

Precinct Board Member Duties

A Super Precinct Voting Center is defined as 3 or more voting precincts with associated precinct boards located at a single polling location for voting activity; or up to 6 precincts consolidated into a single voting precinct and voting at a single polling location for consolidated and/or special election purposes.

Super Precinct Voting Center Specific Positions

Supervisor: \$120.00

Ensures that all precincts in the Super Precinct Voting Center are functioning at the optimum level and all voters are being processed in a timely manner. Supervises and assists all Inspectors and their precinct boards. Class attendance is required.

Greeter: \$95.00

Welcomes and greets voters in the Super Precinct Voting Center, and 1) accepts Vote by Mail ballots dropped off at precinct; 2) directs voters to Reception for determination of correct precinct; or 3) directs voter to Provisional Station, if Vote by Mail voter and does not have ballot to turn in or surrender. Facilitates flow and efficiency of precinct operations. Class attendance is required.

Reception: \$95.00

Uses Master Roster-Index to look up voters and direct them to their correct Precinct Sign in Table. If voter is not found in the Master Roster-Index, the voter is sent to the Provisional Station. Class attendance is required.

Regular and Super Precinct Voting Center Required Positions

Inspector: \$120.00

Oversees precinct board and all functions within the precinct. Resolves issues occurring in the precinct. Picks up all equipment for precinct. Class attendance is required.

Clerk: \$95.00

Processes voters using the Roster-Index, updates Index, issues ballots, provides voting instructions, etc. Class attendance is required.

Provisional Station Officer: \$105.00

The Provisional Station Officer processes all voters requiring a provisional ballot to vote, due to unverified registration status, unable to surrender Vote by Mail ballot, etc. May also perform Locator duties in light elections. Class attendance required.

Locator (up to 8 Countywide): \$105.00

The Locator uses remote access to the verify voter eligibility and locate the voter's precinct. Directs voter to correct precinct and/or explains option to vote a provisional ballot at the current polling location. Class attendance required.