



Application Cover Sheet

RFA PROCESS

Law Enforcement Specialized Units (LE) Program

Submitted by:

EL DORADO COUNTY DISTRICT ATTORNEY
515 Main Street
Placerville, California 95667
(530) 621-4720

(Cal OES Use Only)						
Cal OES#		FIPS#		VS #		Subaward #


CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES), makes a Grant Subaward of funds set forth to the following:

1. Subrecipient: County of El Dorado **1a. DUNS#:** 087834029
2. Implementing Agency: District Attorney **2a. DUNS#:** 087834029
3. Implementing Agency Address: 515 Main Street Placerville 95667-5609
Street City Zip+4
4. Location of Project: Placerville El Dorado 95667-5609
City County Zip+4
5. Disaster/Program Title: Law Enforcement Specialized Units Program **6. Performance Period:** 01/01/2017 to 12/31/2017
7. Indirect Cost Rate: N/A; 10% de minimis; Federally Approved ICR _____%

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2016	8. VAWA		\$ 197,178		\$ 65,726		\$ 65,726	\$ 262,904
Select	9. Select						\$ 0	\$ 0
Select	10. Select						\$ 0	\$ 0
Select	11. Select						\$ 0	\$ 0
Select	12. Select						\$ 0	\$ 0
	TOTALS	\$ 0	\$ 197,178	\$ 197,178	\$ 65,726	\$ 0	\$ 65,726	12. G Total Project Cost: \$ 262,904

13. This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. Official Authorized to Sign for Subrecipient: Vernon R. Pierson **15. Federal Employer ID Number:** 946000511
Name: Vernon R. Pierson Title: District Attorney
Telephone: (530) 621-6472 FAX: (530) 621-1280 Email: vern.pierson@edcgov.us
(area code) (area code)
Payment Mailing Address: 515 Main Street City: Placerville Zip+4: 95667-5609
Signature:  Date: 10/31/16

[FOR Cal OES USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal OES Fiscal Officer	Date	Cal OES Director (or designee)	Date
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PROJECT CONTACT INFORMATION

Subrecipient: El Dorado County District Attorney's Office

Subaward #: LE15 020090

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. **NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.**

1. The **Project Director** for the project:

Name: Vernon R. Pierson Title: District Attorney

Telephone #: (530) 621-6472 Fax#: (530) 621-1280 Email Address: vern.pierson@edcgov.us

Address/City/Zip: 515 Main Street, Placerville, California 95667

2. The **Financial Officer** for the project:

Name: Kerri Williams-Horn Title: Chief Financial Officer

Telephone #: (530) 621-5309 Fax#: (530) 626-5730 Email Address: kerri.williams@edcgov.us

Address/City/Zip: 360 Fair Lane, Placerville, California 95667

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Shawn Eastman Title: Supervising Investigator

Telephone #: (916) 941-5082 Fax#: (530) 295-2614 Email Address: shawn.eastman@edcgov.us

Address/City/Zip: 515 Main Street, Placerville, California 95667

4. The **person** having **Routine Fiscal Responsibility** for the project:

Name: Kerri Williams-Horn Title: Chief Financial Officer

Telephone #: (530) 621-5309 Fax#: (530) 626-5730 Email Address: kerri.williams@edcgov.us

Address/City/Zip: 360 Fair Lane, Placerville, California 95667

5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Vernon R. Pierson Title: District Attorney

Telephone #: (530) 621-6472 Fax#: (530) 621-1280 Email Address: vern.pierson@edcgov.us

Address/City/Zip: 515 Main Street, Placerville, California 95667

6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 14 of the Grant Subaward Face Sheet:

Name: Vernon R. Pierson Title: District Attorney

Telephone #: (530) 621-6472 Fax#: (530) 621-1280 Email Address: vern.pierson@edcgov.us

Address/City/Zip: 515 Main Street, Placerville, California 95667

7. The **chair** of the **Governing Body** of the subrecipient:

Name: Ron Mikulaco Title: Chair, District One Supervisor

Telephone #: (530) 621-5650 Fax#: (530) 622-3645 Email Address: ron.mikulaco@edcgov.us

Address/City/Zip: 330 Fair Lane, Placerville, California 95667

SIGNATURE AUTHORIZATION

Subaward #: LE15 020090

Subrecipient: County of El Dorado

Implementing Agency: District Attorney

*The **Project Director** and **Financial Officer** are **REQUIRED** to sign this form.

*Project Director: Vernon R. Pierson

Signature: 


Date: _____

*Financial Officer: Kerri Williams-Horn

Signature: 

Date: 11/7/16

The following persons are authorized to sign for the
Project Director



Signature

James Clinchard

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

The following persons are authorized to sign for the
Financial Officer

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Vernon R. Pierson hereby certify that
(official authorized to sign Subaward; same person as Section 14 on Subaward Face Sheet)

SUBRECIPIENT: County of El Dorado

IMPLEMENTING AGENCY: District Attorney

PROJECT TITLE: Law Enforcement Specialized Units Program

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

- The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (*Subrecipient Handbook Section 2151*)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Judith Kerr

Title: Interim Director, Human Resources

Address: 360 Fair Lane, Placerville, California 95667

Phone: (530) 621-5570

Email: judith.kerr@edcgov.us

III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board


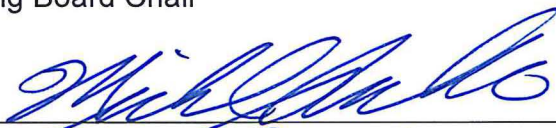
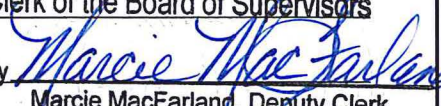
The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies will all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
<p>I, the official named below, am the same individual authorized to sign the Subaward [Section 14 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.</p>	
Authorized Official's Signature:	 _____
Authorized Official's Typed Name:	<u>Vernon R. Pierson</u>
Authorized Official's Title:	<u>District Attorney</u>
Date Executed:	_____
Federal Employer ID #:	<u>94-6000511</u>
Federal DUNS #	<u>087834029</u>
Current Central Contractor Registration Expiration Date:	_____
Executed in the City/County of:	<u>Placerville/El Dorado</u>
<p>AUTHORIZED BY: <i>(not applicable to State agencies)</i></p>	
<input type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input checked="" type="checkbox"/> Governing Board Chair	
Signature:	 _____
Typed Name:	<u>Michael Ranalli</u>
Title:	<u>2nd Vice-Chair</u>
	<p>ATTEST: James S. Mitrisin Clerk of the Board of Supervisors</p> <p>By  Marcie MacFarland, Deputy Clerk</p>

