



County of El Dorado

330 Fair Ln, Building A
Conference Room A
Placerville, CA 95667

Minutes - Draft Community Action Council

Public Official Sector

George Turnboo, BOS Dist. II - Alternate Mark Treat
Lori Parlin, BOS Dist. IV - Alternate Shelley Wiley
Brian Veerkamp, BOS Dist. III - Alternate Kathy Witherow
John Clerici, City of Placerville - Alternate Patty Borelli
Heather Horgan, City of S. Lake Tahoe

Low-Income Sector

Kelly Krohn, Chair, Individual
Misha Lee, Vice Chair, Individual
Shannon Maguire-Estrada, Marshall Medical Center
Colleen Goodrich, Individual
1 Vacancy

Community Sector

Stephanie Lopez-Vasser, Salvation Army
Aaron Lungren, The Church of Jesus Christ of Latter-Day
Saints
Kim McPherson, Food Bank Of El Dorado County
2 Vacancies

Wednesday, April 22, 2026

10:00 AM

<https://edcgov-us.zoom.us/j/86193787651>

**330 Fair Lane, Building A, Conference Room A
Placerville, CA 95667**

**3368 Lake Tahoe Blvd., Suite 102
South Lake Tahoe, CA 96150**

PUBLIC PARTICIPATION INSTRUCTIONS: The Council meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Council in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is <https://edcgov-us.zoom.us/j/86193787651>. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Council meeting go to <https://edcgov-us.zoom.us/j/86193787651>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Council is to attend in person. Except for a noticed teleconference meeting, the Council reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Council meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Council has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Council members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Council Chair.

Individuals will have three minutes to address the Council. Except with the consent of the Council, individuals shall be allowed to speak to an item only once.

Individual Council members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Council.

If a person providing input to the Council creates a disruption by refusing to follow Council guidelines, the Council Chair may take the following actions:

Step 1. Request the person adhere to Council guidelines. If the person refuses, the Council Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Council Chair may order a recess of the Council meeting.

Step 3. If the disruption continues, the Council Chair may order the removal of the person from the Council meeting.

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:11am with a quorum present.

Present: 9 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Member McPherson, Member Maguire-Estrada and Member Horgan

Absent: 7 - Member Parlin, Member Turnboo, Alternate Treat, Alternate Witherow, Member Veerkamp, Member Clerici and Goodrich

ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR

The Council may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent

Calendar with one single vote. A Council member may request an item be removed from the Consent Calendar for discussion and separate Council action. At the appropriate time as called by the Council Chair, members of the public may make a comment on matters on the Consent Calendar prior to Council action.

CONSENT CALENDAR

1. 26-0715

Minutes from March 2026 Community Action Council Meeting

Attachments: [CAC Minutes - March 2026 Revised Draft](#)

A motion was made by Member Borelli and seconded by member Lungren to approve the Consent Calendar. The motion was approved.

Yes: 9 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Member McPherson, Member Maguire-Estrada and Member Horgan

Absent: 7 - Member Parlin, Member Turnboo, Alternate Treat, Alternate Witherow, Member Veerkamp, Member Clerici and Goodrich

END OF CONSENT CALENDAR

OPEN FORUM

K. Nuttall

Open Forum is an opportunity for members of the public to address the Council on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Council Chair may limit public comment during Open Forum.

COMMUNITY SERVICES REPORT OUT

Lynette Engelhardt-Stott, Community Services Deputy Director, provided the Community Services Report.

2. **26-0716** Community Services Agency Report

Attachments: [Agency Report for April Meeting](#)

3. **26-0717** CSBG Expenditure Activity Reporting system (EARS) April 2026

Attachments: [EARS - 2025 CSBG April 2026](#)

4. **26-0718** CSBG Financial Management Module (FMM) Report - April 2026

Attachments: [FMM - 2026 CSBG April 2026](#)

COMMITTEE REPORTS

Membership Committee

A. Committee to report out and to make any recommendations to the council.

Member Wiley provided the report. She received an application for a low income representative. She will invite the applicant to the next Community Action Council meeting

Outreach Committee

A. Committee to report out and to make any recommendations to the council.

Member Maguire-Estrada provided the report. She encouraged everyone to attend the Kids Expo on Saturday, April 25, 2026.

ACTION AND DISCUSSION ITEMS

5. **26-0730** The Community Action Council will review the applications received for the Community Sector vacancies and elect up to two candidates for the positions. The applicants are: Alan Stansbury and Kelli Nuttall.

Attachments: [Redacted Application for CAC A Stansbury Redacted](#)
[Redacted Application for CAC K Nuttall 3.2026 Redacted](#)

A motion was made by Member Lee and seconded by Member Lopez-Vasser to elect Alan Stansbury as a community representative.

A motion was made by Member Maguire-Estrada and seconded by Member Wiley to elect Kelli Nuttall as a community representative.

Both motions were approved. Term: April 22, 2026 - April 22, 2029.

Yes: 9 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Member McPherson, Member Maguire-Estrada and Member Horgan

Absent: 7 - Member Parlin, Member Turnboo, Alternate Treat, Alternate Witherow, Member Veerkamp, Member Clerici and Goodrich

6. 26-0316 2026 CAC Goals: Council to review, discuss and make recommendations.

Attachments: [GOALS](#)

The Goals of the Community Action Council were reviewed. Amy Higdon, Community Services Program Manager, suggested that the Council create an ad hoc committee to develop short term projects that may be recommended for specific grants received from the California Department of Community Services. This will be discussed at the May meeting.

7. 26-0548 Council to review, discuss, and approve changes to the By-Laws as proposed by the By-Laws Ad Hoc Committee.

Attachments: [CAC ByLaws Redline Changes 3.20.2026](#)

[CAC By-Laws Amended 2026 Redline 4.15.26](#)

The revised bylaws were reviewed by the Council. Article VIII clarifying the difference between standing and ad hoc committees has been added to the bylaws. Maximum term limits were discussed by the Council.

A motion was made by Member Borelli and seconded by Member McPherson to approve the recommended revised bylaws. The motion failed.

A motion was made by Member Maguire-Estrada and seconded by Member Lopez-Vasser to remove the term limits for membership in the Community Action Council. The motion was approved.

A motion was made by Member Lungren and seconded by Member Borelli to create a mechanism to remove a member of the Council with two-thirds majority vote. The motion was approved.

Yes: 9 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Member McPherson, Member Maguire-Estrada and Member Horgan

Absent: 7 - Member Parlin, Member Turnboo, Alternate Treat, Alternate Witherow, Member Veerkamp, Member Clerici and Goodrich

8. 26-0551 The Council will discuss a possible off-site meeting and tour of the El Dorado County National Alliance on Mental Illness (NAMI) office located at 471 Pierroz Road, Placerville, CA.

A motion was made by Member Borelli and seconded by Member Horgan to hold the July 2026 Council meeting at NAMI pending scheduling approval.

9. 26-0720 Review the process for the Chair and Vice Chair appointments. The Chair and Vice Chair will be elected during the May 27, 2026 meeting.

The election of the Chair and Vice Chair was moved to the May 2026 meeting.

UPDATE BY MEMBERS:

Announcements, Information Sharing, Proposed Activities

K. McPherson, K. Krohn

ADJOURNMENT

The meeting adjourned at 12:23pm.

Next CAC Meeting: Wednesday, May 27, 2026