

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	CAO FACILITIES / DEPT 15	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	JEREMY APODACA	Document total*	\$ 74,501,028
Contact phone*	X 5838		

BUDGET TRANSFER HEADER

Prepared date* Fiscal year Short Description* <small>(10 characters)</small>	05/27/25	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
	24/25	
Registrar Item Number*		25-1023 6/10/25
* REQUIRED FIELDS		Project Strings Required Yes

Project Strings Required	Yes
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By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Laura Schwartz
Laura Schwartz (May 28, 2025 16:15 PDT)

Laura Schwartz (May 28, 2025 16:15 PDT)

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

The attached budget transfer reduces the use of funds from the Designations for Capital Projects and the Spring Street Designation, and reduces transfers to and appropriations in the ACO Fund commensurately.

FOR AUDITOR'S OFFICE USE ONLY

Audit date: _____ Budget Transfer number: _____

Audited by: _____ Interfaced by: _____

Processed on: _____

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)			
TRANSFER #		BUDGET TRANSFER REQUEST BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL		DOCUMENT TOTAL	\$74,501,028.00
JOURNAL #				NUMBER OF LINES	5
DATE				NET TOTAL	\$0.00
INPUT BY					
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:		Transfer 1: BoS Approval	
DEPT NAME	CAO FACILITIES / DEPT 15	Legistar Number & Date:		25-1023 - 6/10/25	
		<u>Laura Schwartz</u> <small>Laura Schwartz (May 28, 2025 16:15 PDT)</small>		5/27/2025 PAGE 1 OF 1	
DEPT CONTACT & EXT.	JEREMY APODACA	DEPARTMENT AUTHORIZATION SIGNATURE AND DATE DATE			

- DIRECTIONS:**

 1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
 2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
 3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		0640450	2020	BUDGET -SUMMARY - -		DEC	\$ 18,625,257	DEC OPS TFR IN
2	06680	0640450	6020	BUDGET -SUMMARY - -		DEC	\$ 18,625,257	DEC FA BLD IMP
3		1560600	0003			DEC	\$ 17,525,257	DEC USE GL312 CAP DESIG
4		1560600	0003			DEC	\$ 1,100,000	DEC USE GL347 SPRING ST DESIG
5	15O00	1550500	7000	BUDGET -SUMMARY - -		DEC	\$ 18,625,257	DEC OPS TFR OUT
6								
7								
8								
9								
10								
11								
12								

<div style="border-bottom: 1px solid black; margin-bottom: 10px;"> <div style="width: 60%;"></div> <div style="width: 40%; text-align: right;">DATE</div> </div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;"> <div style="width: 60%;"></div> <div style="width: 40%; text-align: right;">DATE</div> </div> <div style="border-bottom: 1px solid black;"> <div style="width: 60%;"></div> <div style="width: 40%; text-align: right;">DATE</div> </div>		<p>APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <div style="border-top: 1px solid black; margin-top: 20px; display: flex; justify-content: space-between;"> SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE </div> <div style="border-top: 1px solid black; margin-top: 20px; display: flex; justify-content: space-between;"> ATTEST: CLERK, BOARD OF SUPERVISORS DATE </div>	
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