PROJECT SUMMARY

1. Subaward #: LE15 020090		3. PERFORMANCE PERIOD	
2. PROJECT TITLE Law Enforcement Specialized Units (LE) Program		01/01/2016 to 12/31/2016	
4. SUBRECIPIENT		5. GRANT AMOUNT	
Name:	County of El Dorado	Phone:	(530) 621-6472
Address:	515 Main Street	Fax #:	(530) 621-1280
City:	Placerville	Zip:	95667
(this is the same amount as 12G of the Grant Subaward Face Sheet)			
\$ 242,691			
6. IMPLEMENTING AGENCY			
Name:	District Attorney	Phone:	(530) 621-6472
		Fax #:	(530) 621-1280
Address:	515 Main Street	City:	Placerville
		Zip:	95667
7. PROGRAM DESCRIPTION			
<p>With funding from the Cal OES grant, the El Dorado County District Attorney (EDCDA) has formed a specialized unit to ensure a collaborative effort between law enforcement and The Center for Violence-Free Relationships (CVFR) that works to provide a coordinated response to victims of domestic violence with thorough investigation, immediate victim advocacy, training for law enforcement officers, development of effective protocols, and immediate follow-up investigation to ensure the strongest criminal case possible. This specialized unit consists of two full-time Deputy District Attorneys, a District Attorney Investigator, and a Domestic Violence Counselor.</p>			
8. PROBLEM STATEMENT			
<p>El Dorado County is a rural foothill community which serves more than 184,000 citizens spread over 1,708 square miles. The only two incorporated cities in El Dorado County are Placerville and South Lake Tahoe with populations of 10,650 and 21,706 respectively. El Dorado County is unique in that it provides services to urban areas (El Dorado Hills, Cameron Park, and Placerville) in addition to extensive rural areas which make up the majority of the County. A lack of major transportation options in the entire county make it difficult for citizens to access available services. It is a combination of these geographical and social factors, as well as isolation that results from living in a rural community that leads to an increase in the population's risk of domestic violence.</p>			
9. OBJECTIVES			
<p>The objective of this program is to improve how domestic violence is addressed in El Dorado County. In order to meet this objective, the program is designed to: increase communication and cooperation between community based domestic violence service providers, law enforcement and the District Attorney's Office; increase and improve outreach efforts so that every victim of domestic violence has greater access to available services, support, counseling and assistance with restraining orders; establish and maintain investigative protocols so that each domestic violence case is investigated in an expedited manner; establish and maintain investigative protocols so that a greater number of domestic violence cases can be successfully prosecuted. The program includes training for first responders to improve how domestic violence cases are handled at the outset.</p>			

10. ACTIVITIES

To accomplish these objectives, we have established and are maintaining a Special Unit that handles domestic violence cases. This unit includes a Domestic Violence Counselor from The Center for Violence Free Relationships (CVFR), an established community service organization. This Counselor is housed in the District Attorney's Office and is responsible for attempting to make contact with every victim of filed domestic violence cases. In addition, the Special Unit has a full-time investigator assigned solely to the investigation of domestic violence cases. This investigator is responsible for the expedited investigation of domestic violence cases and all required follow-up investigation. The Investigator works with the Counselor to establish and maintain a relationship with the victim. Both the Counselor and the Investigator work closely with a small team of experienced prosecutors who have special training and experience handling domestic violence cases. These prosecutors handle domestic violence cases vertically, which improves case outcome.

11. EVALUATION (if applicable)

12. NUMBER OF CLIENTS
(if applicable)

13. PROJECT BUDGET

(these are the same amounts as on Budget Pages)

	Personal Services	Operating Expenses	Equipment	TOTAL
	\$184,573	\$58,118	\$0	\$242,691
				\$0
				\$0
				\$0
				\$0
				\$0
Totals:	\$184,573	\$58,118	\$0	\$242,691

Project Narrative

Problem Statement

El Dorado County is a rural foothill community which serves more than 184,000 citizens spread over 1,708 square miles¹. The only two incorporated cities in El Dorado County are Placerville and South Lake Tahoe with populations of 10,650 and 21,706 respectively.² El Dorado County is unique in that it provides services to urban areas (El Dorado Hills, Cameron Park, and Placerville) in addition to extensive rural areas which make up the majority of the County. A lack of major transportation options in the entire county make it difficult for citizens to access available services. It is a combination of these geographical and social factors, as well as isolation that results from living in a rural community that leads to an increase in the population's risk of domestic violence.

El Dorado County faces the additional challenge of the South Lake Tahoe area being virtually isolated from the rest of the county due to its geographical location and extreme weather conditions almost half of the year. The South Lake Tahoe region has a predominantly tourist-driven economy and suffers from employment fluctuations depending on the season. These fluctuations can increase stress on the families living in the region and result in increased incidents of domestic violence.

There is a recognized need for greater collaboration between the El Dorado County District Attorney's Office (EDCDA), law enforcement, and The Center for Violence-Free Relationships (CVFR) (domestic violence service provider) to address the uniqueness of the situation faced by victims of domestic violence, and their children, in El Dorado County. Such collaboration is not only necessary to provide our community with an effective coordinated response to domestic violence to get victims the assistance

¹ As of 2015. United States Census Bureau, State and County Quick Facts.

,<http://quickfacts.census.gov/qfd/states/06/06017.html>>

² United States Census Bureau

they need in an expedited manner, but also to increase the number of criminal cases that are filed and strengthen investigations to achieve more positive outcomes on those cases.

As studies and research have shown over the years, domestic violence occurs across all socioeconomic populations regardless of education or income levels and particular factors increase the likelihood of domestic violence occurring. A study published in the *New England Journal of Medicine*, found that drug use, alcohol abuse, and recent unemployment by the perpetrator were factors that led to the greatest increase in risk of injury being inflicted in domestic violence cases.³ Indeed, perpetrators of domestic violence in rural communities are twice as likely to abuse substances.⁴ El Dorado County continues to see a high rate of drug use and alcohol abuse among its citizens. The use of methamphetamine and heroin is particularly prevalent in our communities despite several drug treatment options in the county.

As noted above, the other significant obstacle faced by El Dorado County is its geographical make-up and rural lifestyle. Being a rural county, El Dorado County is not able to offers its citizens as many resources, services, and transportation options as larger, urban counties. In a rural county, citizens are often isolated with the closest neighbor being some distance away. A lack of public transportation options furthers the feeling of isolation and allows a batterer to continue in the manipulation of the victim by cutting off access to alternate means of transportation (e.g. family vehicle). For victims of domestic violence that try to reach out for assistance, the rural setting can mean a lack of immediate help from neighbors and slower response time by law enforcement due to the roads and distances that must be travelled. This situation can lead to two

³ Demetrios N. Kyriacou, M.D., Ph.D., et al. "Risk Factors for Injury to Women from Domestic Violence." *New England Journal of Medicine*. 16 Dec 1999.

