

FY 2008-09 County Plan and OTP Application Template

PART I: SACPA COUNTY PLAN (FY 2008-09 UPDATE)

This part must be completed to be considered for distribution of SACPA funds.

A. The county's FY 2007-08 plan is currently on file at ADP and that plan is current for FY 2008-09 except as noted in Section B below. Yes No

Note: If the answer is "No" then a full county plan must be completed. Contact your OCJC county analyst to obtain a plan template for this purpose.

B. Plan Changes from FY 2007-08 County Plan. Describe any changes from the FY 2007-08 county plan to the FY 2008-09 county plan in the following areas:

- (1) Drug Treatment Services:** Describe changes in drug treatment services from the FY 2007-08 ADP-approved county plan. In consideration of changes, how will the assessment process or assessment tools be changed or modified? Detail how the county has increased/decreased capacity or length of treatment services for outpatient, residential or Narcotic Replacement Therapy (NRT) services. Is drug testing still used as a measure to modify a client's treatment needs? If expenditures reported in SRIS have been increased or decreased, explain why. (For example, explain changes related to addition or reduction of treatment staff, length of treatment, treatment options, treatment capacity, etc.)

For fiscal year 08-09, we are facing a predicted allocation decrease in Prop 36 services funding (SACPA+OTP) of \$15656. Drug treatment services funded by the SACPA allocation will see a reduction from FY 07-08 in the number of clients receiving extended residential services and in the number of individual and group sessions clients receive. Residential treatment days will likely be limited to 30-60 days. The assessment tools and process will remain the same. Drug testing will be utilized as a measure to modify a client's treatment needs. Consistent positive tests will result in elevated treatment, usually to residential services. Often clients would receive additional individual and/or group sessions, but these services will be offered on a very limited basis this fiscal year. Referrals to transitional living will be carefully monitored and likely be reduced from 3-4 clients per month to 1-2. Expenditures submitted to SRIS should remain closely consistent with FY 07-08.

- (2) Other Services:** Describe changes in *additional services* supplemental to treatment from the FY 2007-08 approved county plan. Additional services include vocational training, literacy training, family counseling, etc. Has the county expanded vocational opportunities for clients or collaborated with community resources to provide additional services as assessed to meet offender needs? Describe notable changes to services for persons with co-occurring disorders. If expenditures submitted in SRIS reflect increases or decreases, explain. (For example, explain changes related to addition or reduction of staff, providers of services, etc.)

El Dorado County Mental Health is now sending a Mental Health clinician to Proposition 36 Drug Court sessions once per month to provide better access to a continuum of Mental Health services for those clients with co-occurring disorders. To address vocational needs Proposition 36 clients are currently referred to Job One, a one-stop shopping center for employment services where they can receive assistance with resume writing, job search, and vocational testing.

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- (3) **Criminal Justice Activities:** Describe changes in *criminal justice activities* from the FY 2007-08 approved county plan. Has the county modified involvement of criminal justice entities for supervision, case management approach, or similar activity? Do expenditures submitted in SRIS reflect increases or decreases? If so, explain. (For example, describe and explain changes related to addition or reduction of staff, changes in criminal justice processes or program involvement, etc.)

Our criminal justice activities remain the same for FY08-09 as FY 07-08. El Dorado County SACPA funds continue to support three full time Probation Officers dedicated to serving SACPA clients by providing supervision, drug testing, case management, and court appearances. Expenditures submitted to SRIS should remain consistent with FY 07-08.

- (4) **Client Referral Projections:** Describe changes in *referrals* from the FY 2007-08 approved county plan. Explain the reasons for increases and decreases in the number of offenders referred to SACPA by both court/probation and parole. Do figures submitted in SRIS reflect increases or decreases? If so, explain. (For example, describe and explain changes in processes used to capture information, increased criminal justice support and collaboration, etc.)

Referrals should remain similar to the previous year's plan. Our SRIS data has remained near the originally projected numbers as we have strong criminal justice collaboration and support.

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(5) SACPA Expenditures and Client Projections.

The county must complete this portion of the county plan through the SACPA Reporting Information System (SRIS) on the ADP website at <http://www.adp.ca.gov/SACPA/SRISindex.shtml>. Go to Input/Review County Data.

1. ENTITY EXPENDITURES**(a) ENTITY TYPE: Drug Treatment**

Enter the name(s) of the county entity(s) responsible for drug treatment administration (e.g., County AOD Services). Do not enter treatment providers and/or modalities of treatment.

(b) ENTITY TYPE: Other Services

Enter the names of other county entities that will receive SACPA funds for additional services such as counseling, literacy training, vocational training, and mental health (e.g., County Mental Health Dept., County Office of Education, Public Health, Social Services, etc.). Do not enter Criminal Justice entities.

(c) ENTITY TYPE: Criminal Justice

Enter the name(s) of the county entity(s) that will receive SACPA funds for criminal justice services and activities (e.g., Superior Court, Probation Dept., etc.).

