gauge)	General Condition of Blower/Frame/Panel/Controller	Gauge Make / Model / Type	Acquisition Date of Gauge	General Condition of Gauge	Date Gauge Last Sent to Manufacturer?
<b>Blower Doors</b>						
Minneapolis Blower Door/Model 3/Black	01/20/95	Fair	Minneapolis/ Model 3/ Mechanical	01/20/95	Fair	N/A
Minneapolis Blower Door/Model 3/Black	01/20/95	Fair	Minneapolis/ Model 3/ Mechanical	01/20/95	Fair	N/A
How many additional blower doors will you be purchasing for ARRA?						4

Blower Make / Model Number / Color	Acquisition Date (or date updated whichever is later) of Duct Blaster (excluding gauge)	General Condition of Duct Blaster (excluding gauge)	Gauge Make / Model / Type	Acquisition Date of Gauge	General Condition of Gauge	Date Gauge Last Sent to Manufacturer?
<b>Duct Blasters</b>						
Minneapolis Blower Door/BB-PR700/Black	07/29/05	Good	Energy Conservatory/DG-700/Digital	04/28/05	Good	N/A
Minneapolis Blower Door/BB-PR700/Black	04/28/05	Good	Energy Conservatory/DG-700/Digital	07/29/05	Good	N/A
How many additional Duct Blasters will you be purchasing for ARRA?				4		

Instructions

Complete this form for your agency including all equipment you have whether or not you are currently using it in the field.

Complete a separate form for each subcontractor who performs basic weatherization services for your agency. This does not include subcontractors who are CSD service providers.

Acquisition Dates -

- If you do not have the acquisition date, please provide an approximate year that you purchased the equipment.

CO Analyzers -

- Last Calibration by Whom? - If the equipment was calibrated by an employee in-house using a kit, enter "In-House". If it was sent out to the manufacturer for calibration, enter "Manuf".

- Date Last Sent to Manufacturer - Enter the date that the equipment was last sent to the manufacturer for calibration, repair or any other reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

Blower Doors & Duct Blasters -

- Date Gauge Last Sent to Manufacturer? - Enter the date that the gauge was last sent to the manufacturer for any reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

Future Purchases -

- Be certain to answer this question after each type of equipment. This will help CSD in negotiating some bulk purchase rates.

Note: Add more lines when necessary. The form is protected without a password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.



Prevailing Wages	Weatherization Crews				Specialty Crews			
	Basic Wx Crew		Supervisor/Assistant/Inspector		Appliance Work		Window/Roof	
County	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit
Alameda	26.72	14.13	34.75	19.73	45.96	24.90	34.75	19.73
Alpine	6.55	-	13.00	-	13.00	-	13.00	-
Amador	12.62	5.36	18.58	6.46	22.03	6.35	18.58	6.46
Butte	6.55	-	9.63	1.61	14.00	5.14	9.63	1.61
Calaveras	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Colusa	10.46	4.56	11.30	3.65	11.30	3.65	11.30	3.65
Contra Costa	26.72	14.13	34.75	19.73	33.66	14.89	34.75	19.73
Del Norte	17.81	5.96	19.08	6.92	19.08	6.92	19.08	6.92
El Dorado	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Fresno	24.89	14.13	24.89	14.13	34.25	18.43	24.89	14.13
Glenn	10.46	4.56	11.30	3.65	11.30	3.65	11.30	3.65
Humboldt	17.81	5.96	19.08	6.92	19.08	6.92	19.08	6.92
Imperial	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Inyo	6.82	-	13.00	-	10.00	1.25	13.00	-
Kern	24.63	13.25	24.63	13.25	29.29	12.07	24.63	13.25
Kings	6.55	-	6.55	-	8.25	-	6.50	-
Lake	6.55	-	7.76	-	7.47	-	6.55	-
Lassen	6.55	-	9.86	-	9.00	-	9.86	-
Los Angeles	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Madera	24.89	14.13	24.89	14.13	34.25	18.43	24.89	14.13
Marin	26.72	14.13	34.75	19.73	40.80	28.96	34.75	19.73
Mariposa	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Mendocino	6.55	-	7.76	-	7.47	-	6.55	-
Merced	24.89	14.13	24.89	14.13	34.50	17.93	24.89	14.13
Modoc	6.55	-	9.86	-	9.00	-	9.86	-
Mono	6.82	-	13.00	-	10.00	1.25	13.00	-
Monterey	25.72	14.13	28.87	19.73	39.00	17.93	28.87	19.73
Napa	25.72	14.13	34.75	19.73	30.60	16.60	34.75	19.73
Nevada	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Orange	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Placer	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Plumas	6.55	-	11.57	-	14.00	-	11.57	-
Riverside	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Sacramento	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
San Benito	25.72	14.13	28.87	19.73	30.90	7.90	28.87	19.73
San Bernardino	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
San Diego	22.87	10.83	25.84	9.58	29.29	12.07	25.84	9.58
San Francisco	26.72	14.13	34.75	19.73	40.80	28.96	34.75	19.73
San Joaquin	24.89	14.13	24.89	14.13	34.50	17.93	24.89	14.13
San Luis Obispo	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
San Mateo	26.72	14.13	34.75	19.73	51.75	18.96	34.75	19.73
Santa Barbara	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Santa Clara	26.72	14.13	34.75	19.73	30.90	7.90	34.75	19.73
Santa Cruz	25.72	14.13	28.87	19.73	39.00	17.93	28.87	19.73
Shasta	9.11	-	9.91	-	10.00	-	9.91	-
Sierra	6.55	-	8.50	-	10.00	-	8.50	-
Siskiyou	9.11	-	9.91	-	10.00	-	9.91	-
Solano	25.72	14.13	34.75	19.73	30.60	16.60	34.75	19.73
Sonoma	25.72	14.13	34.75	19.73	40.80	28.96	34.75	19.73
Stanislaus	24.89	14.13	24.89	14.13	34.50	17.93	24.89	14.13
Sutter	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Tehama	6.55	-	10.12	-	9.67	-	8.56	-
Trinity	6.55	-	10.12	-	9.67	-	8.56	-

Prevailing Wages	Weatherization Crews				Specialty Crews			
	Basic Wx Crew		Superior/Assistant/Inspector		Appliance Work		Window Reb	
County	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit
Tulare	24.89	14.13	24.89	14.13	34.25	18.43	24.89	14.13
Tuolumne	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Ventura	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Yolo	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Yuba	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73

Please refer to the DOE ARRA Local Plan Instructions, page 8, for information.