



County of El Dorado

OFFICE OF AUDITOR-CONTROLLER

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JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

January 10, 2019

Board of Supervisors
330 Fair Lane
Placerville, CA 95667

RE: Position Allocation and Upcoming Vacancies

Dear Board Members:

RECOMMENDATION

The Auditor-Controller recommends that the Board of Supervisors authorize the Auditor-Controller to hire two Fiscal Technicians in excess of his position allocation through June 30, 2019.

DISCUSSION / BACKGROUND

The Auditor-Controller's Office has received written notice that one Administrative Technician is relocating out of state and one Administrative Technician is retiring late this fiscal year. Because of the timing of these employee departures, it is unlikely that these positions will be filled for the critical and demanding year end close period, June through September. I am requesting the authority to fill these two positions now, so that these two new employees will be trained and on the job for the fiscal year end process. I have adequate appropriations in my department's budget to cover these costs.

ALTERNATIVES

N/A

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

CAO RECOMMENDATION / COMMENTS

[This section is completed by the CAO's Office. This section is required]

FINANCIAL IMPACT

No impact. There are appropriations in the Auditor-Controller's budget.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

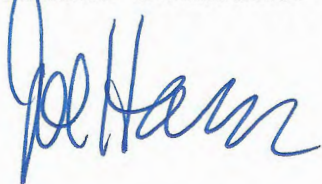
STRATEGIC PLAN COMPONENT

N/A

CONTACT

Joe Harn

Auditor-Controller

A handwritten signature in blue ink, appearing to read "Joe Harn", is written over the typed name and title.