(d) ENTITY TYPE: SATTA (SB 223)

Substance Abuse Treatment and Testing Accountability (SATTA) Program funds may be used for drug testing of SACPA clients and for other purposes allowed under the federal Substance Abuse Prevention and Treatment (SAPT) block grant. OCJC requires only that counties enter the total amount of planned expenditures of SATTA funds as Direct Services. (At the county's option, separate amounts may be entered for Direct Services and Administrative Activities). Enter the name of the entity(s) that will administer the funds (e.g., "County AOD"). Do not enter "drug testing" or "ABC Laboratory." The total must equal the county's SATTA allocation. SATTA funds provided for FY 2008-09 must be spent by June 30, 2009.

2. SERVICE/ACTIVITY EXPENDITURES

The county's expenditures in this section should reflect the total entered in the Entity section. Administrative costs can be explained in the note sections.

(a) PLANNED EXPENDITURES: DRUG TREATMENT SERVICES**(b) PLANNED EXPENDITURES: OTHER SERVICES****(c) PLANNED EXPENDITURES: CASE MANAGEMENT ACTIVITIES**

*Enter case management expenditures for **both** treatment and criminal justice.*

(d) TOTAL PROJECTED SPENDING: SATTA (SB 223)

Enter planned expenditures of SATTA funds for drug testing of SACPA clients. SATTA funds may be used for other purposes allowed under the federal Substance Abuse Prevention and Treatment (SAPT) block grant only if all other allocated funds for those treatment purposes have been exhausted.

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3. CLIENT PROJECTIONS

(a) CLIENT REFERRALS

- Enter the projected number of clients (new clients only) who will be referred for services by Parole and Court/Probation. Enter an unduplicated client count representing actual total new clients the county projects will be referred for treatment.
- Enter total projected new clients for the year. If there are significant changes to client projections, provide an explanation in your plan Part I, Question 2.

(b) CLIENTS SERVED: DRUG TREATMENT/OTHER SERVICES

- Enter numbers of treatment/other services that clients are projected to receive. These projections count the number of services to be provided to clients, rather than number of clients. Totals may exceed the total number of projected client referrals, because individual clients may receive one or more types of drug treatment services during their time in SACPA. The total may exceed, or be less than, the total number of referrals. Some clients will not require additional services, while other clients may require two or more.

(c) SATTA (SB 223) TOTAL PROJECTED SPENDING and CLIENT COUNTS

- Include the number of clients the county plans to drug test and the total number of tests the county plans to administer. Typically, the number of tests will exceed the number of clients tested because many clients are tested multiple times.

PART II: OTP APPLICATION

Counties applying for OTP funds must establish a **separate funding expenditure code for OTP** costs and cannot place the funds in the Substance Abuse Treatment Trust Fund (SATTF).

A. Is the county applying for OTP funding? Yes (See B below) No (See C below)

Specific requirements must be met to qualify for OTP funds and establish county eligibility. If you are unsure if the county meets eligibility requirements, contact your county liaison.

B. If "Yes" and your county is applying for OTP funding:

- (1) If your county has an approved FY 2007-08 OTP Application on file with ADP, complete Section D of this part. Describe fully any program changes in the questions from the FY 2007-08 OTP application to the FY 2008-09 application.
- (2) If your county does not have an approved FY 2007-08 OTP Application on file with ADP, complete Exhibit C. Describe each new or expanded practice or activity to be supported with OTP funds. Describe how the new practice or activity will be used to achieve the stated goal of improving program outcomes and offender accountability.
- (3) Complete the FY 2008-09 OTP Budget Form in Exhibit A, Part II.

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- C. If “No,” skip the remainder of Part II and complete Exhibit B (Decline of Funds). Return to Part III to complete the board of supervisors approval for the SACPA county plan.
- D. Identify in detail any changes from the FY 2007-08 OTP Application to the FY 2008-09 OTP Application in the following areas. If no change, indicate with a “no change” response. (For a list of OTP goals and strategies, see Exhibit C.)

- (1) Enhance treatment services** for offenders assessed to need them, including residential treatment and narcotic replacement therapy.

Describe changes to treatment services that will be enhanced, and how enhancement will be connected to assessed need. Describe changes to strategies used to meet this goal. No change.

- (2) Increase the proportion of sentenced offenders** who enter, remain in, and complete treatment, through activities and approaches such as co-location of services, enhanced supervision of offenders, and enhanced services determined necessary through the use of existing drug test results.

Describe changes to county specific activities used to increase the proportion of client admissions, client retention, and completions. Describe changes to strategies used to meet this goal. No change.

- (3) Reduce delays** in the availability of appropriate treatment services.

Describe changes in delays and the specific activity or practice the county employs to reduce delays. Describe changes to strategies used to meet this goal. No change.

