

CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 03/01/2022

Need Date: 03/11/2022

PROCESSING DEPARTMENT:

Department: Procurement and Contracts
Dept. Contact: Annika Andersson
Phone: X5911
Department Head Signature: Jon Manning
Digitally signed by Jon Manning
Date: 2022.02.17 09:19:45
-08'00'
Jon Mannin, CPPB
Administrative Analyst Supervisor

CONTRACTOR:

Name: Clearstar, Inc.
Address: 6250 Shiloh Road, Suite 300
Alpharetta, GA 30005
Phone: 415-761-2100
Org Code: 0800000
Project String
(if applicable): _____

CONTRACTING DEPARTMENT: Human Resources

Service Requested: Review and Approve
Description: Third Amendment for Pre-Employment Background Checks
Contract Term: Four (4) Years, as amended Contract Value: \$150,000.00, as amended

COUNTY COUNSEL: (must approve all contracts and MOU's)

Approved: Disapproved: Date: 03/04/2022 By: Stephen Mansell
Digitally signed by Stephen Mansell
Date: 2022.03.04 14:11:30 -08'00'
Approved: Disapproved: Date: _____ By: _____

COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!

HR APPROVAL:

Compliance with Human Resources requirements? Yes: No:
Compliance verified by: Lauren Montalvo
Digitally signed by Lauren Montalvo
Date: 2022.03.07 08:41:01 -08'00'

RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)

Approved: Disapproved: Date: 03/04/2022 By: Michael Andersen
Digitally signed by Michael Andersen
Date: 2022.03.04 14:11:30 -08'00'
Approved: Disapproved: Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: Disapproved: Date: _____ By: _____
Approved: Disapproved: Date: _____ By: _____

PLEASE EMAIL SIGNED DOCUMENT TO: cao-contracts-newrequests@edcgov.us

THANK YOU!