<<http://nejm.org/doi/full/10.1056/NEJM199912163412505?viewType=Print&viewClass=Print>>

⁴ Logan, T.K., Walker, R., & Leukefeld, C.G. (2001). "Rural, Urban Influenced, and Urban Differences Among Domestic Violence Arrestees." *Journal of Interpersonal Violence*, 16(3).

different outcomes: 1) The victim decides to not call for assistance because of the realization of isolation, or 2) once the victim does call for help, the victim is then left alone with the perpetrator for an extended period of time which can lead to further victimization. A 2011 study found that domestic violence victims in rural communities experienced higher rates of violence with greater frequency and severity of physical abuse, while living a greater distance away from available resources.⁵

The EDCDA recognizes that all of these circumstances - a rural community, drug use, alcohol abuse, and a lack of transportation and service options – place the population within El Dorado County at a particularly high risk for domestic violence. As such, we continue to strengthen our collaboration with CVFR to better serve our citizens. The EDCDA also recognizes that children are often overlooked as silent victims in domestic violence cases. Services and advocacy are just as important to these innocent children who witness volatile incidents as they are to the named victims. Services are necessary so children may properly deal with the psychological harm that exposure to domestic violence incidents can cause. Intervention and advocacy is also necessary to teach children that violent behavior is unacceptable and to break the cycle of violence.

The CVFR, formerly known as the El Dorado Women’s Center, was formed in 1979 and has operated for more than 37 years in El Dorado County. It has a long history of serving victims of domestic violence, sexual assault, dating violence, and stalking, as well as their children, by providing a 24-hour crisis line; emergency shelter, food, clothing, and transportation; individual and group counseling; legal assistance with temporary restraining orders (TRO’s), protective orders and custody orders; advocacy with social services in the criminal justice system; resource information; and intervention programs. After securing a 15-bed shelter in 1991, CVFR recently renovated the shelter

⁵ Peek-Asa, Corinne, et al. “Rural Disparity in Domestic Violence Prevalence and Access to Resources.” Journal of Women’s Health. November, 2011. <<http://www.ncbi.nlm.nih.gov/pmc/articles/PMC3216064>>

in 2012 adding counseling offices as well as therapy rooms. Over the past 37 years, CVFR has served approximately 25,000 victims, received numerous awards for its outstanding services to victims, and continues to strive for further expansion to serve an even greater number of victims in our community. An integral part of the CVFR's program is to provide outreach to the community. Community education is accomplished by conducting outreach presentations in schools, businesses, and organizations as well as providing information on their website, at public events, in brochures and periodic newspaper articles.

The EDCDA and CVFR have worked closely over the years to provide victims and their children with the greatest quality of advocacy and support possible. As outreach programs have increased community awareness of domestic violence, both agencies as well as law enforcement have increased their efforts to provide adequate services to victims as well as their children. As a result, the number of domestic violence incidents reported to law enforcement has risen in recent years creating an even greater need for services, advocacy, and a strong collaborative effort.

In order to best address the domestic violence within our community, it is imperative that the El Dorado County District Attorney's Office and The Center for Violence-Free Relationships effectively coordinate their response to domestic violence cases as each agency provides essential resources that the other agency may not offer. A coordinated response between agencies is critical within the first 48 hours when the victim is at the highest risk. Within that time frame, the victim is confronted with innumerable physical and mental affronts to his or her well-being. The EDCDA, working collaboratively with law enforcement, can provide an improved sense of physical security by upholding any existing restraining orders, making necessary arrests, removing firearms from the perpetrator, securing criminal protective orders, filing criminal charges, requesting bail increases, and providing the contact information for the local provider for

domestic violence counseling. The domestic violence counselors at CVFR offer critical resources including: individual crisis counseling, group counseling, emotional support, emergency and confidential motel rooms or shelter accommodations, medical accompaniments, court advocacy, assistance filing TRO's, resource referrals and information, and access to basic needs, including childcare. By effectively coordinating their efforts surrounding domestic violence, the EDCDA and CVFR can guarantee the domestic violence survivor and his or her children are immediately receiving every resource available within the community to ensure a safe, efficient response. An in house Domestic Violence Counselor at the EDCDA reaches out to the victim within a few days of a case being filed to offer support. This support includes information about the case, court procedures and processes, and available services. Additionally, the Domestic Counselor can help set up appointments at CVFR for the victim to obtain further services. Since the grant was implemented, the number of domestic violence victims seeking assistance from CVFR has increased from 10-12% to 33.5%.

Prior to establishing the grant funded Domestic Violence Investigator position, investigators within the El Dorado County District Attorney's Office assisted Deputy District Attorneys in domestic violence cases on an ad hoc basis. This was not ideal because it often led to several different investigators, with varying degrees of training and experience in the domestic violence arena, assisting on the same case. This proved particularly problematic with in-custody domestic violence suspects for which time sensitive follow-up investigation is often required before a Deputy District Attorney can make a charging decision.⁶ Additionally, this led to a lack of continuity in the investigation and the work being completed. Now, with the grant funding, this time sensitive follow up investigation is being conducted by the dedicated domestic violence

⁶ When a suspect is in custody, if a filing decision is not made within 48 hours of the suspect's arrest, it can result in a suspect being released from custody.

investigator. A dedicated domestic violence investigator not only allows for continuity in an investigation, but it also allows the investigator to become familiar with the case from the time of filing rather than becoming involved with the case at a later stage in the proceeding. Additionally, the victim becomes familiar with the investigator which allows for a more open and free-flowing dialogue between the EDCDA and the victim. Finally, the investigator can complete the necessary investigation within the statutory timelines.

Domestic violence cases, for a variety of reasons, can be very difficult to prove. Often there are no witnesses to the acts of domestic violence other than the perpetrator and the victim. For this reason, it is important to seek out and document evidence that corroborates the victim's report in a timely fashion. This corroboration may include: prior acts of domestic violence; searching CPS, family law and medical records; interviewing family, friends, co-workers, neighbors, and household members including the children living in the home; locating and interviewing prior intimate partners of the suspect and, obtaining photographs of injuries and the scene of the incident. Thus, these cases almost always require significant follow-up early in the process by an investigator trained in the specialty field of investigating domestic violence crimes. Early follow-up is also important because domestic violence victims tend to be less supportive of prosecution as time goes on. Additional funding through the Cal OES VAWA grant has allowed the full-time domestic violence investigator to work exclusively on domestic violence cases. This has allowed for continuity among the various parties in the case including the victim, witnesses and the Deputy District Attorney assigned to prosecute each case.

In El Dorado County, the major law enforcement agencies are the South Lake Tahoe Police Department, Placerville Police Department, California Highway Patrol and the El Dorado County Sheriff's Office. The California Highway Patrol does not employ any investigators in the Placerville or South Lake Tahoe areas so when their patrol officers encounter cases involving domestic violence, the case is usually transferred to

the El Dorado County Sheriff's Office or is sent directly to the EDCDA and their investigation typically ends after a suspect is arrested and booked into jail.

The El Dorado County Sheriff's Office submits the greatest number of domestic violence cases to the District Attorney's Office for review. Although this agency has a Detective Division, there is not a dedicated detective for domestic violence cases. Per the agency's practice, all requests made by the District Attorney's Office for follow-up investigation are assigned to the patrol deputy who wrote the original report. If that deputy is unavailable or cannot complete the necessary investigation the case is forwarded to the Detective Division for assignment to one of several "people crimes" detectives. As a rule, these detectives carry a large case load and are usually unable to devote the immediate and significant time required to follow-up on all but the most serious of domestic violence cases. These systemic delays result in the loss of and/or degradation of evidence, prolong the victim's exposure to additional acts of domestic violence, and may, unwittingly, contribute to a victim's decision to not cooperate with law enforcement efforts to prosecute the offender.

After a complete investigation and the filing of charges, a domestic violence case requires extensive follow-up and preparation in order for the case to be ready for a jury trial. A full-time investigator assigned to domestic violence is crucial to the successful investigation and prosecution of these types of cases. Additionally, having a full-time District Attorney Investigator assigned to these cases at their inception has resulted in greater consistency in their handling and building the strongest case possible for prosecution, thus holding more offenders responsible for their actions. Without a dedicated, full-time investigator, victims are forced to deal with multiple investigators who often do not know the details of the case. This can lead to a lack of confidence and distrust of law enforcement on the part of the victim. Conversely, having the same investigator from the initial filing through the trial and sentencing has provided consistent

support to domestic violence victims, promoting the kind of trusting open communication necessary for the successful prosecution of these cases.

To understand how desperate the continued need is for a dedicated, full-time domestic violence investigator one only has to consider the fact that the majority of murders in El Dorado County are domestic violence related. In many of these cases, the suspect had a prior history of domestic violence, restraining order violations or other criminal activity that, if fully investigated, may have resulted in a successful prosecution. It is reasonable to believe that if there had there been a successful prosecution of these less serious crimes before they escalated to murder, those murders may not have occurred. This principle applies equally to less extreme examples of domestic violence as well. Domestic violence often escalates in frequency and severity until there is successful intervention. That intervention usually comes in the form of a successful prosecution. To demonstrate how a dedicated domestic violence investigator improves the likelihood of a successful prosecution, consider the following recent example:

In a recent case that was filed and successfully prosecuted, a male suspect physically assaulted his girlfriend. The incident was originally reported to the El Dorado County Sheriff's Office. The suspect had a history of domestic violence. As the case progressed, the EDCDA learned that the suspect was also contacting the victim in violation of the court issued criminal protective order. At filing, the investigator was able to conduct a follow-up interview and obtain additional photos from the victim within hours of the EDCDA receiving the reports.

Prior to trial, the dedicated investigator was able to fully investigate the case by contacting other witnesses as well as other victims of the suspect. He was present during meetings between the victim and the Deputy District Attorney assigned to the case to provide support for the Deputy District Attorney. The investigator also obtained prior police reports as well as certified records of prior convictions to be used during the

trial. Once it was learned that the suspect had been calling the victim in violation of the protective order, the investigator listened to the numerous recorded calls from the suspect from jail and conducted further investigation. As the investigator was already familiar with the facts of the case, he knew what to listen for and what names were pertinent in those calls. The investigator also helped with witness coordination and transportation during the course of the trial.

As a result, the prosecution prevailed in trial due in part to the work done by the dedicated investigator.

A secondary issue necessary for successful domestic violence prosecution is the significant need for further training, which would ensure an efficient, effective, and consistent response in domestic violence cases. Domestic violence is often considered one of the more challenging forms of violence to confront as a result of its inherently delicate nature – domestic violence crosses the boundary into the private sphere where matters are intimate and personal; domestic violence predicated on the domination and control of another human being; domestic violence goes far beyond the physical and seeps deep into a victim’s self-esteem and morale. Domestic violence cases are often convoluted and difficult to fully understand. Frequently based on he said/she said, it becomes easy for divergent explanations to arise. For these reasons, the response to domestic violence can vary and greater consistency in the handling of these cases is necessary. To accomplish this, training has been provided to law enforcement officers in order to strengthen the initial investigation. For example, during the current calendar year (2016) the two dedicated Domestic Violence Deputy District Attorneys, as well as the Domestic Violence Investigator and the Domestic Violence Counselor have provided multi-day training to counselors at the CVFR. The dedicated Domestic Violence Investigator has also provided domestic violence investigation training to the local law enforcement agencies. The training included input from the Deputy District Attorneys on

the domestic violence team regarding what a successful domestic violence investigation should consist of.

Beyond the initial investigation, domestic violence incidents are some of the most challenging cases in which to prove and secure a criminal conviction. Many factors make these cases difficult to prove including: reporting issues (i.e. incomplete or late reports by law enforcement), lack of expeditious follow-up investigation including follow-up with the victim, and recanting victims. The dedicated Domestic Violence Investigator and the Domestic Violence Counselor have helped mitigate these factors.

Since January 1, 2016, the El Dorado County District Attorney's Office has received more than 700 domestic violence related reports from law enforcement. Of these, charges were filed in 234 cases (approximately 1/3 of those reports submitted for review). In a majority of the cases filed, charges were able to be brought only because of the follow-up investigative work the dedicated Domestic Violence Investigator was able to perform. During the current calendar year alone, the dedicated DV investigator has handled over 330 investigative service requests, which – if not completed – would have prevented charges from being filed or, if charges were filed, from the case being successfully prosecuted. Additionally, immediate contact by the in house Domestic Violence Counselor, especially in cases where the suspect is in custody, allowed the victim to understand the criminal justice process from the inception of the case and the services that he or she could take advantage of during the pendency of the criminal case and beyond.

Due to the inherent and often unusual difficulties associated with the prosecution of domestic violence cases, the EDCDA has assigned two full-time Deputy District Attorneys to vertically prosecute these cases. These Deputy District Attorneys are responsible for filing charges, prosecuting cases in court, and handling cases at jury trial when settlement is not possible. By assigning these sensitive cases to vertical

prosecutors, greater consistency has been achieved in victim contact and handling of cases which has alleviated victim frustration over having to speak to multiple attorneys on their case over the span of prosecution. This allows for victims, as well as their children, to build a stronger rapport with the prosecuting attorney and a bond of trust is created. In combination with a dedicated domestic violence investigator and the domestic violence counselor, increased training for first responders, as well as the cooperation and collaboration with CVFR, the result has been stronger cases which lead to an increase in the number of filings as well as the number of convictions.

