

CONTRACT ROUTING SHEET

Date Prepared: 9/9/2016

Need Date: 9/20/2016

PROCESSING DEPARTMENT:

Department: Library

Dept. Contact: Jeanne Amos

Phone #: X5546

Department

Head Signature: Jeanne Amos

CONTRACTOR:

Name: Friends of the Library of El Dorado County, Inc.

Address: 345 Fair Lane
Placerville, CA 95667

Phone: _____

CONTRACTING DEPARTMENT: Library

Service Requested: Review of Facility Use Agreement

Contract Term: _____ Contract Value: \$0.00

Compliance with Human Resources requirements? Yes: _____ No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 9/12/16 By: Justin Ken

Approved: _____ Disapproved: _____ Date: _____ By: _____

Nope. No change - benefit for County library non-profit who buys books for library.

EL DORADO COUNTY COUNSEL
2016 SEP 19 PM 3:59

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: Date: 9-13-16 By: [Signature]

Approved: Disapproved: _____ Date: 9-23-16 By: [Signature]

DEFICIENCY IN ESIx

EDC HR/RISK

'16 SEP 20 AM 09:16

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____