

# Mapes Enterprises

## Snow Removal and Snow Staking Services

### AGREEMENT FOR SERVICES #053-S1710

#### AMENDMENT I

**THIS AMENDMENT I** to that Agreement for Services #053-S1710, made and entered into by and between the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as "County"), and Richard Alan Mapes, a Sole Proprietor, doing business as Mapes Enterprises, duly qualified to conduct business in the State of California, whose principal place of business is 2536 Copper Way (Mailing: P.O. Box 13500) South Lake Tahoe, California 96150 (hereinafter referred to as "Contractor").

#### RECITATION

**WHEREAS**, Contractor has been engaged by County to provide snow removal and snow staking services for various County facility parking lots, driveways, sidewalks and walkways in the Tahoe Basin for the Chief Administrative Office, Facilities Division, in accordance with Agreement for Services #053-S1710, dated October 20, 2016, incorporated herein and made a reference a part hereof; and

**WHEREAS**, the parties hereto have mutually agreed to revise the scope of services to include snow hauling services and add Saturday and Sunday services to the Animal Services location of said Agreement, hereby amending **ARTICLE I – Scope of Services**; and

**WHEREAS**, the parties hereto have mutually agreed to increase the total amount of said Agreement by \$75,000.00 for a new not-to-exceed amount of \$139,000.00, and revise the frequency of invoicing for snow removal and snow hauling hereby amending **ARTICLE III – Compensation for Services**.

**NOW THEREFORE**, the parties do hereby agree that Agreement for Services #053-S1710 shall be amended a first time as follows:

**ARTICLE I Scope of Services is hereby replaced in its entirety as follows:**

**Scope of Services:** Contractor agrees to furnish personnel, equipment, materials, supplies and services necessary to assist the Facilities Division of the Chief Administrative Office by providing snow removal, snow staking, and snow hauling services for various County facility parking lots, driveways, sidewalks and walkways to ensure access to County facilities. Services shall be in accordance with those requirements as identified in Exhibit "A-1" marked "Revised General Requirements for Snow Removal and Snow Staking", incorporated herein and made by reference a part hereof.

Service locations shall include those facilities as identified in Exhibit "B-1" marked "Revised Service Locations and Specifications", incorporated herein and made by reference a part hereof.

**Snow Removal Services and Snow Staking Services:**

Upon full execution of the Agreement, the Contract Administrator will issue a single written Notice to Proceed for all of the snow removal services and snow staking services to be provided under this Agreement. Contractor shall not commence work on any of the snow removal services or snow staking services until receiving the Notice to Proceed and no payment will be made for any work performed prior to the date specified in the Notice to Proceed. The schedule for snow removal services shall be in accordance with the specifications of Exhibit "B-1", herein. Snow Staking Services shall be in accordance with the requirements of Exhibit "A-1", herein.

**Snow Hauling Services:**

For each snow hauling work assignment, Contractor will provide the Contract Administrator a quote either through verbal or email communication. Any verbal or email authorization to perform snow hauling under this Agreement will be confirmed to the Contractor by a written Work Order issued by the Contract Administrator within seventy-two (72) hours of the verbal or email authorization. Contractor shall respond to all snow hauling services within two (2) hours of the verbal or email service request.

Service locations shall include those facilities as identified in Exhibit "B-1" marked "Revised Service locations and Specifications", incorporated herein and made by reference a part hereof.

**ARTICLE III – Compensation for Services paragraph two (2) is amended in its entirety as follows:**

The total amount of this Agreement shall not exceed \$139,000.00, inclusive of all Work Orders, costs and expenses. Invoicing for snow removal and snow hauling services may be invoiced to County bi-monthly.

**IN WITNESS WHEREOF**, the parties hereto have executed this First Amendment to that Agreement for Services #053-S1710 on the dates indicated below.

**Contract Administrator Concurrence:**

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Russell Fackrell  
Facilities Manager  
Chief Administrative Office

**Requesting Department Head Concurrence:**

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Don Ashton, MPA  
Chief Administrative Officer

**IN WITNESS WHEREOF**, the parties hereto have executed this First Amendment to that Agreement for Services #053-S1710 on the dates indicated below.

