

CONTRACT ROUTING SHEET **URGENT**

Date Prepared: 3/28/19

Need Date: 4/2/19/ RUSH

PROCESSING DEPARTMENT:

Department: Health and Human Services Agency

Dept. Contact: Consie Mote

Phone #: Ext. 7118

Department Head Signature: 
Don Semon, Director

CONTRACTOR:

Name: California Dept of Housing and Community Development

Address: 2020 West El Camino Ave, Suite 500

Sacramento, CA 95833

Phone: _____

Auditor notified: N/A

CONTRACTING DEPARTMENT: Health and Human Services

Service Requested: Resolution delegating signature authority to HHSA Director for CESH 2019 grant

Contract Term: Est. 6/1/19 for up to five years Contract/Grant Value: \$277,237, however CDHCD recommended at least doubling amount on Resolution
RSD says to look

Compliance with Human Resources requirements? N/A X Yes _____ No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: X Disapproved: _____ Date: 4/1/19 By: 

Approved: _____ Disapproved: _____ Date: _____ By: _____

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: X Disapproved: _____ Date: 4/1/19 By: 

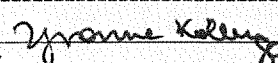
Approved: _____ Disapproved: _____ Date: _____ By: _____

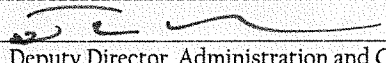
OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

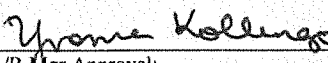
NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: N/A

Approved: _____ Disapproved: _____ Date: _____ By: _____

CFO Review  / 3/29/19 Date

 / 3/29/19 Date
Deputy Director, Administration and Contracts

A/P or A/R Mgr Approval:  / 3/29/19 Date

Contracts ASO Approval:  / 3/28/19 Date