Plan and Implementation

With funding from the Cal OES grant, the El Dorado County District Attorney (EDCDA) has formed a specialized unit to ensure a collaborative effort between law enforcement and CVFR that works to provide a coordinated response to victims of domestic violence with thorough investigation, immediate victim advocacy, training for law enforcement officers, development of effective protocols, and immediate follow-up investigation to ensure the strongest criminal case possible. This specialized unit is made up of two Deputy District Attorneys, a District Attorney Investigator, and a Domestic Violence Counselor who also acts as a victim/ witness advocate. To ensure a strong team, the highest level of victim service, effective investigation, thorough officer training, and consistent use of protocols, grant funds will continue to be used to obtain the following objectives: 1) employing one full-time District Attorney Investigator; and, 2) employing a full time Domestic Violence Counselor. The investigator will provide immediate follow-up on cases assigned to the unit to ensure expeditious gathering and documenting of evidence. The contracted Domestic Violence Counselor will continue to attempt to contact every victim when charges are filed for the purpose of providing support and resources and will accompany victims to court for evidentiary hearings and sentencings. In certain cases, the Domestic Violence Counselor will also reach out to

victims when the case is unfiled or when the EDCDA declines to file charges to provide support and resources, including referrals to the CVFR and help with filing for restraining orders. The counselor also worked closely with one of the Deputy District Attorneys to create a letter that is sent to victims when criminal charges are not filed. This letter provides the victim with information regarding services that can be obtained although criminal charges were not filed. The unit (prosecutors, investigator, and counselor) will continue to provide training throughout the grant cycle to all law enforcement agencies with the goal of further educating officers on the need for consistent response and to inform officers of response/follow-up protocols developed by the unit to achieve greater consistency in the handling of cases.

The full-time District Attorney Investigator assigned to this specialized unit completed specialized training in the field of domestic violence crimes in March of 2015. Upon request by the Deputy District Attorney, the investigator conducts follow-up investigation involving suspects that are still in-custody and unable to post bail. Reports are forwarded to the District Attorney's Office daily by law enforcement agencies in the county and some require immediate attention. When needed (and it often is as outlined in the section above), the investigator conducts follow-up investigation and prepares supplemental reports. Follow-up investigation typically entails: gathering witness statements, investigating/discovering previous incidents of domestic violence, documenting injuries to the victim (injury progression), and retrieving other evidence related to the case. Additionally, for those cases where the suspect is not in-custody, upon request by the Deputy District Attorney, the investigator has reviewed reports and evaluated cases and conducted follow-up investigation where appropriate and necessary. The entire specialized unit meets frequently to discuss new cases received by the District Attorney's Office. By being aware of and acting on cases immediately, investigations have been strengthened and we have seen an increase in the number of

domestic violence related cases being filed. Finally, the entire domestic violence unit (prosecutor, investigator, and counselor) have worked together to create and conduct a training program for law enforcement officers and personnel, which has been accomplished on an annual basis.

The domestic violence counselor is employed by CVFR, a domestic violence service organization, and thereby meets the requirements of the grant. Operational Agreements are in place between the EDCDA and CVFR outlining our collective efforts toward effective collaboration. The counselor is housed at the District Attorney's Office and is available during work hours to attempt contact with the victims of domestic violence to provide support. In many cases, within a few days of the incident, the counselor attempts to contact the victim by telephone or email. The counselor makes a minimum of three attempts to contact the victim. During the initial contact, the counselor provides support in the following ways: crisis intervention, resources and referrals, emergency shelter, if necessary, and information related to legal proceedings. After the initial contact, the counselor remains available to provide follow-up regarding counselling referrals, and case status, answering questions regarding the case and court processes and accompanying victims to various court proceedings. The counselor has also worked closely with the court to obtain filed copies of criminal protective orders that the counselor will provide to the victim.

In addition to providing immediate and long-term support to victims and their children, the domestic violence counselor is also an important resource for law enforcement training purposes as she can provide specific resources and outreach materials. Part of the comprehensive training program developed by the investigator, prosecutor, and counselor includes instruction for law enforcement in El Dorado County on how to best serve victims of domestic violence, as well as their children. This portion of the training focuses on: 1) understanding domestic violence as a distinct form of

violence; 2) the importance of providing information to victims that outlines the resources available to them; 3) crime scene/first response investigation; 4) consistent and appropriate officer response to victims; and 5) the role of the District Attorney's specialized unit as well as its development and implementation of response protocols.

The first part includes information about the dynamics of power and control in violence against victims of domestic abuse, patterns of abuse, the concept of dominant aggressor, and the effect of domestic violence on children. The second part serves to primarily familiarize law enforcement officers with the many victim services provided by CVFR and the broader community, including: peer counseling, court and medical advocacy, shelter options, and resources available for children.

The third part includes topics such as: the need for thorough victim interviews and the importance of recording the statement, the necessity of contacting and interviewing children of the victim and/or perpetrator, the collection and booking of physical evidence gathered from the crime scene, the proper documentation of evidence including photographs of victim injuries, and the importance of completing detailed, comprehensive crime reports. The District Attorney Investigator also offers valuable insight during this portion of the training as to the type of evidence and crime reports that are particularly effective in court hearings, prosecution, and restraining orders.

The fourth part of the training is geared towards ensuring consistent and appropriate response by all officers when responding to domestic violence related calls, as well as violations of protective orders. The final part of training informs officers and other personnel about procedures related to the collaborative partnership between the EDCDA and the CVFR and response protocols developed by the specialized domestic violence unit.

It is the responsibility of law enforcement officers who respond to domestic violence calls to understand how to consistently and appropriately serve the victim. This

greater understanding has been achieved, in large part, due to the Cal OES facilitated comprehensive law enforcement officer training conducted by the domestic violence prosecutors, investigator, and counselor.

It is imperative that once an initial report is made for a domestic violence offense, that the District Attorney Investigator receives and reviews the report and, at the direction of the vertically assigned prosecutor, conducts follow-up investigation in an expeditious manner. The domestic violence counselor is also notified of cases on a daily basis.

Once the domestic violence counselor is informed of a case, it is her responsibility to serve as the liaison between the victim and the District Attorney's Office. In this capacity, the counselor is responsible for contacting the victim within 48 hours of the filing of a case to provide him or her with necessary information, support, and resources. The counselor may also encourage victims to meet in person to access additional services needed, such as emergency shelter and counseling. The counselor is also responsible for providing services for the investigator, including outreach, confirmation and gathering of the victim's contact information, and encouraging victim cooperation with the District Attorney's Office by providing personal support.

The EDCDA intends to continue working closely with all community based, victim service providers in the county to provide services, resources and support to victims. The EDCDA is committed to moving forward and is confident that the continued collaboration of the involved agencies will effectuate even more positive changes in El Dorado County regarding advocacy and support for domestic violence victims and their children.