- (4) Employ a drug court model**, including dedicated court calendars with regularly scheduled reviews of treatment progress, and strong collaboration by the courts, probation, and treatment.

Describe changes to court practices, and specific activity or practice the county employs to achieve a drug court model. Describe changes to strategies used to meet this goal. Our Proposition 36 Drug Court does employ a drug court model. A dedicated court calendar is set 3 days a month to serve proposition 36 clients. The County Referral Team meets once per week to review cases, review positive Urinalysis tests and modify treatment accordingly. A strong collaborative relationship exists between Probation, Public Health Alcohol and Drug Programs Division, Superior Court, Public Defender, District Attorney, and Treatment Providers. This collaborative group meets before every drug court proceeding to review cases.

- (5) Develop treatment services** that are needed but not available. Describe changes to treatment services the county plans to develop including new services, client population to be served, and purposes of the planned services. Describe changes to strategies used to meet this goal. In order to meet an emerging trend of increased opiate dependence found among Proposition 36 participants, El Dorado County plans to enter into a contractual agreement with The Effort, a detoxification and rehabilitation facility that specializes in detoxification services for clients in need of detoxification from methadone and/or other opiates.

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(6) Other activities, approaches, and services.

Describe changes to specific activities, approaches and services not previously addressed that the county plans to pursue. Describe changes to strategies used to meet this goal. The use of funds for other purposes must be approved by ADP. [REDACTED]

NOTE:

All counties applying for OTP must complete the FY 2008-09 OTP Budget Form (Next Page).

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FY 2008-09 OTP Budget Form

County: El Dorado County

Section I. Treatment Related Costs		Section II. Criminal Justice/Other Costs	
A	B	C	D
	Budget	Match Requirement	Projected Clients Served
Enhancing Treatment Services			
Residential Treatment	\$ 34,340	\$ 3,816	
Narcotic Replacement Therapy	\$ -	\$ -	
Other Treatment Service	\$ -	\$ -	
Reduce Treatment Delays			
Increase Placement into Treatment	\$ 21,258	\$ 2,362	
Develop Treatment Services Not Currently Available	\$ 26,163	\$ 2,907	
Other Activities, Approaches or Services	\$ -	\$ -	
TOTAL SECTION I	\$ 81,761	\$ 9,085	0
Section II. Criminal Justice/Other Costs			
	Budget	Match Requirement	Projected Clients Served
Enhanced Supervision	\$ 9,000	\$ 1,000	
Other	\$ -	\$ -	
TOTAL SECTION II	\$ 9,000	\$ 1,000	0
GRAND TOTAL OF SECTIONS I & II	\$ 90,761	\$ 10,085	0
Section III. CERTIFICATION SACPA Lead Agency Designee's certification that all projected expenditures stated above are consistent with the requirements of the Substance Abuse Offender Treatment Program.			
Shirley White Please Print Name SACPA Lead Agency Designee Signature		EL Dorado County General Fund Contribution Required: Source of County Matching Funds 6/27/08 Date of Signature	

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PART III. APPROVAL BY THE COUNTY BOARD OF SUPERVISORS

Provide a copy of the county board of supervisors resolution, minutes, order, motion, or ordinance indicating approval of both the SACPA plan and the OTP application (if applying for OTP funds). If the board of supervisors has granted delegated approval authority, provide a copy of the board of supervisors delegation of authority and documentation of the county lead agency's plan/application approval.

If the county has outstanding audit recovery issues, an audit re-payment plan approved by the BOS may also be required. Contact your OCJC county analyst for more detailed information.

SACPA and/or OTP funds will not be released until the above requirements have been met.

PART IV. SUBMISSION OF PLAN AND APPLICATION

- Save your completed plan/application and Exhibit B or C as a single Microsoft Word file with an extension of .doc. SRIS will only allow one document upload and one BOS upload.
 - Include Exhibit B with your plan/application if the county is declining OTP funds.
 - Include Exhibit C with your plan/application if the county is applying for OTP funds and does not have an OTP Application on file with ADP for FY 2007-08.

Go to the online SACPA Reporting Information System (SRIS) at <http://www.adp.ca.gov/SACPA/SRISindex.shtml>.

- Submit your completed plan/application under the county plan description link.
 - Click the UPLOAD button, and the File Upload page will be displayed.
 - Click the BROWSE button. This will allow you to select a file and will open a 'choose file' window.
 - Click the appropriate file and then click the OPEN button. The file name will be displayed on the 'File Name' window of the File Upload page.
 - Click the UPLOAD THE FILE button. This will upload the file to the database and return you to the Plan Description Files page.

More detailed instruction for uploading your county plan/application can be found in Part Three of the SRIS users manual available online at http://www.adp.ca.gov/SACPA/P36_SRIS_SystemDocumentation.shtml.

- In SRIS, change the FY 2008-09 county plan status to "county approved." Once the plan and application have been submitted and moved into "county approved" status, your OCJC analyst will be able to begin the review and approval process.