

**EL DORADO COUNTY BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL
Meeting of January 30, 2007**

AGENDA TITLE: Land Use Agreements for Aircraft Storage Hangars at the Georgetown Airport

DEPARTMENT: General Services

DEPT SIGNOFF:

CAO USE ONLY:

CONTACT: Deb Lane/ Jordan Postlewait

DATE: 1/10/07

PHONE: 5933/5330

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

The General Services Department recommends the Chairman be authorized to sign a series of Land Use Agreements for Portable Hangars located at the Georgetown Airport with the individuals listed on the attachment.

RECEIVED
BOARD OF SUPERVISORS
EL DORADO COUNTY
2007 JAN 18 PM 12:52

CAO RECOMMENDATIONS: Recommend approval. Laura S. Hill 1/18/07

Financial impact? () Yes (X) No

Funding Source: () Gen Fund (X) Other

BUDGET SUMMARY:

Other: Revenue

Total Est. Cost _____

CAO Office Use Only:

Funding

4/5's Vote Required () Yes (✓) No

Budgeted _____

Change in Policy () Yes (✓) No

New Funding _____ \$

New Personnel () Yes (✓) No

Savings _____

CONCURRENCES:

Other Revenue _____ \$3,176.00

Risk Management yes

Total Funding _____ \$

County Counsel yes

Change in Net County Cost _____

Other _____

*Explain Revenue Generating Agreements

BOARD ACTIONS:

Vote: Unanimous _____ Or

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Ayes:

Date: _____

Noes:

Attest: Cindy Keck, Board of Supervisors Clerk

Abstentions:

Absent:

By: _____



The County of El Dorado

Department of General Services

Joanne M. Narloch, Director

Location: 345 Fair Lane, Placerville, CA

Mailing: 360 Fair Lane, Placerville, CA 95667

Phone (530) 621-5847 Fax (530) 295-2538

January 30, 2007

Board of Supervisors
330 Fair Lane
Placerville, CA 95667

Re: Land Use Agreements for Aircraft Storage Hangars at the Georgetown Airport

Dear Board Members:

Recommendation:

The General Services Department recommends the Chairman be authorized to sign a series of Land Use Agreements for Portable Hangars located at the Georgetown Airport with the individuals listed on the attachment.

Reason for Recommendation:

The Department is requesting approval for each Land Use Agreement as identified in the attachment for the individual aircraft storage hangars located at the Georgetown Airport.

The County officer or employee with responsibility for administering the Airport Land Use Agreements is Jordan Postlewait, Manager of Airports, Parks and Grounds, or successor.

County Counsel and Risk Management have approved the agreements, and a copy of each is on file in the Board Clerk's Office.

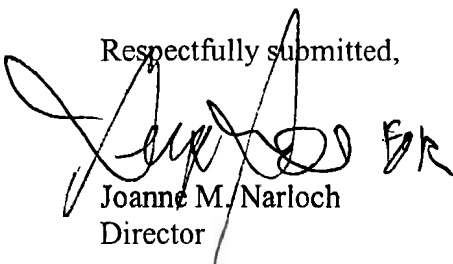
Fiscal Impact:

Approval of the attached Land Use Agreements will provide revenues of \$3,176.00 per year.

Action to be Taken Following Approval:

The Board Clerk's office will forward the executed agreement to General Services for distribution and administration.

Respectfully submitted,



Joanne M. Narloch
Director

JMN/JLP/dal

Land Use Agreements Attachment

GEORGETOWN AIRPORT LAND USE AGREEMENTS FOR HANGARS

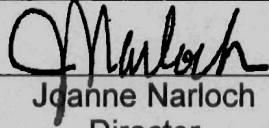
- 1) Land Use Agreement #394-L0711 between the County of El Dorado and Robert Jessup for hangar space H-03 for the term of ten years commencing February 1, 2007 and ending on January 31, 2017.
- 2) Land Use Agreement #395-L0711 between the County of El Dorado and Randy Johnson for a single port-a-port hangar space SP-11 for the term of ten years commencing February 1, 2007 and ending on January 31, 2017.
- 3) Land Use Agreement #397-L0711 between the County of El Dorado and McKeehan Pieper for hangar space H-05 for the term of ten years commencing February 1, 2007 and ending on January 31, 2017.
- 4) Land Use Agreement #397-L0711 between the County of El Dorado and James Westfall for a single port-a-port hangar space SP-04 for the term of ten years commencing February 1, 2007 and ending on January 31, 2017.