**-- COUNTY OF EL DORADO --**

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Purchasing Agent  
Chief Administrative Office  
"County"

**-- MAPES ENTERPRISES --**

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Richard Alan Mapes, individually and  
doing business as Mapes Enterprises  
"Contractor"

## Exhibit A-1

### Revised General Requirements for Snow Removal, Snow Staking and Snow Hauling

#### General

Contractor shall repair or replace, at Contractor's sole cost and expense and to the satisfaction of the Contract Administrator, any damage to the pavement, curbs, berms or guardrails caused by snow removal operations.

All snow removal equipment used by Contractor shall be equipped with appropriate warning lights, placards or signs identifying it as equipment that makes frequent stops and backing movements.

Contractor shall not alter, modify, remove or relocate any existing sign, marker, delineator or striping without the prior approval of the Contract Administrator.

#### Snow Removal

Parking lots, handicap parking spaces, driveways, walkways and sidewalks shall be cleared according to the specifications as identified in Exhibit "B" herein.

Vehicles shall not be boxed in or trapped by snow.

Clean up including, but not limited to, managing snow storage, widening of driveways, walkways and other points necessary to maintain access shall be performed after initial plowing.

Excess snow shall be stored at the locations designated in Exhibit B herein. Hauling excess snow away from snow storage locations will be the responsibility of County.

Plowing must allow for the proper functioning of drainage facilities. Culverts and off-drains shall be kept open to allow for adequate drainage.

Contractor shall not place or store snow on walkways and sidewalks that Contractor is not responsible for clearing.

### **Snow Staking**

Snow stakes shall be installed and maintained for the purpose of delineating and identifying the parking lots, driveways, sidewalks and walkways. Contractor shall coordinate with the Contract Administrator to determine the locations, number, and type of snow stakes to be installed and maintained. Snow stake maintenance shall include, but not limited to, straightening and re-installing to preserve the purpose of the stakes. Contractor will provide snow stakes.

### **Snow Hauling**

For each snow hauling work assignment, Contractor will provide the Contract Administrator a quote either through verbal or email communication. Any verbal or email authorization to perform snow hauling under this Agreement will be confirmed to the Contractor by a written Work Order issued by the Contract Administrator within seventy-two (72) hours of the verbal or email authorization. Contractor shall respond to all snow hauling services within six (6) hours of the verbal or email service request.

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## Exhibit B-1

### Revised Service Locations and Specifications

Services shall be provided to each facility in the order listed below and according to the access requirements for each facility. Parking lots, handicap parking spaces, driveways, walkways and sidewalks shall be cleared when the snow level at the facility is at or has exceeded two (2) inches of snow accumulation and according to the specifications as identified in the site map for each location. The numbers shown on the site maps indicate the order in which snow removal shall take place within the particular site. The numbered priorities shown in the tables below represent the order in which locations must receive service. Priority one (1) locations require that when the specified accumulation exists, snow removal will be provided twenty-four (24) hours per day, three hundred sixty-five (365) days per year.

Priority	Address	Site Map/ Exhibit Page #	Facility Description
1	1352 Johnson Blvd.	1	Government Center*
1	1354 Johnson Blvd.	1	Government Center - Sheriff
1	1051 Al Tahoe Blvd.	1	Jail
1	1041 Al Tahoe Blvd.	1	Juvenile Detention Center

\*Note: The area within the fenced space belonging to City of South Lake Tahoe is to be excluded.

Access Requirements								
Priority	Address	Site Map/ Exhibit Page #	Facility Description	24 hour/ 7day access required	Snow Removal by:	Weekdays	Weekends	Holidays
1	1354 Johnson Blvd.		Government Center - Courts	No	8:00 a.m.	Monday – Friday	No	No
2	3368 Lake Tahoe Blvd.	2	El Dorado Center	No	8:00 a.m.	Monday – Friday	No	No
2	3368 Sandy Way	2	El Dorado Center – leased employee parking	No	8:00 a.m.	Monday – Friday	No	No
3	1000 Rufus Allen Blvd.	3	Library – public access	No	9:00 a.m.	Tuesday – Friday	Saturday	No
3	1000 Rufus Allen Blvd.	3	Library – employee parking	No	8:00 a.m.	Monday – Friday	Saturday	No
4	1170 Rufus Allen Blvd.	3	Vector Control	No	day after storm event	Monday – Friday	No	No
4	1120 Shakori Drive	N/A	Animal Services	No	8:00 a.m.	Monday – Friday	<b>Saturday &amp; Sunday</b>	No