Capabilities

The El Dorado County District Attorney's Office has an array of resources available to it that are beneficial for developing and conducting important officer and

related personnel training. The EDCDA and CVFR have years of experience working collaboratively to provide trainings on domestic violence intervention and response techniques. The personnel that conducts trainings is comprised of a four person team, each with domestic violence related experience and exceptional qualifications. The Domestic Violence Counselor has nearly 15 years of experience as a certified domestic violence counselor offering compassionate support and excellent advocacy services in El Dorado County. This Counselor will be supervised by an attorney with over thirty years of experience who has been at The Center for Violence-Free Relationships since 1984. The Domestic Violence Counselor has completed more than one hundred (100) hours of domestic violence and sexual assault training and is a critical member of the domestic violence team. The team also includes two Deputy District Attorneys who have years of experience prosecuting cases. These attorneys provide vital insight regarding the quality of evidence that increases the likelihood of successful prosecution. The prosecutors have already established a rapport with many of the officers from the different law enforcement agencies within the County. The District Attorney Investigator is the final member responsible for training and provides immediate review and follow-up on cases submitted to the District Attorney's Office for prosecution. The investigator serves as a resource for other law enforcement officers regarding effective intervention and response techniques related to domestic violence.

The investigator has over nineteen years of law enforcement experience and was previously employed by the Santa Cruz County Sheriff's Office and the El Dorado County Sheriff's Office before joining the District Attorney's Office. As a former deputy sheriff who worked in Santa Cruz and El Dorado Counties as both a patrol deputy and a detective in the homicide and narcotics divisions, he is intimately familiar with the importance of thorough reporting on everything from witness statements and child identification at the scene, to determining previous incidents of violence and collecting

information from the victim. He is also experienced with the California Law Enforcement Telecommunication System (CLETS) as well as many other law enforcement database sources of information. The investigator has investigated over one hundred domestic violence cases including homicide cases involving domestic violence. He has been employed as an investigator by the EDCDA for the past five years and in that time has investigated hundreds of cases encompassing a wide array of crimes, including domestic violence. During many of these investigations, he has been assigned to review and investigate cases within a 48 hour time frame to ensure cases are filed prior to suspects being released from custody. The investigator has worked with CVFR on numerous investigations and already has a good working relationship with that agency. The investigator has attended Peace Officer Standards and Training (POST) approved training as well as continuous professional training in the area of domestic violence. The investigator currently acts as the EDCDA's POST training coordinator and is familiar with POST training policies and procedures including those in the area of domestic violence.

An example of a case that the dedicated investigator was assigned to is that of a homicide in which a husband killed his wife and "hid" her body on their property. Because the investigator was solely assigned to investigate domestic violence cases, he was able to respond to the crime scene within hours of the discovery of the body. The investigator participated in the service of the first warrant to search the scene. Additionally, the investigator conducted and monitored witnesses, assisted in evidence collection and attended the autopsy. From the first day of the investigation, the investigator conducted follow-up as required by the assigned Deputy District Attorney. The investigator was also able to build a rapport with the victim's family as he was on scene and involved from the day the investigation began. He had unique knowledge of the crime, the investigation, and the victim's family that was valuable to the Deputy District Attorney during preparation for the jury trial. This case ultimately ended up

resolving prior to jury trial, but that was in part to the extensive investigation that had been completed before the trial began.

Over the years, the El Dorado County District Attorney's Office has worked closely with multiple victim service providers in the community and already has Operational Agreements in place with the South Lake Tahoe Police Department/Domestic Violence Response Team (DVRT), Live Violence Free (South Lake Tahoe), and New Morning Youth & Family Services, in addition to The Center for Violence-Free Relationships. The agreements address services such as in-person contact with victims, having a support person available and present at the victim's request, providing services such as housing, clothing, and money to victims, and assisting victims through court proceedings. These agreements demonstrate that the EDCDA, law enforcement, and service providers in the community are able to work collaboratively and are dedicated in their commitment to provide domestic violence victims with appropriate services and resources.

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: El Dorado County District Attorney					Subaward #:		
A. Personal Services – Salaries/Employee Benefits	Salary		Months	FTE	VAWA	VAWA MATCH	COST
District Attorney Investigator - 1.0 FTE							
SALARY: \$124,516 Annual Salary	\$10,376	x	12	x 1.00	\$124,516		\$124,516
BENEFITS: \$840.00 Other Compensation (.67%)	\$70	x	12	x 1.00	\$840		\$840
\$45,579.00 Retirement (37%)	\$3,798	x	12	x 1.00	\$1,745	\$43,834	
\$1,818 Medicare (1.46%)	\$151	x	12	x 1.00		\$1,818	
\$15,670 Employer-Paid Healthcare (13%)	\$1,306	x	12	x 1.00		\$15,670	
\$296 Long-term Disability (.24%)	\$25	x	12	x 1.00		\$296	
\$4,108 Flexible Benefits (3%)	\$342	x	12	x 1.00		\$4,108	
Provides expedited investigations of domestic violence cases and all required follow-up investigations.							
Personal Section Totals					\$127,101	\$65,726	\$192,827
PERSONAL SECTION TOTAL							\$125,356

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: El Dorado County District Attorney				Subaward #:		
B. Operating Expenses				VAWA	VAWA MATCH	COST
1.00 FTE Domestic Violence Counselor - Participating Staff Participation staff contracted through The Center for Violence-Free Relationships Annual not-to-exceed, per contract Contracted hourly rate \$24.09/hr x 2080.07 hours				\$62,155		\$62,155
Resource Materials: Brochures - Spanish Only				\$325		\$325
Training/Travel-Related Expenses Dom. Violence Related Training for Investigators and Attorneys Registration: TBD Hotel (County Policy): \$125/night Meals (County Policy): Max \$40/day Mileage (County Policy): Current Federal Reimbursable Rate				\$1,800		\$1,800
Camera and supplies Digital camera including carrying bag, batteries and memory cards				\$800		\$800
de Minimis indirect rate* *indirect budget reduced due to limited funding available *MTDC \$197,178 x 10% = \$19,718 Includes facility and administrative costs associated with the Victim/Witness division of the El Dorado County District Attorney's Office.				\$4,997		\$4,997
Operating Section Totals				\$70,077	\$0	\$70,077
OPERATING SECTION TOTAL						\$70,077

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: El Dorado County District Attorney				Subaward #:		
C. Equipment				VAWA	VAWA MATCH	COST
None						
Equipment Section Totals	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT SECTION TOTAL						\$0
Category Totals						
<i>Same as Section 12G on the Grant Subaward Face Sheet</i>	\$0	\$0	\$0	\$197,178	\$65,726	
Total Project Cost				\$		262,904.00

Budget Narrative

The proposed budget reflects the necessary expenditures to provide direct support services to victims of domestic violence as outlined in the Project Narrative. The budgeted amounts will directly support the objectives and activities of the Domestic Violence program by funding the project’s personnel services and operating costs. Project-funded staff includes a District Attorney Investigator and a Domestic Violence Counselor (participating staff) and project-funded operating costs include only the necessary items that support the efforts of the direct service providers. The non-staffing operating expenses include costs for resource materials to be provided to victim training/travel related expenses, a camera with supplies and indirect costs. Currently, there are no funds budgeted for equipment.