CONTRACT ROUTING SHEET

Date Prepared: ~~11/21/06~~ 12/14/06

Need Date: ~~12/8/06~~ 2/28/06

PROCESSING DEPARTMENT:

Department: General Services
 Dept. Contact: Deb Lane/Jordan Postlewait JP
 Phone #: 5933/5330
 Department
 Head Signature: 
 Joanne Narloch
 Director

CONTRACTOR:

Name: Robert Jessup
 Address: 5351 Reservoir Rd
Georgetown, CA 95634
 Phone: _____

CONTRACTING DEPARTMENT: General Services Department

Service Requested: Airport Land Lease Agreement for Hangars #394-L0711
 Contract Term: Feb. 1, 2007 – Jan. 31, 2017 Contract/Amendment Value: _____
 Compliance with Human Resources requirements? Yes: _____ No: _____
 Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: _____ Disapproved: _____ Date: 12-27-06 By: JC Costello
 Approved: _____ Disapproved: _____ Date: _____ By: _____

ASSIGNMENT

DATE	ATTORNEY	DEPT./INDEX NO.	BY:
<u>12/18/06</u>	<u>Robert Jessup</u>	<u>14854</u>	<u>JC</u>

2006 DEC 14 PM 3:12
 EL DORADO COUNTY COURTHOUSE
 Robert Jessup

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 12/28/06 By: JC Costello
 Approved: _____ Disapproved: _____ Date: _____ By: _____

RECEIVED RISK MANAGEMENT 06 DEC 28 PM 1:22

Insurance expires 1/1/07; please secure proof of updated coverage.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

CONTRACT ROUTING SHEET

Date Prepared: ~~11/21/06~~ 12/14/06

Need Date: ~~12/8/06~~ 12/28/06

PROCESSING DEPARTMENT:

Department: General Services
Dept. Contact: Deb Lane/Jordan Postlewait
Phone #: 5933/5330
Department Head Signature: *J. Narloch*
Joanne Narloch
Director

CONTRACTOR:

Name: Randy Johnson
Address: P.O. Box 399
Greenwood, CA 95635
Phone: _____

2006 DEC 14 PM 5:12
El Dorado County Counsel
Amend

CONTRACTING DEPARTMENT: General Services Department

Service Requested: Airport Land Lease Agreement for Hangars #395-L0711
Contract Term: Feb. 1, 2007 – Jan. 31, 2017 Contract/Amendment Value: _____
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: _____ Disapproved: _____ Date: 12-28-06 By: *R. J. Dwyer*
Approved: _____ Disapproved: _____ Date: _____ By: _____

ASSIGNMENT
DATE: 12/18/06
ATTORNEY: *R. J. Dwyer*
DEPT. / IN. EX NO.: 148541
BY: *J. Postlewait*

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: _____ Date: 12/29/06 By: *J. Costello*
Approved: _____ Disapproved: _____ Date: _____ By: _____

RECEIVED
HUMAN RESOURCES
06 DEC 29 AM 9:55
Insurance expires 1/17/07; please secure proof of updated coverage.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

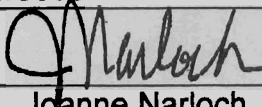
Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

CONTRACT ROUTING SHEET

Date Prepared: ~~11/21/06~~ 12/14/06

Need Date: ~~12/8/06~~ 12/28/06

PROCESSING DEPARTMENT:

Department: General Services
Dept. Contact: Deb Lane/Jordan Postlewait
Phone #: 5933/5330
Department Head Signature: 
Joanne Narloch
Director

CONTRACTOR:


Name: McKeehan Pieper
Address: P.O. Box 1449
Georgetown, CA 94634
Phone: _____

EL DORADO COUNTY
DEC 14 1 01 PM '06
Hand Delivered

CONTRACTING DEPARTMENT: General Services Department

Service Requested: Airport Land Lease Agreement for Hangars #397-L0711
Contract Term: Feb. 1, 2007 – Jan. 31, 2017 Contract/Amendment Value: _____
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: _____

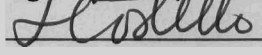
COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: _____ Disapproved: _____ Date: 12-28-06 By: 
Approved: _____ Disapproved: _____ Date: _____ By: _____

DATE	ASSIGNMENT	ATTORNEY	DEPT. INDEX NO.	BY:
12/18/2006			445541	

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: _____ Date: 12/29/06 By: 
Approved: _____ Disapproved: _____ Date: _____ By: _____

06 DEC 29 06
Insurance expires 1/1/07; please secure proof of updated coverage.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

CONTRACT ROUTING SHEET

Date Prepared: ~~11/24/06~~ 12/14/06

Need Date: ~~12/8/06~~ 12/28/06

PROCESSING DEPARTMENT:

Department: General Services
 Dept. Contact: Deb Lane/Jordan Postlewait
 Phone #: 5933/5330
 Department Head Signature: *[Signature]*
 Joanne Narloch
 Director

CONTRACTOR:

Name: James Westfall
 Address: 3440 Sweetwater Trail
Cool, CA 95614
 Phone: _____

CONTRACTING DEPARTMENT: General Services Department

Service Requested: Airport Land Lease Agreement for Hangars #399-L0711
 Contract Term: Feb. 1, 2007 – Jan. 31, 2017 Contract/Amendment Value: _____
 Compliance with Human Resources requirements? Yes: _____ No: _____
 Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: _____ Disapproved: _____ Date: 12-28-06 By: *[Signature]*
 Approved: _____ Disapproved: _____ Date: _____ By: _____

ASSIGNMENT

DATE	ATTORNEY	DEPT. INDEX NO.	BY:
<u>12-18-2006</u>	<u>Rebecca S</u>	<u>14554</u>	<u>ALC</u>

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 12/29/06 By: *[Signature]*
 Approved: _____ Disapproved: _____ Date: _____ By: _____

RECEIVED HUMAN RESOURCES 06 DEC 29 AM 5:17

Insurance expires 1/1/07; please secure proof of updated coverage.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____