



County of El Dorado

OFFICE OF AUDITOR-CONTROLLER

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JOE HARN, CPA
Auditor-Controller

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April 18, 2014

Board of Supervisors
330 Fair Lane
Placerville, California 95667

Subject: Authorization to Remove Items from the Fixed Asset Records

Agenda Date: May 13, 2014

Dear Board Members:

Recommendation

The Auditor-Controller recommends that the Board of Supervisors authorize the Auditor-Controller to remove the fixed assets listed on the attached schedule from the County's fixed asset records.

Reason for Recommendation

Departments are required to complete their annual physical inventory by November 30th. The attached schedule lists assets that were identified as missing or that were disposed of without prior Board authorization as a result of that inventory process for the year ended June 30, 2013.

The recommendation will allow the Auditor-Controller to remove fixed assets having an acquisition cost of \$63,878 with a net book value of \$2,674 from the County's property records.

Fiscal Impact -There is no fiscal impact.

Action to be Taken Following Approval

The Auditor-Controller will remove the fixed assets listed on the attached Schedule A from the County's property records.

Sincerely,


Joe Harn
Auditor-Controller

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