


AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$600,000.00
TRANSFER #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL				NUMBER OF LINES	2
JOURNAL #						NET TOTAL	\$0.00
DATE						BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL	
INPUT BY							
TO BE COMPLETED BY DEPARTMENT				Budget Transfer Type:		Transfer 1: BoS Approval	
DEPT NAME		Department of Transportation		Legistar Number & Date:		24-0926 06/11/24	
DEPT CONTACT & EXT.		Stephanie Lisius X 5851		 <small>Rafael Martinez May 14, 2024 10:39 PDT</small>		5/9/2024	PAGE 1 OF 1
DEPARTMENT AUTHORIZATION SIGNATURE AND DATE						DATE	

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	36552	3650500	5200			INC	\$ 300,000	INC DEPRECIATION
2		3650500	1740			INC	\$ 300,000	INC CHG FOR SERVICE
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p>APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
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S:\APFORMS\BUDGET TRANSFER 2.XLS

DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	Department of Transportation	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 600,000
Contact phone*	5851		

BUDGET TRANSFER HEADER

Prepared date*	05/09/24	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	23/24	
Short Description* <small>(10 characters)</small>	FLEETINC	

Registrar Item Number*	24-0926 06/11/24
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*** REQUIRED FIELDS**

Project Strings Required:	No
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By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, **2.** I have been delegated signature authority in accordance with County's policies and procedures and **3.** all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*


 LS
 MM
 Rafael Martinez
Rafael Martinez May 14, 2024 10:39 PDT

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

When the FY 23-24 budget was developed, Department Transportation, Fleet Division did not know that there would be a large number of vehicles carried forward from Fiscal Year 2022-23 that were not received. When these vehicles were added to the FY 23-24 budget, the depreciation budget was not updated. Approval of this budget transfer would increase appropriations for depreciation by \$300,000 offset by an increase to charges for services.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

Signature: 
LeeAnn Scheuring (May 13, 2024 16:52 PDT)
Email: leeann.scheuring@edcgov.us

Signature: 
Madeleine Morton (May 14, 2024 09:15 PDT)
Email: becky.morton@edcgov.us












24-0926 Fleet depreciation budget transfer

Final Audit Report

2024-05-14

Created:	2024-05-13
By:	Stephanie Lisius (stephanie.lisius@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3v5zzS1yMQ3MozNfV1sZM-soUqVICNxj

"24-0926 Fleet depreciation budget transfer" History

-  Document created by Stephanie Lisius (stephanie.lisius@edcgov.us)
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-  Document emailed to LeeAnn Scheuring (leeann.scheuring@edcgov.us) for signature
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