



# County of El Dorado

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## Chief Administrative Office

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330 Fair Lane  
Placerville, CA 95667-4197

Terri Daly  
Chief Administrative Officer

Phone (530) 621-5530  
Fax (530) 295-2537

December 4, 2012

### **Creation of a Consolidated Community Development Agency Legistar File #12-1346, Version 3**

#### **Summary of Changes**

Documents to enact the proposed reorganization of the Department of Transportation, Environmental Management Department and Development Services Department into a single Community Development Agency have been revised to reflect the following:

- A traditional reporting structure with a single department head appointed by the Board; assistant directors and division managers shall be appointed by the department head and have civil service status.
- Adjustments to the salaries for the Assistant Director of Community Development, the Assistant Director of Administration and Finance, and the Director of Transportation in accordance with the proposed organizational structure (Attachment 3B).
- Revisions to the new proposed job specifications and current job specifications to reflect the proposed organizational structure and reporting relationships (Attachments 3C and 3D). The changes shown in the job specifications are revisions to the job specifications previously provided to the Board on November 13, 2012 (Attachment 2E).
- A draft ordinance revision to Chapter 2 of the County Code to designate appointed department heads pursuant to Section 404 of the Charter of the County of El Dorado (Attachment 3E).

A full discussion of this item is scheduled on December 4, 2012 at 11:00am.