



Date: December 9, 2011

To: Board of Supervisors

From: Ren Scammon, Administrative Services Officer/HCED Programs

Subject: Authority for Director of Human Services, or successor, to Execute National Environmental Protection Act (NEPA) Documents for First Time Homebuyer Acquisition with Minor Rehabilitation Loan Program

On November 8, 2011, Legistar item 10-0853, the Board of Supervisors approved the Chair to sign a letter to the State authorizing the Director of Human Services, or successor, for the County of El Dorado to execute all National Environmental Protection Act (NEPA) documents required by the State of California Housing and Community Development (HCD) or U.S. Department of Housing and Urban Development (HUD) for the 10-HOME-6850 contract.

The letter was submitted to HCD, however HCD is now requesting a modification to the letter. HCD's preference is that the letter not reference the specific grant number as the grant will expire prior to the five year time frame referenced in the public notice (Attachment 2B) and any program income received from grant activities may be utilized after the grant term. The public notice referenced the time frame as being "from date of approval for a period of five years".

Background

The Department of Human Services (DHS) received approval from the Board of Supervisors on August 24, 2010, to apply for a HOME Investment Partnership (HOME) grant to continue the County's First Time Homebuyer Acquisition with Minor Rehabilitation Loan Program. Pursuant to Resolution 138-2010, "*The Director of Human Services, or successor, is hereby authorized and directed to execute this application, including all required documents, and act on the County's behalf in all matters pertaining to this application,*" and "*If the application is approved, the Director of Human Services, or successor, is authorized to sign Drawdown Requests and other required documents and reporting forms required for administration of the grant.*"

The County was awarded the grant and DHS received the executed Standard Agreement on April 19, 2011. DHS has submitted documentation to HCD to meet the set up conditions of the grant in order to receive the Authority to Use Grant Funds from the State. As a final condition for that authority the State now requires a separate letter of authorization, signed by the Board Chair, to specifically authorize the Director of Human Services, or successor, to execute all National Environmental Protection Act (NEPA) documents associated with the HOME Standard Agreement 10-HOME-6850.

The County published a Notice of Intent to Request Release of Funds for public comment on September 14, 2011, to satisfy the environmental review requirements for the First Time Homebuyer Acquisition with Minor Rehabilitation Loan Program.

The Health and Human Services Agency, which now includes DHS, requests the Board of Supervisors to authorize the Board Chair execute the following letter for HHSA to submit to the State for completion of the County's Standard Agreement set-up conditions.

If you have any questions, please contact Ren Scammon, Administrative Services Officer and manager of the Housing Community and Economic Development Programs at (530) 642-4852.

Thank you.

December 20, 2011

Ms. Nicole McCay
HOME Program Manager
California Department Housing and Community Development
1800 3rd Street, 390-3
Sacramento, CA 95814

Dear Ms. McCay:

On behalf of the El Dorado County Board of Supervisors, I hereby designate the Director of Health and Human Services Agency, or successor, for the County of El Dorado to execute all National Environmental Protection Act (NEPA) documents required by the State of California Housing and Community Development (HCD) or U.S. Department of Housing and Urban Development (HUD) for a period of five years from the date of approval to use grant funds.

Respectfully,

Raymond Nutting, Board Chair
El Dorado County Board of Supervisors

cc: Daniel Nielson, M.P.A.
Director, Department of Human Services

Enrique Muñoz
HOME Program Representative II

Ren Scammon
Administrative Services Officer
Housing, Community and Economic Development Grant Programs