




# APPLICATION FOR COUNTY OF EL DORADO BOARD OF SUPERVISORS BOARD, COMMISSION, OR COMMITTEE

Clerk of the Board of Supervisors  
330 Fair Lane, Placerville, CA 95667  
(530) 621-5390 | edc.cob@edcgov.us

|  |  |   |                                      |
|--|--|---|--------------------------------------|
| Board or Commission Applying For<br><b>Early Care &amp; Education Planning Council</b>   |  | Vacant Position or Title<br><b>Community Member/New Parent Council Member</b> |                                      |
| First Name<br><b>Nicole</b>  |  | Last Name<br><b>Cartwright</b>  |                                      |
|  |  | Residential City<br><b>South Lake Tahoe</b>                                   | Residential ZIP Code<br><b>96150</b> |
| Daytime Telephone  |  | Mobile Telephone  |                                      |
| Occupation/Title<br><b>Executive Director</b>  |  | Employer<br><b>Tahoe Resource Conservation District</b>                       |                                      |
| List all County boards, commissions or committees to which you are/were appointed. Please include dates of service.<br><b>None</b>   |  |   |                                      |
| Summary of qualifications<br><b>Experience Tahoe Resource Conservation District from 2007 - Present in various roles - www.tahoercd.org * 2017-Present - Executive Director: With my experience at the Tahoe RCD, I have been required to be adaptive, multi-skilled and perform many leadership roles. I constantly strive to possess tact, patience and listen compassionately. I hold an outstanding work ethic, with a can-do attitude and committed follow through. My professionalism and dynamic personality have allowed me to obtain and hold strong relationships with co-workers, colleagues, and the public. * 2008-2017 - Program Coordinator, Program Administrator and Program Manager: Manage all aspects of the Aquatic Invasive Species Program for the Tahoe RCD while specifically excelling in problem solving, staff supervision, and fostering healthy relationships with public and private partners. Manage the Watercraft Inspection Program with a \$1.5 million dollar budget. Coordinate multiple aquatic invasive species control implementation projects throughout the Tahoe Basin managing budgets, tasks and contractors. Developed more effective outreach strategy through streamlined social media. Reduced seasonal staff turnover with strategies to recruit, train, and retain high-quality employees. Facilitate and attend partner working groups to provide recommendations, solicit innovative ideas and accomplish goals. Create efficiencies in protocols and program implementation to save time and money while achieving the mission *2007 - AmeriCorps Member: Served as an AmeriCorps member providing technical assistance to homeowners on invasive weeds, creating public outreach campaigns and materials, coordinated events and workshops, and conducted field surveys. Education Bachelor of Science, Biological Sciences, California State University, Chico, CA - Graduated 2006 Skills Financial Planning and Grant Writing Public Education and Relations Knowledge of Tahoe Basin Conservation Facilitation and Coordination Program Development and Management Employee Supervision Partner Relations and Collaboration Employee Training and Development Technical Skills Adobe Illustrator Adobe InDesign Microsoft Office Wordpress HTML &amp; CSS Social Media Savvy</b> |  |   |                                      |
| Affiliations with professional and/or community groups<br><b>Bread &amp; Broth Volunteer SOS Outreach Mentor (Volunteer) Leadership Lake Tahoe Task Force with Tahoe Chamber Tahoe Women's Community Fund</b>  |  |   |                                      |
| Why do you seek appointment?<br><b>I have lived in South Lake Tahoe for the past 14 years. I love our small community and decided to make this my permanent home in 2012 when I bought my house. I recently got married and we are expecting our first child in March 2021. I have spent the majority of my professional career and my volunteer time immersed in the environmental field. I recently completed two 3 year terms on the Board for the Sierra Nevada Alliance. I am seeking a new leadership role where my skills and interests can be used that is not directly connected to the environmental field. With a little one on the way, I find it extremely powerful to help serve in a role that will make this community better for our youngest, most vulnerable populations. I seek appointment as a community member, new parent and dedicated volunteer. Thank you for your consideration.</b>   |  |   |                                      |
| Additional Information<br><b>(no value entered)</b>  |  |   |                                      |

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|--|---------------------------|
| If known, indicate the member of the Board of Supervisors who will receive a copy of this application<br><b>(no value entered)</b> |                           |
| File Attachments<br><b>_DSF8656.jpg</b>  |                           |
| Signature of Applicant*<br>                       | Date<br><b>10/07/2020</b> |

\* You consent and agree that you are signing this document electronically. You further agree that your electronic signature is as valid as if you manually signed the document in writing.  
10/07/2020 11:57:04, ID: 109, URL: <https://www.edcgov.us/Government/BOS/CommissionsAndCommittees/Pages/Application-Form.aspx>