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## BOS agenda 4/5/16, consent item 2, file 16-0189

1 message

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Fri, Apr 1, 2016 at 7:54 AM

To: Brian Veerkamp <bosthree@edcgov.us>, Ron Mikulaco <bosone@edcgov.us>, Shiva Frentzen <bostwo@edcgov.us>, Sue Novasel <bosfive@edcgov.us>, Michael Ranalli <bosfour@edcgov.us>

Cc: Jim Mitrisin <edc.cob@edcgov.us>

Dear Supervisors-

I would be interested in knowing how many of these outside consultant contracts LRP, CDA and County Counsel have, because this is beginning to feel like death-by-a-thousand-cuts. At some point you should be asking why we have so many individuals on staff if everything is sent out to consultants.

Please consider how many of these services are actually covered under other contracts, and how many should perhaps be covered by County staff, before approving this on consent.

Ellen Van Dyke

**County of El Dorado**  
*California*

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File #: 16-0189 Version: 1

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File created: 2/24/2016 In control: Board of Supervisors

On agenda: 4/5/2016 Final action:

Title: Chief Administrative Office, Procurement and Contracts Division, on behalf of Community Development Agency, Long Range Planning, recommending the Board consider the following: 1) Make findings in accordance with ordinance 3.13.030 that it is more economical and feasible to retain an outside consultant for the provision of as needed traffic engineering and transportation planning services; 2) Award Request for Proposal 16-918-046 to DKS Associates to provide such services; 3) Authorize the Community Development Agency, Long Range Planning, to negotiate an Agreement with DKS Associates with a term commencing upon execution for three (3) years with an amount not to exceed \$150,000; and 4) Approve and authorize the Chair to execute said Agreement, contingent upon approval by County Counsel and Risk Management. FUNDING: Developer Funds, 2004 General Plan Traffic Impact Mitigation Fees, State and Federal Grant Funds.

Attachments: 1. A - RFP 16-918-046 - 04/05/16, 2. B - DKS - 16-54405 App CRS 04-05-16, 3. C - DKS - 402-51611 Agreement 04-05-16

## II. SCOPE OF SERVICES

The selected Proposer shall furnish all personnel, equipment, materials, supplies, and services necessary to provide traffic engineering and transportation planning services on an on-call basis in support of the County's General Plan and will be required to enter into an Agreement for Services substantially similar to that attached hereto as Exhibit "A" marked "Sample Agreement for Services". The services may include, but shall not be limited to the following tasks:

- Traffic planning services associated with the implementation of County's General Plan.
- Assistance with development and implementation of traffic impact fee programs in support of County's General Plan implementation efforts.
- Preparing Level of Service studies.
- Preparing or reviewing transportation impact studies.
- Preparing or reviewing traffic reports for discretionary applications.
- Reviewing traffic engineering improvements such as traffic signals, freeway interchanges, and intersection configurations.
- Development of and review of traffic modeling and forecasts.
- Reviewing traffic signal designs.
- Preparing or reviewing transportation system management plans.
- Preparing or reviewing congestion management plans.

Proposer's review of transportation impact studies shall produce, at a minimum, a transmittal letter to County summarizing the review findings. The transmittal letter shall be provided in hard copy and in electronic format compatible with County's software (Microsoft Word). Turnaround time for transportation impact study reviews shall not be more than two (2) weeks. Should Proposer be unable to meet the required turnaround time relative to a specific review,

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