The project is designed to support the program objectives while utilizing resources already available. Personal services to be provided to the project, but not directly funded by the program, include costs for additional investigative staff, two full-time Deputy District Attorneys, administrative staff and fiscal staff support.

The personal services costs include funding for a 1.0 FTE District Attorney Investigator who will be assigned exclusively to the domestic violence unit. The investigator will be responsible for reviewing domestic violence related reports each day involving suspects that are still in-custody and unable to post bail. When appropriate, the investigator will conduct follow-up investigations and prepare supplemental reports. Follow-up investigation may include: gathering witness statements, investigating/discovering previous incidents of domestic violence, documenting injuries to the victim (injury progression), and retrieving other evidence related to the case. Additionally, for those cases where the suspect is not in-custody, upon request, the investigator will review reports and evaluate cases and conduct follow-up investigation where appropriate and necessary.

The investigator has over nineteen years of law enforcement experience and was previously employed by both the Santa Cruz County Sheriff's Office and El Dorado County Sheriff's Office before joining the District Attorney's Office. As a former deputy sheriff who worked in Santa Cruz and El Dorado County, he is intimately familiar with the importance of thorough reporting on everything from witness statements and child identification at the scene, to determining previous incidents of violence and collecting information from the victim and California Law Enforcement Telecommunication System (CLETS). The investigator has an intermediate POST certificate and completed a specialized domestic violence investigation training in March of 2015.

Operating costs also include funding for a 1.0 FTE Domestic Violence Counselor. The counselor is contracted, via operational agreement, through The Center for Violence-Free Relationships which is a domestic violence victim service organization. The counselor has over thirteen years of experience working as a certified domestic violence counselor, offering compassionate support and exceptional advocacy services in El Dorado County. Additionally, the counselor has completed over one hundred (100) hours of domestic violence and sexual assault training. The counselor is housed at the District Attorney's Office and is available during business hours to contact and speak with victims regarding support and advocacy. At a minimum, within 48 hours of the filing of the case, the counselor attempts to contact the victim in some capacity. The counselor makes a minimum of three attempts to contact, unless all attempts fail (i.e. disconnected phone number). During the initial contact, the counselor will provide support in the following ways: crisis intervention, resources and referrals, emergency shelter, and information related to legal proceedings. After the initial contact, the counselor will also be available to provide follow-up on temporary restraining orders and counseling referrals, among other items. Per the terms of the operational agreement, the counselor speaks and meets with the investigator regularly to discuss strategies, timetables, and implementation of mandated services. The budgeted funding for the Domestic Violence Counselor is based on the

current counselor rates provided by The Center for Violence-Free Relationships and is consistent with pay for comparable positions based on the knowledge and years of experience the counselor possesses.

With the additional LE17 funding available, we are requesting an increase to the budgeted funding for the Domestic Violence Counselor participating staff. An amendment to the contract with the Center for Violence Free Relationships will be processed upon approval of this request.

The El Dorado County District Attorney's Office will not put out a request for competitive bids for the Domestic Violence Counselor position. There are a multitude of reasons for this decision which include: 1) there are no other domestic violence service providers on the Western Slope of El Dorado County where the majority of the population resides; 2) the Center for Violence-Free Relationships has been active in El Dorado County for over 30 years, is well-known in the community, and has successfully served over 24,000 victims in that timeframe; 3) the domestic violence counselor is already familiar with El Dorado County and has over thirteen years of experience at the CVFR; 4) the El Dorado County District Attorney and the CVFR already have an operational agreement in place and both agencies have previously met when originally preparing this grant application and agreed to the goals stated in the Project Narrative. The El Dorado County District Attorney's Office is confident that the working relationship already in place with the CVFR will continue to support the domestic violence unit at the EDCDA.

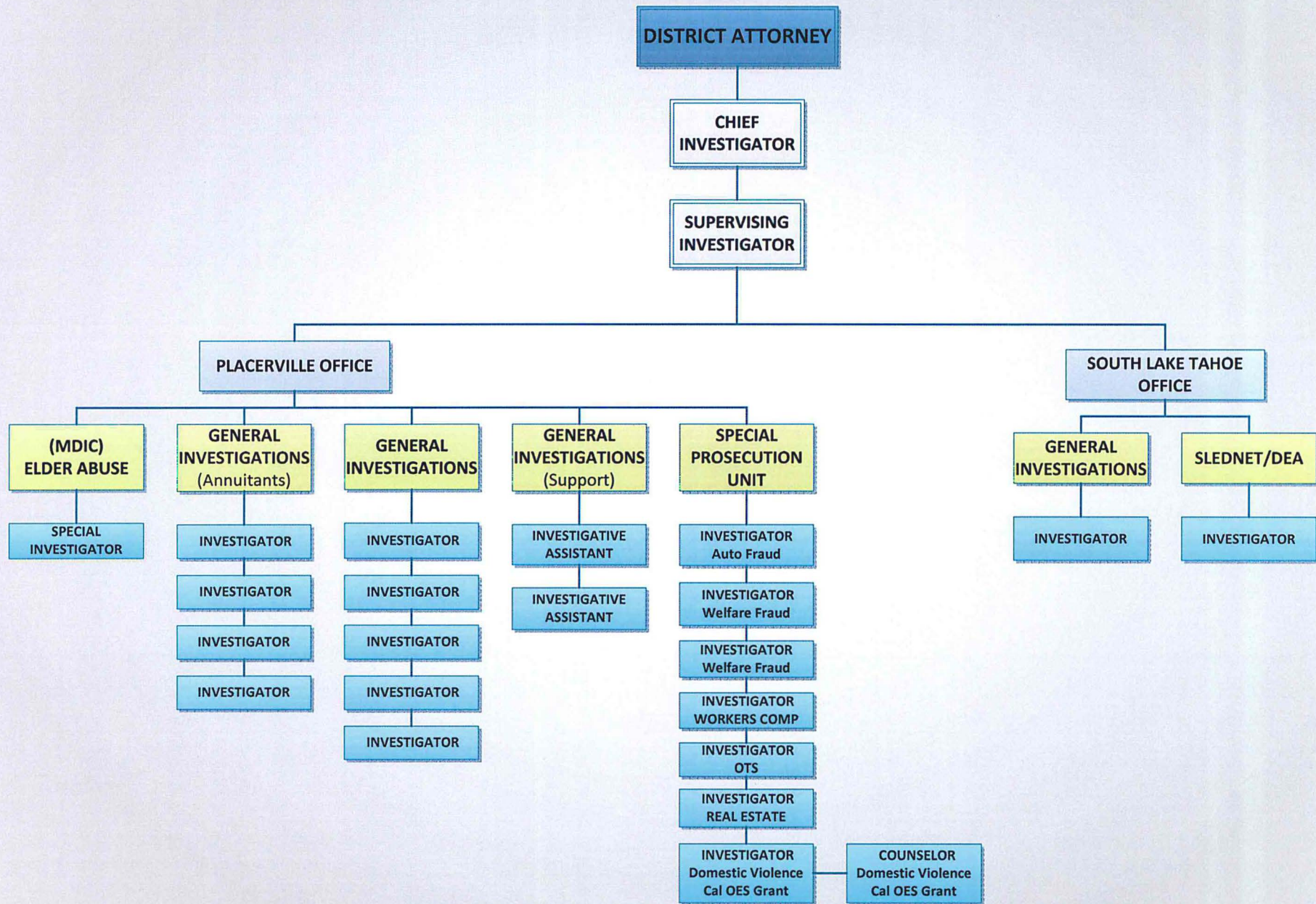
In addition to providing direct services, the investigator and counselor will also work with the Deputy District Attorneys in the unit to develop a comprehensive training program that aims to educate and provide officers in El Dorado County with the necessary tools and understanding to best serve victims, and their children, of domestic violence. Additionally, the team will work collaboratively to develop and implement necessary protocols which will also be covered during the training program.

Applicant: El Dorado County District Attorney Grant Number: _____

The project-funded full-time District Attorney Investigator and full-time Domestic Violence Counselor will dedicate 100% of their time to providing victim services and community outreach related to the domestic violence program as outlined in the Project Narrative.

Other than the required contract for the Domestic Violence Counselor described above, there are no other subcontracts or unusual expenses. Additionally, there are no scheduled mid-year salary range adjustments for project-funded staff.

El Dorado County District Attorneys Office Organizational Chart



OPERATIONAL AGREEMENT

(See Recipient Handbook Section 4000)

This Operational Agreement stands as evidence that the El Dorado County District Attorney (EDCDA) and The Center for Violence Free Relationships (CVFR) intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in El Dorado County. Both agencies believe that implementation of the Law Enforcement Specialized Units Program application, as describe herein, will further this goal. To this end, each agency agrees to participate in the program, if selected for funding, by coordinating/providing the following services:

The El Dorado District Attorney (EDCDA) will closely coordinate the following services with The Center for Violence Free Relationships (CVFR) through:

- Project staff being readily available to The Center for Violence Free Relationships (CVFR) through in-person and telephone contact with one full-time District Attorney Investigator.
- The investigator will be responsible for reviewing domestic violence related reports each day involving suspects that are still in-custody and unable to post bail. The investigator will provide immediate follow-up on cases assigned to the unit and notify the Domestic Violence Counselor to provide victims with an effective coordinated response to domestic violence to get victims the assistance they need in an expedited manner.
- Regularly scheduled meetings will be held daily between DV Investigator and DV Counselor to discuss strategies, timetables and implementation of mandated services.

Specifically:

The El Dorado County District Attorney (EDCDA) agrees to the following:

1. To enforce the laws regarding domestic violence in order to protect the victim(s) and to prevent future criminal acts through vigorous early intervention;
2. To work directly with The Center for Violence Free Relationships (CVFR);
3. To notify CVFR through the full time DV Counselor, or as necessary through the 24-hour crisis line whenever a domestic violence case or adult sexual assault is initiated; and
4. To engage in collaborative five-part trainings with CVFR.
5. To develop protocols related to officer response to violations of protective orders and multi-agency response to victims of domestic violence and their children.

The Center for Violence Free Relationships agrees to the following:

1. To provide one full-time Domestic Violence Counselor to work specifically with the Domestic Violence DA Investigator and specialized unit to ensure a collaborative effort between law enforcement and the CVFR.
2. To provide 24-hour crisis line services, individual and group counseling, legal assistance, emergency food, clothing, shelter, advocacy and accompaniment to domestic violence victims and their children, and to adult sexual assault victims who request assistance from CVFR;
3. To engage in five-part training with EDCDA, as appropriate; and
4. To share information regarding domestic violence and sexual assault victims with the EDCDA, if appropriate and if prior written authorization has been obtained from the victim.
5. To have a domestic violence counselor available 24-hours a day to respond to a victim's need for advocacy and assistance.

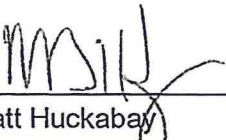
We, the undersigned, as authorized representatives of the El Dorado County District Attorney and The Center for Violence Free Relationships do hereby approve this document.



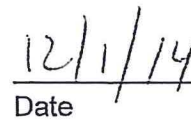
Vernon R. Pierson
District Attorney, El Dorado County



Date



Matt Huckabay
Executive Director, The Center for Violence Free Relationships



Date

**NONCOMPETITIVE BID REQUEST
CHECKLIST**

Has the Applicant/Subrecipient met the following requirements of the *Subrecipient Handbook*:

	Check appropriate box:	<u>Yes</u>	<u>No</u>
<u>Section 3511</u>			
Do conditions exist that require a sole/single-source contract?		<input checked="" type="radio"/>	<input type="radio"/>
<u>Section 3521.1</u>			
Is a brief description of the program or project included?		<input checked="" type="radio"/>	<input type="radio"/>
<u>Section 3521.2</u>			
Was it necessary to contract noncompetitively?		<input checked="" type="radio"/>	<input type="radio"/>
Did the contractor submit his/her qualifications?		<input checked="" type="radio"/>	<input type="radio"/>
Is the reasonableness of the cost justified?		<input checked="" type="radio"/>	<input type="radio"/>
Were cost comparisons made with differences noted for similar services?		<input type="radio"/>	<input checked="" type="radio"/>
Is a justification provided regarding the need for contract?		<input checked="" type="radio"/>	<input type="radio"/>
<u>Section 3521.3</u>			
Is an explanation provided for the uniqueness of the contract?		<input checked="" type="radio"/>	<input type="radio"/>
<u>Section 3521.4</u>			
Are there time constraints impacting the project?		<input type="radio"/>	<input checked="" type="radio"/>
Were comparisons made to identify the time required for another contractor to reach the same level of competence?		<input type="radio"/>	<input checked="" type="radio"/>

RUSH!

Contract #: Law Enforcement Specialized Units Program 2017 RFA

CONTRACT ROUTING SHEET

Date Prepared: 10/31/16

Need Date: ASAP

PROCESSING DEPARTMENT:

Department: District Attorney
Dept. Contact: Megan Arevalo *MA*
Phone #: 621-5147
Department
Head Signature: *[Signature]*

CONTRACTOR:

Name: CalOES
Address: _____
Phone: _____

CONTRACTING DEPARTMENT: District Attorney

Service Requested: Review Domestic Violence Program Grant Application
Contract Term: 1/1/17-12/31/17 Contract Value: \$262,904
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: X Disapproved: _____ Date: 11/7/16 By: *[Signature]*
Approved: _____ Disapproved: _____ Date: _____ By: _____

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____