

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 04/26/2023

Need Date: 05/10/2023

**PROCESSING DEPARTMENT:**

Department: P&C  
Dept. Contact: Matthew Potter  
Phone: x5417  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2023.04.26 11:40:27  
-07'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Holt of California  
Address: 8900 Fruitridge Road  
Sacramento, CA 95821  
Phone: 916.439-2959  
Org Code: 3600010  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Transportation

Service Requested: Review and Approve

Description: First Amendment to Master Agreement for Equipment Rentals

Contract Term: 3 yrs Contract Value: \$400,000 as amended

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 05/02/2023 By: Daniel Vandekoolwyk  
Digitally signed by Daniel Vandekoolwyk  
Date: 2023.05.02 15:33:44 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Sera Salmalyan  
Digitally signed by Sera Salmalyan  
Date: 2023.05.08 09:33:11 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 05/05/2023 By: Michael Andersen  
Digitally signed by Michael Andersen  
Date: 2023.05.05 18:05:54 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: