

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

PURCHASING RECEIVED  
12 MAY 10 PM 4:36

**SURPLUS**

**INTERDEPARTMENT**

**POSTED TO EDCNET**

TRANSFER FROM (INDEX CODE)  
531301

TRANSFER TO (INDEX CODE)

DEPARTMENT:  
HUMAN SERVICES

DEPARTMENT:

APPROVED (DEPT HEAD) Janil Nelson DATE 5-7-2012

APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 937 Springs St. Placerville -

Where in Facility? Parking

FIRST CONTACT PERSON: Miguel Miranda PHONE: 621 6136 -

SECOND CONTACT PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>32879</u>	<u>Ford Winstaq /97</u>	<u>2FMDAS145VBC97443</u>	<u>Good -</u>

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: \_\_\_\_\_

AUDITOR RECORDS UPDATED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

**ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.**

WHITE (AUDITOR)                      YELLOW (TO DEPT)  
PINK (FROM DEPT)                      GOLD (PURCHASING)

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

SURPLUS       INTERDEPARTMENT      POSTED TO EDCNET \_\_\_\_\_

TRANSFER FROM (INDEX CODE)	TRANSFER TO (INDEX CODE)
DEPARTMENT: <b>TREASURER - TAX COLLECTOR</b>	DEPARTMENT:
APPROVED (DEPT HEAD)      DATE <b>C.L. Rappley      5/30/12</b>	APPROVED (DEPT HEAD)      DATE

SPECIFIC LOCATION (ADDRESS): 360 FAIR LANE, PVL - BLDG. B  
 Where in Facility? DOWNSTAIRS, GRAND JURY, T.T.C. CONFERENCE/STORAGE ROOM  
 FIRST CONTACT PERSON: KATHLEEN GAUDREAU      PHONE: 621-5803  
 SECOND CONTACT PERSON: GARY PEREZ      PHONE: 621-5902

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
35173	XEROX PRINTER	PHASER 8550 WYP100569	BROKEN
	XEROX MAINT. KIT	108R00676	GOOD
	XEROX SOLID INK MAGENTA (1 BX) CYAN (2 BX) BLACK 6,	YELLOW (2 BX)	GOOD
27542	HP 5SI LASERJET PRINTER w/2000 SH. FEEDER	JGS92522	BROKEN
	HP 5SI ENVELOPE FEEDER	LCG00249	GOOD
26566	21" Viewsonic P810 COLOR MONITOR	Q565225538	GOOD
	BROTHER INTELLI FAX 1575 MC	U60303A5KD39245	FAIR (AUTO FEED BROKEN)
	BACK PACK 4X EXTERNAL CD-ROM MODEL 164700	16539110	GOOD (NOT USB COMPATIBLE)

PURCHASING USE ONLY	DATE
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BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: \_\_\_\_\_

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AUDITOR RECORDS UPDATED BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_

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WHITE (AUDITOR)	YELLOW (TO DEPT)
PINK (FROM DEPT)	GOLD (PURCHASING)

County of El Dorado  
Property Transfer Request

Surplus

Inter-Department Transfer

Transfer from index code: 303000

Transfer to index code:

Department: Transportation

Department:

Approved (Dept Head)

Date

*Kimberly A Ken*

*5/30/12*

Approved (Dept Head)

Date

Specific location/(address): Bldg. C, 2850 Fairlane Ct., Placerville

Where in facility? Second floor

First contact person: Julianne Melchor

Phone: 621-5910

Second contact person:

Phone:

Cty Tag #	Description	Serial/VIN #	Condition
100170	SUMMA SKETCH II Sketchpad	0103430025301A04635	Fair - old

Routing of PTR Form	N/A or Date
Sent to Auditor <i>Purchasing</i>	<i>5/30/12</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor  
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing

**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code: 306500

Transfer to index code:

Department: Transportation

Department:

Approved (Dept Head) *Kimberly A Ken* Date *5/16/12*

Approved (Dept Head) \_\_\_\_\_ Date \_\_\_\_\_

Specific location (address): Building C, 2850 Fairlane Court, Placerville

Where in facility? Second floor - empty office near CADD room

First contact person: Julianne Melchor

Phone: 621-5910

Second contact person: Linda Bloodsaw

Phone: 621-5930

Cty Tag #	Description	Serial/VIN #	Condition
None	Rail inserts for hanging files	None	Good
None	One (1) metal book end	None	Good
None	One (1) large tape dispenser (holds up to 2" wide rolls)	None	Good
None	Three (3) regular tape dispensers	None	Good
None	One (1) phone message pad with carbons (200 pages)	None	New
None	One (1) box plastic Rolodex card protectors (qty: 250)	None	New
None	One (1) Rolodex business card file w/alpha dividers, new cards	None	New
None	One (1) box 3M 543 micro dictating cassettes (qty: 5)	None	New
None	Pendaflex insertable plastic tabs, multiple colors (qty: many)	None	New & Good
None	Assorted 3-ring dividers, used but in excellent shape	None	Good
None	Five (5) boxes 2" paper fasteners	None	New

<b>Routing of PTR Form</b>	<b>N/A or Date</b>	<b>Remarks:</b> Proceeds from sale to be deposited back to index code 306500, user code 25000A.
Sent to Auditor <u>Purchasing</u>	<i>5/17/12</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor  
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**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

**SURPLUS**

**INTER-DEPARTMENT**

TRANSFER FROM (INDEX CODE) <b>241110</b>		TRANSFER TO (INDEX CODE)	
DEPARTMENT: <b>Sheriff</b>		DEPARTMENT: <b>Surplus</b>	
APPROVED (DEPT HEAD) <i>John D. ...</i>	DATE <i>5/8/12</i>	APPROVED (DEPT HEAD)	DATE

SPECIFIC LOCATION (ADDRESS): **330 Fair Lane, Placerville, CA 95667**

Where in Facility? **OES Office downstairs in Blg A**

FIRST CONTACT PERSON: **Sherry Bahlman** PHONE: **5690**

SECOND CONTACT PERSON: **Matt Cathey/James Morgan** PHONE: **7660/5131**

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
19584	Brothers Typewriter	G81415552	Fair
None	HP Scanjet5200C	SG93116218	Fair

PURCHASING USE ONLY	DATE
PICK UP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICK UP BY AUCTIONEER	
COPY TO AUDITOR	

<b>REMARKS:</b>
AUDITOR RECORDS UPDATED BY:
DATE:
<b>ALL PARTS OF FORM ARE TO BE SUBMITTED AS FOLLOWS: SURPLUS ONLY – PURCHASING &amp; CONTRACTS INTER-DEPARTMENT TRANSFERS – AUDITOR’S OFFICE</b>
WHITE (AUDITOR)    YELLOW (TO DEPT) PINK (FROM DEPT)    GOLD (PURCHASING)

*To Surplus 5-8-12*  
12-0730 A 5 of 18

**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code: 070000

Transfer to index code:

Department: County Counsel

Department:

Approved (Dept Head)

Date

*Louis B. Green*

Approved (Dept Head)

Date

Specific location (address): 330 Fair Lane, Placerville, CA 95667

Where in facility? Building A - County Counsel Conference Room

First contact person: Kathie Masters

Phone: (530) 621-5777

Second contact person:

Phone:

Cty Tag #	Description	Serial/VIN #	Condition
None	19" Dell Flat Panel Monitor	MX-08Q152-47605-1A2-A4DK	Broken
None	19" Dell Flat Panel Monitor	MX-08Q152-47605-1A2-A4EL	Broken
None	19" Dell Flat Panel Monitor	MX-08Q152-47605-1A2-A474	Broken
None	19" Dell Flat Panel Monitor	MX-08Q152-47605-1A8-A84B	Broken
None	19" Dell Flat Panel Monitor	MX-08Q152-47605-1A8-A84C	Broken
None	19" Dell Flat Panel Monitor	MX-08Q152-47605-1A8-A846	Broken
None	Under-desk keyboard tray	None	Broken
None	Under-desk keyboard tray	None	Poor/Fair
None	Under-desk keyboard tray	None	Poor/Fair
None	Dell Keyboard 101 Key (Serial Port)	CN-09C487-38844-18G-A128	Poor
None	Casio 10-key Calculator	1237177	Poor/Broken

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<u>Remarks:</u>
Auditor records updated by: _____ Date: _____

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**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code: 101100

Transfer to index code:

Department: IT

Department: Surplus

Approved (Dept Head) Tracy Webb Date 5/15/12

Approved (Dept Head) \_\_\_\_\_ Date \_\_\_\_\_

Specific location (address): Surplus

Where in facility?

First contact person:

Phone:

Second contact person:

Phone:

Cty Tag #	Description	Serial/VIN #	Condition
21847	Data Safe II	S/N 3B2103	poor
<u>No tag</u>	<u>Spirit Phone system</u> <u>Box contains 7 phones and</u> <u>phone system controller</u>		<u>Good</u>
<del>21844</del>	<del>3560005</del> <del>2008</del>	<del>2008020011P</del>	<del>Good</del>

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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County of El Dorado  
Property Transfer Request

MAY 16 PM 4:01

<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code: 220210		Transfer to index code:	
Department: DISTRICT ATTORNEY		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date

*[Signature]*

05/15/12

Specific location (address): 515 MAIN STREET PLACERVILLE, CA. 95667

Where in facility? BASEMENT

First contact person: JODI ALBIN Phone: (530) 621-6421

Second contact person: JEFF ANSPACH Phone: (530) 621-6452

Cty Tag #	Description	Serial/VIN #	Condition
N/A	BOX OF KEYBOARDS		POOR
N/A	BOX OF MICE		POOR
N/A	BOX OF MISC. COMPUTER PARTS		POOR
N/A	BOX OF MISC. COMPUTER PARTS		POOR
N/A	COMPAQ UPS RACK MOUNT		POOR
N/A	COMPAQ 500 UPS		POOR
N/A	APC 700 UPS		POOR
N/A	APC 1400 UPS		POOR
N/A	HP 7310 PRINTER		POOR
N/A	HP 5510 PRINTER		POOR
N/A	HP 5510 PRINTER		POOR
N/A	HP 5510 PRINTER		POOR
N/A	HP 5610 PRINTER		POOR
N/A	HP 5610 PRINTER		POOR
N/A	HP 1218 PRINTER		POOR
30875	HP G95 OFFICEJET PRINTER	N/A	POOR
32067	HP 3330 FAX PRINTER	N/A	POOR
32191	HP SURESTORE 220MX JUKEBOX	USOFD00414	POOR
28290	FUJITSU 3097 SCANNER	N/A	GOOD
30118	FUJITSU 4097 SCANNER	008473	GOOD
33514	FUJITSU 4097 SCANNER	N/A	GOOD

<b>Routing of PTR Form</b>	<b>N/A or Date</b>	<b>Remarks:</b>
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Board Approval		
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County of El Dorado  
Property Transfer Request

NOV 16 PM 4:01

Surplus  Inter-Department Transfer

Transfer from index code: 220210	Transfer to index code:
Department: DISTRICT ATTORNEY	Department:
Approved (Dept Head) <i>[Signature]</i> Date <i>05/15/12</i>	Approved (Dept Head) Date

Specific location (address): 515 MAIN STREET PLACERVILLE, CA. 95667

Where in facility? BASEMENT

First contact person: JODI ALBIN

Phone: (530) 621-6421

Second contact person: JEFF ANSPACH

Phone: (530) 621-6452

Cty Tag #	Description	Serial/VIN #	Condition
32441	COMPAQ ML350 SERVER	6J33KT46J004	POOR
33173	SONY EXT. TAPE DRIVE	N/A	POOR
28043	DELL LATITUDE LAPTOP	ZCWJ2	POOR
29277	PRESARIO LAPTOP	1V9ACTS9T1WP	POOR
29278	PRESARIO LAPTOP	1V99CTS9S1BD	POOR
29799	DELL LATITUDE C800 LAPTOP	4M6PM01	POOR
31410	DELL INSPIRON 4100 LAPTOP	BY9SD11	POOR
31512	DELL INSPIRON 4100 LAPTOP	B1S7J11	POOR
32070	DELL INSPIRON 4150 LAPTOP	2FLK421	POOR
32124	DELL INSPIRON 8200 LAPTOP	83CWD21	POOR
30475	CALIBER PC	10-C790	POOR
30491	CALIBER PC	10-C800	POOR
30546	CALIBER PC	10-C934	POOR
32495	DELL DIMENSION 4600	8GYXW21	POOR
32697	DELL DIMENSION 8300	8T1YG41	POOR
32867	DELL DIMENSION 2400	JVZ4N41	POOR
33172	DELL DIMENSION 2400	94V0351	POOR
33175	DELL DIMENSION 4600	55T0351	POOR
33178	DELL DIMENSION 8300	CKQ1351	POOR
33484	DELL DIMENSION 3000	B45V261	POOR
33491	DELL DIMENSION 4700	974PC61	POOR

Routing of PTR Form	N/A or Date
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County of El Dorado  
Property Transfer Request

2012 MAY 16 PM 4:01

**Surplus**  **Inter-Department Transfer**

Transfer from index code: 220210	Transfer to index code:
Department: DISTRICT ATTORNEY	Department:
Approved (Dept Head) <i>[Signature]</i> Date <i>05/15/12</i>	Approved (Dept Head) Date

Specific location (address): 515 MAIN STREET PLACERVILLE, CA. 95667

Where in facility? BASEMENT

First contact person: JODI ALBIN

Phone: (530) 621-6421

Second contact person: JEFF ANSPACH

Phone: (530) 621-6452

Cty Tag #	Description	Serial/VIN #	Condition
33493	DELL DIMENSION 4700	J74PC61	POOR
33927	DELL OPTIPLEX SX280	JF95Q71	POOR
33930	DELL OPTIPLEX SX280	DG95Q71	POOR
33932	DELL OPTIPLEX SX280	BN95Q71	POOR
33933	DELL OPTIPLEX SX280	FN95Q71	POOR
33934	DELL OPTIPLEX SX280	HN95Q71	POOR
33936	DELL OPTIPLEX SX280	611GR71	POOR
33939	DELL OPTIPLEX SX280	B11GR71	POOR
33941	DELL OPTIPLEX SX280	D11GR71	POOR
33942	DELL OPTIPLEX SX280	F11GR71	POOR
33943	DELL OPTIPLEX SX280	H11GR71	POOR
33944	DELL OPTIPLEX SX280	221GR71	POOR
33945	DELL OPTIPLEX SX280	521GR71	POOR
33949	DELL OPTIPLEX SX280	C21GR71	POOR
33950	DELL OPTIPLEX SX280	D21GR71	POOR
34271	DELL OPTIPLEX GX620	BLPKV81	POOR
34272	DELL OPTIPLEX GX620	8LPKV81	POOR
101186	DELL OPTIPLEX GX620	1MKGRC1	POOR
101187	DELL OPTIPLEX GX620	CMKGRC1	POOR
101188	DELL OPTIPLEX GX620	DMKGRC1	POOR
101189	DELL OPTIPLEX GX620	HMKGRC1	POOR

Routing of PTR Form	N/A or Date
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<b>Remarks:</b>	
Auditor records updated by: _____	Date: _____

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**County of El Dorado  
Property Transfer Request**

**Surplus**  **Inter-Department Transfer**

Transfer from index code: 307131		Transfer to index code:	
Department: Transportation (Airports)		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>Kimberly A Ken</i>	<i>5/16/12</i>		

Specific location (address): 3501 Airport Road, Placerville

Where in facility? Main Office

First contact person: Julianne Melchor Phone: 621-5910

Second contact person: Matt Mergen Phone: 622-0459

Cty Tag #	Description	Serial/VIN #	Condition
None	Four (4) filing cabinets (old)	None	Fair

<b>Routing of PTR Form</b>	<b>N/A or Date</b>
Sent to Auditor <u>Purchasing</u>	<i>5/17/12</i>
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Board Approval	
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**Remarks:**

Auditor records updated by: \_\_\_\_\_ Date: \_\_\_\_\_

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**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

SURPLUS       INTERDEPARTMENT      POSTED TO EDCNET \_\_\_\_\_

TRANSFER FROM (INDEX CODE) \_\_\_\_\_ TRANSFER TO (INDEX CODE) \_\_\_\_\_

DEPARTMENT: Health + Human Svc. Agency      DEPARTMENT: \_\_\_\_\_

APPROVED (DEPT HEAD) Janet Nelson      DATE 5-7-2012      APPROVED (DEPT HEAD) \_\_\_\_\_      DATE \_\_\_\_\_

PURCHASING RECEIVED  
12 MAY 10 PM 4:35

OK Becky

SPECIFIC LOCATION (ADDRESS): Basement of PHF

Where in Facility? \_\_\_\_\_

FIRST CONTACT PERSON: Jill Rubin      PHONE: 7303

SECOND CONTACT PERSON: Becky Stiles      PHONE: 4888

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<del>X</del>	<u>Rug</u>	<u>—</u>	<u>Broken</u>
	<u>Shampoo Machine</u>	<u>—</u>	<u>Broken</u>
	<u>Metal shelf</u>	<u>—</u>	<u>Broken</u>
	<u>boxes of chair parts</u>	<u>—</u>	<u>Fair + Broken</u>
	<u>metal stationary dividers for drawers</u>	<u>—</u>	<u>good</u>
	<u>metal cabinet</u>	<u>—</u>	<u>broken</u>
	<u>metal desk drawers</u>	<u>—</u>	<u>broken</u>
	<u>2 drawer wood lateral file</u>	<u>—</u>	<u>broken</u>
	<u>Box of pill containers</u>	<u>—</u>	<u>fair</u>

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
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COPY TO AUDITOR	

REMARKS: \_\_\_\_\_

AUDITOR RECORDS UPDATED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

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WHITE (AUDITOR)      YELLOW (TO DEPT)  
PINK (FROM DEPT)      GOLD (PURCHASING)

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET \_\_\_\_\_

TRANSFER FROM (INDEX CODE)	TRANSFER TO (INDEX CODE)
DEPARTMENT: <i>Health + Human Svc Agency</i>	DEPARTMENT:
APPROVED (DEPT HEAD) <i>Samuel Carter</i>	APPROVED (DEPT HEAD)
DATE <i>5.7.2012</i>	DATE

PURCHASING RECEIVED  
12 MAY 10 PM 4:45

*KS  
BS*

SPECIFIC LOCATION (ADDRESS): \_\_\_\_\_

Where in Facility? Basement of PHF

FIRST CONTACT PERSON: Jill Rubin PHONE: 4303

SECOND CONTACT PERSON: Becky Stiles PHONE: 4888

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>-</u>	<u>TV</u>		<u>Unknown</u>
<u>X</u>	<u>wood desk Bridge</u>		<u>fair</u>
	<u>Metal 2 drawer file cabinet</u>		<u>broken</u>
	<u>old Metal security windows</u>		<u>old fair</u>
	<u>approx. 20 stacking chairs</u>		<u>fair-poor</u>
	<u>typewriter</u>		<u>poor</u>
	<u>Video camera</u>		<u>Broken</u>

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PINK (FROM DEPT)                      GOLD (PURCHASING)

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

**SURPLUS**       **INTERDEPARTMENT**      **POSTED TO EDCNET** \_\_\_\_\_

TRANSFER FROM (INDEX CODE)		TRANSFER TO (INDEX CODE)	
DEPARTMENT: <i>Dept of Health + Human Svc Agency</i>		DEPARTMENT:	
APPROVED (DEPT HEAD) <i>Carol Nelson</i>	DATE <i>5-7-2012</i>	APPROVED (DEPT HEAD)	DATE

PURCHASING RECEIVED  
12 MAY 10 PM 1:35

*Becky*

SPECIFIC LOCATION (ADDRESS): *Basement of PHF*

Where in Facility? \_\_\_\_\_

FIRST CONTACT PERSON: *Jill Rubin* PHONE: *7303*

SECOND CONTACT PERSON: *Becky Stiles* PHONE: *4888*

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<i>X</i>	<i>Metal shelf</i>		<i>Broken</i>
	<i>box of Batteries - large</i>		<i>used</i>
	<i>Counters</i>		<i>fair</i>
	<i>huge metal door frame</i>		<i>fair</i>
	<i>Lead door</i>		<i>fair</i>
	<i>large old metal air conditioner</i>		<i>broken</i>
	<i>chalkboard ~ 3' x 4'</i>		<i>good</i>
	<i>2 overhead units</i>		<i>per</i>
	<i>wall panel</i>		<i>fair</i>

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS: \_\_\_\_\_

AUDITOR RECORDS UPDATED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

**ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.**

WHITE (AUDITOR)                      YELLOW (TO DEPT)  
 PINK (FROM DEPT)                      GOLD (PURCHASING)

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

**SURPLUS**

**INTERDEPARTMENT**

**POSTED TO EDCNET**

PURCHASING RECEIVED  
12 MAY 10 PM 4:35

OK  
BS

TRANSFER FROM (INDEX CODE)	TRANSFER TO (INDEX CODE)
DEPARTMENT: <i>Health + Human Svc Agency</i>	DEPARTMENT:
APPROVED (DEPT HEAD) <i>Denial Nelson</i> DATE <i>5-7-2010</i>	APPROVED (DEPT HEAD)      DATE

SPECIFIC LOCATION (ADDRESS): *Basement of PHF*

Where in Facility? \_\_\_\_\_

FIRST CONTACT PERSON: *Jill Rubin*      PHONE: *7303*

SECOND CONTACT PERSON: *Becky Stiles*      PHONE: *4888*

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<del>X</del>	<i>Misc. Metal pieces</i>		<i>unknown</i>
	<i>misc- office supplies</i>		<i>broken</i>
	<i>large panes of glass</i>		<i>fair</i>
	<i>medicine cabinet - metal</i>		<i>poor</i>
	<i>screen frames</i>		<i>old</i>

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: \_\_\_\_\_

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AUDITOR RECORDS UPDATED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

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**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

**SURPLUS**       **INTERDEPARTMENT**      **POSTED TO EDCNET** \_\_\_\_\_

TRANSFER FROM (INDEX CODE) 531307.      TRANSFER TO (INDEX CODE) \_\_\_\_\_

DEPARTMENT: HUMAN Services.      DEPARTMENT: \_\_\_\_\_

APPROVED (DEPT HEAD) Carol Nuber      DATE 6-6-2012      APPROVED (DEPT HEAD) \_\_\_\_\_      DATE \_\_\_\_\_

ok  
back

SPECIFIC LOCATION (ADDRESS): 937 Spring St. Placerville.

Where in Facility? \_\_\_\_\_

FIRST CONTACT PERSON: Miguel Miranda      PHONE: 621 6136.

SECOND CONTACT PERSON: \_\_\_\_\_      PHONE: \_\_\_\_\_

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>28245</u>	<u>Defield freezer.</u>	<u>28245</u>	<u>poor.</u>
	<u>old freezer will be picked up by vendor when delivering new freezer.</u>		
	<u>Rick Blake aware of this transfer.</u>		
		<u>T.C.U.</u>	<u>2 JUL - 7 AM 10:21</u>
			<u>PURCHASING RECEIVED</u>

PURCHASING USE ONLY	DATE
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REMARKS: \_\_\_\_\_

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**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

**SURPLUS**       **INTERDEPARTMENT**      **POSTED TO EDCNET** \_\_\_\_\_

TRANSFER FROM (INDEX CODE)	TRANSFER TO (INDEX CODE)
DEPARTMENT: <i>Human Resources</i>	DEPARTMENT:
APPROVED (DEPT HEAD)      DATE <i>[Signature]</i> <i>6/19/12</i>	APPROVED (DEPT HEAD)      DATE

SPECIFIC LOCATION (ADDRESS): *330 Fair Lane*

Where in Facility? \_\_\_\_\_

FIRST CONTACT PERSON: *Mitch Applegarth*      PHONE: *530-621-5510*

SECOND CONTACT PERSON: \_\_\_\_\_      PHONE: \_\_\_\_\_

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<i>23716</i>	<i>American Power Conversion</i>	<i>W920319603</i>	<i>Good</i>
<i>27030</i>	<i>HP Laser Jet Printer</i>	<i>USBK145856</i>	<i>Poor</i>
<i>24026</i>	<i>Quasar Video Camera</i>	<i>WK10650193</i>	<i>Good</i>
	<i>Office Cabinet</i>		<i>Good</i>
	<i>VCR</i>	<i>103029205</i>	<i>Fair</i>
	<i>LXI Sears TV</i>	<i>XC00001931</i>	<i>Fair</i>
	<i>TV/VCR stand</i>		<i>Good</i>
	<i>Misc Binders - 5 Boxes</i>		<i>Good</i>
	<i>Training Tapes - 4 Boxes</i>		<i>Fair</i>

PURCHASING USE ONLY	DATE
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**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

**SURPLUS**

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<b>TRANSFER FROM (INDEX CODE)</b>		<b>TRANSFER TO (INDEX CODE)</b>	
<b>DEPARTMENT:</b> <i>Human Resources</i>		<b>DEPARTMENT:</b>	
<b>APPROVED (DEPT HEAD)</b> <i>[Signature]</i>	<b>DATE</b> <i>6/19/12</i>	<b>APPROVED (DEPT HEAD)</b>	<b>DATE</b>

**SPECIFIC LOCATION (ADDRESS):** *330 Fair Lane*

**Where in Facility?** \_\_\_\_\_

**FIRST CONTACT PERSON:** *Mitch Applegarth* **PHONE:** *530-621-5510*

**SECOND CONTACT PERSON:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
	<i>Computer Keyboard</i>	<i>71305-545-5462477-00214</i>	<i>Poor</i>
	<i>Misc. Office Equip (5 Boxes)</i>		<i>Fair</i>
	<i>HP 1050 Fax</i>	<i>CN630A145R</i>	<i>Fair</i>
	<i>Computer Desk</i>		<i>Good</i>
	<i>Fan - NOT WORKING</i>		<i>Poor</i>
	<i>TV/VCR Stand</i>		<i>Good</i>
	<i>Panasonic TV</i>	<i>DDAA19592</i>	<i>Good</i>

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PINK (FROM DEPT)	GOLD (PURCHASING)			