

Converted to a  
Lavender Request  
on 11/13/07 per  
LG. ADU

Contract #: HELP-022607-02

# CONTRACT ROUTING SHEET

Date Prepared: 11/1/07

Need Date: 11/23/07

### PROCESSING DEPARTMENT:

Department: Human Services  
Dept. Contact: Joyce Aldrich  
Phone #: x. 7276  
Department  
Head Signature: *Joyce Aldrich*  
Doug Nowka, Director

### CONTRACTOR:

Name: California Housing Finance Agency  
Address: 1121 L Street, 7<sup>th</sup> Floor  
Sacramento, CA 95814  
Phone: 916-445-9313

### CONTRACTING DEPARTMENT:

Human Services

Service Requested: California Housing Finance Agency Loan Agreement (HELP-022607-02)  
Contract Term: 10 years from date of Agreement Contract Value: \$1,500,000.00  
Compliance with Human Resources requirements? Yes: N/A No: \_\_\_\_\_  
Compliance verified by: \_\_\_\_\_

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 11/19/07 By: *Sharon Belmont*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

*Met with J. Aldrich on 11/15 to discuss terms and background information for CFHA loans and proposed project.*

PLEASE FORWARD TO RISK MANAGEMENT

### RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 11/26/07 By: *Sharon Belmont*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE CALL SHARON AT EXT. 4889 WHEN READY FOR PICK UP

### OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

2007 NOV 1 AM 11:59  
EL DORADO COUNTY COUNSEL  
RECEIVED  
HUMAN RESOURCES DEPT  
NOV 20 AM 11:43

INFORMATION

DATE: 11-5-07  
ATTORNEY: SLK  
DEPT: HUMAN RESOURCES  
INDEX NO: 75910