

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: \_\_\_\_\_

Need Date: \_\_\_\_\_

**PROCESSING DEPARTMENT:**

Department: CAO, Airports Division  
Dept. Contact: Sherrie Busby  
Phone: ext. 5984  
Department  
Head Signature: \_\_\_\_\_

**CONTRACTOR:**

Name: U.S. DOT, Federal Aviation Administration  
Address: 1000 Marina Blvd., Suite 220  
Brisbane, CA 94005-1835  
Phone: (650) 827-7624  
Org Code: 3540410  
Project #  
(if applicable): 35400020-35ADMIN

Funding Source: Federal Aviation Administration Grant

**CONTRACTING DEPARTMENT:** Chief Administrative Office, Airports Division

Service Requested: Review and approve Federal Aviation Administration Grant Agreement

Description: Grant Agreement for CARES Act grant, CARES Act and standard Federal grant conditions, Placerville Airport

Contract Term: Four years

Contract Value: \$ 30,000.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL FOR PICK-UP [cao-contracts-newrequests@edcgov.us](mailto:cao-contracts-newrequests@edcgov.us) Thank you!**