



PLANNING AND BUILDING DEPARTMENT

PLANNING DIVISION

<https://www.edcgov.us/Government/Planning>

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Date: March 4, 2026

To: Zoning Administrator (Agenda Date: March 18, 2026)

From: Spencer McKenna, Assistant Planner & Ande Flower, Planning Manager

Subject: Staff Memo Regarding Dog Quantity (CUP24-0007)

The published staff report concluded review of a Kennel request for 15 dogs. The applicant has since requested an increase to 20 dogs for the Conditional Use Permit maximum number of dogs.

Staff has re-analyzed the project to consider the additional dogs and deems the increase to be acceptable. The Conditional Use Permit request is for a kennel, and the Zoning Ordinance does not have limitations or thresholds that would preclude this requested increase in the number of dogs anticipated for the kennel. At the public hearing, Staff is prepared to recommend this change to the project description and for Condition of Approval number one (1) to reflect the new maximum number of dogs to equal 20.