

Medical Marijuana Identification Card Program Proposed Fee Schedule

Breakdown of County Costs:

Personnel	Activity	Est. Mins.	Cost per Minute based on salary, benefits, overhead & cost applied	Cost per App.
Administrator	Oversight & evaluation of program; review of time studies; handling of customer issues; audit of record-keeping; verification and authorization of deposit permits and remittance to State of California	5	\$0.72	\$3.60
Health Program Specialist	Telephone inquiries; distribute and explain application process; review of completed application; log/copy application and provide copy to applicant; create file. Take applicant's picture, verify quality of image meets specifications and import image into State application database. Collect fee and issue receipt to applicant; process fee for deposit permit. Contact physician's office and request fax verification of prescription. Access online website and verify physician licensure. Log, print and file confirmation of application. Receive card via UPS, verify data, log and file. Notify applicant that card is available for pick-up, OR mail card to applicant if unable to pick up card. Distribute card to applicant; obtain signature of receipt and file. Complete time study on daily basis.	45	\$0.64	\$28.80
Accountant II	Process revenue; process remittance to State of California; reconcile revenue and remittance to County FAMIS database; analysis for fee revisions; time study reviews; supportive work for audit by State of California.	6	\$0.87	\$5.22
Total Personnel cost per application				\$37.62

Other Related Expenses

Postage; supplies and processing; office expense; copies and faxing; camera and file cabinet; prorated share of rent, security & utilities.

Cost per Application

\$10.00

Total County Expenses	\$47.62
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Proposed fee including State fees:

Medi-Cal Clients

Mandatory State Fee	\$33.00
County Fee	24.00
Total Fee	\$57.00

Non Medi-Cal Clients

Mandatory State Fee	\$66.00
County Fee	48.00
Total Fee	\$114.00